



City of Guadalupe AGENDA

Regular Meeting of the Guadalupe City Council

Tuesday, June 28, 2022, at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

The City Council meeting will broadcast live on Charter Spectrum Cable Channel 20 and live streamed on the City of Guadalupe's Official YouTube channel:

<https://www.youtube.com/channel/UCaxeHWd9JkmvKnGFU8BAYQQ>

If you choose not to attend the City Council meeting but wish to make a comment during oral communications or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 1:00 pm on Tuesday, June 28, 2022.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. ROLL CALL:

Council Member Liliana Cardenas
Council Member Gilbert Robles
Council Member Eugene Costa Jr.
Mayor Pro Tempore Tony Ramirez
Mayor Ariston Julian

2. **MOMENT OF SILENCE**

3. **PLEDGE OF ALLEGIANCE**

4. **AGENDA REVIEW**

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

5. **COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

6. **CONSENT CALENDAR**

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
- B. [Approve payment of warrants for the period ending June 21, 2022.](#)
- C. [Approve the Minutes of the City Council Regular Meeting of June 14, 2022, to be ordered filed.](#)
- D. [Adopt Resolution No. 2022-46 approving the Goal Statement for Fiscal Year 2022-23.](#)
- E. [Accept the May 2022 Financial Report.](#)
- F. [Adopt Resolution No. 2022-52 approving professional services agreement with Badawi & Associates for auditing services for fiscal years ending June 30, 2022, through 2024, with the option of extending the contract for two subsequent fiscal years.](#)
- G. [Adopt Second Reading of Ordinance No. 2022-502 of the City of Guadalupe, California, amending portions of the Chapter 3.20 of title 3 of the Guadalupe Municipal Code related to Transient Occupancy Tax to increase the tax rate from 6% to 10% as well as increase the types of occupancy categories subject to the tax.](#)
- H. [Transit Update – for informational only.](#)

- I. Adopt Resolution No. 2022-53 directing staff to forward to the Auditor Controller’s Office of the County of Santa Barbara the water standby charges for vacant parcels within the City of Guadalupe for Fiscal Year 2022-23.
- J. Adopt Resolution No. 2022-54 authorizing the City to enter into an agreement for professional building inspector services with David R. Rose.
- K. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
 - 1. Public Safety Department:
 - a. Police Department report for May 2022
 - b. Fire Department report for May 2022
 - c. Code Compliance report for May 2022
 - 2. City Treasurer’s report for May 2022
 - 3. Recreation & Parks report for May 2022
- 7. **CITY ADMINISTRATOR REPORT:** (Information Only)
- 8. **DIRECTOR OF PUBLIC SAFETY REPORT:** (Information Only)
- 9. **MAYOR’S REPORT- UPDATES**

PUBLIC HEARING

- 10. **Public hearing to consider TrusPro addition and Solar Project, 2022-095-DR, to approve two additions to the shop building totaling 1705 square feet and approve a roof-mounted photovoltaic system totaling 38.48 kW (370 modules).**

Written report: Larry Appel, Planning Director

Recommendation: That the City Council:

 - a. Receive a presentation from staff;
 - b. Conduct a public hearing, including: 1) an opportunity for the applicant to present the proposed project, and 2) receive any comments from the public; and
 - c. Adopt Resolution No. 2022-55 approving 2022-042-DR, including DR Findings, CEQA Class 32 Exemption and Conditions of Approval.
- 11. **Pasadera Landscaping and Lighting District (FY 2022-23) – Public Hearing.**

Written report: Shannon Sweeney, Public Works Director/City Engineer

Recommendation: That the City Council conduct a public hearing to provide all present with the opportunity to speak regarding the assessment for the Pasadera Landscaping and Lighting District and adopt Resolution No. 2022-56 confirming the Engineer’s Report, Assessment Diagram, and assessments related thereto for Fiscal Year 2022-2023.

12. Guadalupe Benefit Assessment District (FY 2022-23) – Public Hearing.

Written report: Shannon Sweeney, Public Works Director/City Engineer

Recommendation: That the City Council conduct the public hearing to provide all present with an opportunity to speak regarding the assessments for the Guadalupe Benefit Lighting District No. 1 and adopt Resolution No. 2022-57 setting the proposed assessments.

13. Guadalupe Lighting District (FY 2022-23) – Public Hearing

Written report: Shannon Sweeney, Public Works Director/City Engineer

Recommendation: That the City Council conduct a public hearing to provide all present with an opportunity to speak regarding the assessments for the Guadalupe Lighting District and adopt Resolution No. 2022-58 setting the proposed assessments.

REGULAR BUSINESS

14. Fiscal Year 2022-2023 Proposed Budget.

Written report: Lorena Zarate, Finance Director

Recommendation: That the City Council adopt Resolution No. 2022-59 accepting the proposed budget for the fiscal year 2022-2023, along with the Capital Improvement Projects Budget, Capital Facilities Program of Projects, and American Rescue Plan Act (ARPA) allocation of funds.

15. Approval of City Policy for Veterans Memorial Building.

Written report: Philip F. Sinco, City Attorney

Recommendation: That the City Council adopt Resolution No. 2022-60 approving a policy for the shared use of the Veterans' Memorial Building between veterans' group, the City, and the general public.

16. FUTURE AGENDA ITEMS

17. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

18. ADJOURNMENT TO CLOSED SESSION MEETING

CLOSED SESSION

19. Public Employee Performance Evaluation

(Subdivision (b) of Government Code section 54957)

Title: City Attorney

20. ADJOURNMENT TO OPEN SESSION MEETING

21. CLOSED SESSION ANNOUNCEMENTS

22. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 23rd day of June 2022.

Todd Bodem

Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Tuesday, July 12, 2022, at 6:00 pm / Regular Meeting			
Swearing-in of Police Lieutenant Carlos Limon		Ceremonial Calendar	
Animal Control Services – 5 Year Contract	Administration Dept	Consent Calendar	
Parks / Facilities Lead Job Description	Recreation & Parks Dept	Regular Business	
Commercial Cannabis Business -Timeline	City Attorney	Regular Business	
Fire & POA Negotiations		Closed Session	
Tuesday, July 26, 2022, at 6:00 pm / Regular Meeting			
Le Roy Park Phase 2 Cost Estimate Discussion	Public Works Department	Regular Business	
Tuesday, August 9, 2022, at 6:00 pm / Regular Meeting			
Other Unscheduled Items	Proposed Date of Item	Department	Agenda Category
Tree Ordinance		Public Works	New Business
Sidewalk Vending Ordinance		Planning Department	New Business
Vacant Property Ordinance		Administration Dept	New Business
Pasadera Public Infrastructure Dedication		Public Works Dept	New Business
Food Truck and Special Event Ordinance		Planning Dept	New Business
Gift Policy		City Attorney	New Business
Master Fee Schedule Update		Finance Department	Workshop
Pasquini Lease Agreement	July 2022	Public Works Dept.	Consent Calendar
Recognizing Food Distribution Volunteers			Ceremonial Calendar
Facility & Parks Use Fee Schedule Changes		Recreation & Parks	
Benefit for Unrepresented Employees		Human Resources	New Business
Establishing a downtown residential permit parking area in the 1000 block of Guadalupe St.		City Attorney	New Business