



City of Guadalupe AGENDA

Regular Meeting of the Guadalupe City Council

Tuesday, May 10, 2022, at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

The City Council meeting will broadcast live on Charter Spectrum Cable Channel 20.

If you choose not to attend the City Council meeting but wish to make a comment during oral communications or on a specific agenda item, please submit via email to juana@ci.guadalupe.ca.us no later than 1:00 pm on Tuesday, May 10, 2022.

Please be advised that, pursuant to State Law, any member of the public may address the City Council concerning any item on the Agenda, before or during Council consideration of that item. If you wish to speak on any item on the agenda, including any item on the Consent Calendar or the Ceremonial Calendar, please submit a speaker request form for that item. If you wish to speak on a matter that is not on the agenda, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the City Council regarding any item on this agenda will be made available the Friday before Council meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the City Council regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

1. **ROLL CALL:**

Council Member Liliana Cardenas
Council Member Gilbert Robles
Council Member Eugene Costa Jr.
Mayor Pro Tempore Tony Ramirez
Mayor Ariston Julian

2. **MOMENT OF SILENCE**

3. PLEDGE OF ALLEGIANCE

4. AGENDA REVIEW

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

5. CEREMONIAL CALENDAR

- Recognizing Terry Bauer- Proclamation

6. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

7. CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A. Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
- B. Approve payment of warrants for the period ending May 3, 2022.
- C. Approve the Minutes of the City Council Regular Meeting of April 26, 2022, to be ordered filed.
- D. Adopt Resolution No. 2022-34 authorizing the Public Works Director to execute applications, certifications and assurances, authorized agent forms, requests for reimbursement, and any other documents required to receive financial assistance through the US Department of Transportation (administered by the California Department of Transportation) associated with the 5311 and 5339 programs.
- E. Adopt Resolution No. 2022-35 approving a list of projects funded by Senate Bill 1 (SB 1): The Road Repair and Accountability Act.
- F. Adopt Resolution No. 2022-36 approving a contract with Eikhof Design Group, Inc. (EDG) in the amount of \$103,834.00 for preparation of a pavement rehabilitation report, plans and specifications, and engineer's estimate for rehabilitation of selected streets in the City of Guadalupe.

- G. Approve a request by Sam Duarte, Director of The Little House by the Park, to use the Veterans Memorial Plaza (aka Downtown Parking Lot) for a “Safe and Sane” Fireworks Sale Fundraiser.
- H. Adopt Second Reading of Ordinance No. 2022-500 to repeal the existing sign ordinance (Sections 18.52.140-18.52.160) and add Chapter 18.51 (Signs).
- I. Adopt Resolution No. 2022-37 approving of Amelia M. Villegas as Interim Human Resources Manager pursuant to Government Code Section 21221(h).
- J. **MONTHLY REPORTS FROM DEPARTMENT HEADS**
 - 1. Planning Department Report for April 2022
 - 2. Building Department Report for April 2022
 - 3. Public Works/Engineering Report for April 2022

8. **CITY ADMINISTRATOR REPORT:** (Information Only)

9. **DIRECTOR OF PUBLIC SAFETY REPORT:** (Information Only)

10. **MAYOR’S REPORT- UPDATES**

PUBLIC HEARING

11. **Public hearing to consider subdivision Tract 29,065, (Planning File No. 2021-098-TTM) a Vesting Tentative Tract Map to allow future development on Lots 1 and 2 of Parcel Map 29,063.**

Written report: Bill Scott, Contract City Planner

Recommendation: That the City Council:

- a. Receive a presentation from staff;
- b. Conduct a public hearing, including: a) an opportunity for the applicant to present the proposed project, and b) receive any comments from the public; and
- c. Adopt Resolution No. 2022-38 to conditionally approve the Tentative Tract Map 29,065.

REGULAR BUSINESS

12. **Cannon Corporation and Labor Consultants of California request to add services due to continued need for inspection/labor compliance work, and authorize use of up to \$150,000 for cost overages for the Le Roy park and Community Center Project from the Park Development Fund.**

Written report: Tom Brandeberry, Los Amigos de Guadalupe

Recommendation: That the City Council adopt Resolution No. 2022-39 authorizing the use of the Park Development Fund to pay for cost overages for the Le Roy Park and Community Center Project.

13. Informational report from Public Safety staff on the feasibility of establishing a downtown residential permit parking area in the 1000 block of Guadalupe Street.

Written report: Michael Cash, Director of Public Safety

Recommendation: That the City Council a) Accept the information and take no action; or b) Direct staff to return to Council when a draft ordinance is ready for consideration consistent with Council direction; or c) Continue to another Council meeting for further discussion and deliberation.

14. Fiscal Year 2020-21 Audited Financial Statements and Single Audit Report.

Written report: Lorena Zarate, Finance Director

Recommendation: That the City Council receive and accept the City of Guadalupe Financial Statements for the Year ended June 30, 2021, along with the Independent Auditor's Report and accept the Single Audit Report for 2021.

15. FUTURE AGENDA ITEMS

16. ANNOUNCEMENTS – COUNCIL ACTIVITY/COMMITTEE REPORTS

17. ADJOURNMENT TO CLOSED SESSION MEETING

CLOSED SESSION

18. CONFERENCE WITH LABOR NEGOTIATORS

(Subdivision (a) of Government Code Section 54957.6)

Agency designated representatives: City Administrator, Interim Human Resources Manager and Che Johnson, Partner, Liebert, Cassidy & Whitmore; Employee Organizations: International Association of Firefighters (IAFF)

19. ADJOURNMENT TO OPEN SESSION MEETING

20. CLOSED SESSION ANNOUNCEMENTS

21. ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case and website not less than 72 hours prior to the meeting. Dated this 6th day of May 2022.

Todd Bodem

Todd Bodem, City Administrator

PROPOSED FUTURE CITY COUNCIL AGENDA ITEMS

Council Meeting: Date and Subject	Department	Agenda Category	
Wednesday, May 11, 2022, at 6:00 pm/ Special Meeting			
FY 2022/23 Goal Setting Workshop		Workshop	
Tuesday, May 24, 2022, at 6:00 pm / Regular Meeting			
April 2022 Financial Report	Finance Department	Consent Calendar	
Three Resolutions – General Municipal Election	Admin Department	Consent Calendar	
Notice of Completion – 2021 Trunk Main Improvement	Public Works Dept	Consent Calendar	
Notice of Completion – Le Roy Park Rehab Project	Public Works Dept	Consent Calendar	
4146 Eleventh St. Reorganization R&T99 Negotiation of Property Taxes	Planning Department	Consent Calendar	
Transient Occupancy Tax (TOT)	City Attorney	Regular Business	
Commercial Cannabis Business Completion Timeframe	City Attorney	Regular Business	
Tuesday, May 31, 2022, at 6:00 pm/ Special Meeting			
FY 2022/23 Goal Setting Workshop		Workshop	
Tuesday, June 14, 2022, at 6:00 pm / Regular Meeting			
Parks / Facilities Lead Job Description	Recreation & Parks Dept	Regular Business	
Wednesday, June 15, 2022, at 6:00 pm / Special Meeting			
FY 2022/23 Budget Workshop	Finance Department	Workshop	
Tuesday, June 28, 2022, at 6:00 pm / Regular Meeting			
FY 2022/23 Budget Approval	Finance Department	Regular Business	
Other Unscheduled Items			
	Proposed Date of Item	Department	Agenda Category
Tree Ordinance		Public Works	New Business
Sidewalk Vending Ordinance		Planning Department	New Business
Vacant Property Ordinance		Administration Dept	New Business
Pasadera Public Infrastructure Dedication		Public Works Dept	New Business
Food Truck and Special Event Ordinance		Planning Dept	New Business
Gift Policy		City Attorney	New Business
Master Fee Schedule Update		Finance Department	Workshop
Pasquini Lease Agreement	June 2022	Public Works Dept.	Consent Calendar
Recognizing Food Distribution Volunteers			Ceremonial Calendar
Facility & Parks Use Fee Schedule Changes		Recreation & Parks	
Benefit for Unrepresented Employees		Human Resources	New Business