

MINUTES

City of Guadalupe

Regular Meeting of the Guadalupe City Council
Tuesday, October 26, 2021, at 6:00 pm
City Hall, 918 Obispo Street, Council Chambers

1. **ROLL CALL:**

Council Member Liliana Cardenas
Council Member Gilbert Robles
Council Member Eugene Costa Jr.
Mayor Pro Tempore Tony Ramirez
Mayor Ariston Julian

All were present. (Note: The abbreviation "CM" for council member is being used in these minutes.)

2. **MOMENT OF SILENCE**

3. **PLEDGE OF ALLEGIANCE**

4. **AGENDA REVIEW**

At this time the City Council will review the order of business to be conducted and receive requests for, or make announcements regarding, any change(s) in the order of business.

There were no changes to the agenda requested.

5. **CEREMONIAL CALENDAR**

a. Proclamation declaring October 11, 2021 – Indigenous Peoples’ Day in Guadalupe CA.

CM Ramirez read the proclamation citing the various contributions Indigenous peoples have contributed to our country. Mayor Julian said that this proclamation was a recognition of the caretakers of our land.

b. Proclamation – Michael Cash, Director of Public Safety

The proclamation recognizing Michael Cash, Director of Public Safety, for his acts involving an injured man during the Alisal fire in Santa Barbara that were deemed above and beyond the call of duty. Chief Cash thanked the Council, City staff and community members. He said, "Thank you for the recognition. It takes great leadership from our Council for us to do the things we do. And I appreciate our staff team. We have a great time. Everything we do is what we think is best for the City. Couldn't ask for a better team." Chief Cash acknowledged the Police Department staff, who were

standing in the back of the chambers, saying, "The biggest part, though, is the staff back here. I am lucky. I see a Fire Captain, Fire Engineer, our volunteers, our Police Officers, Police Explorers, Airport people...can't go wrong with these people. They are above and beyond the best people I've ever worked with. Makes my job easier. And I see some of the community people here. It's 'nice to be Andy – this is my Mayberry'. This is just what we do. The staff is outstanding."

6. COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes or as directed by the Mayor. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

There were no requests to speak on items not on the agenda.

7. CONSENT CALENDAR

The following items are presented for City Council approval without discussion as a single agenda items in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- A.** Waive the reading in full of all Ordinances and Resolutions. Ordinances on the Consent Calendar will be adopted by the same vote cast as the first meeting, unless City Council indicates otherwise.
- B.** Approve payment of warrants for the period ending October 21, 2021.
- C.** Approve the Minutes of the City Council and the Recreation & Parks Commission Special Joint meeting of October 5, 2021, to be ordered filed.
- D.** Approve the Minutes of the City Council regular meeting of October 12, 2021, to be ordered filed.
- E.** Adopt Resolution No. 2021-82 approving the City of Guadalupe 2021 Water Master Plan Update.
- F.** Adopt Resolution No. 2021-83 entering into an agreement with Mr. William (Bill) Scott for independent contractor planning services.
- G.** Approve the extension of deadline for Cannabis Business Permit Applications for Non-Retail Cannabis Businesses.
- H.** Adopt Resolution No. 2021-84 adopting a classification and salary range for Recreation Service Manager.

I. MONTHLY REPORTS FROM DEPARTMENT HEADS

1. Department of Public Safety Reports – September 2021
 - a. Police Department Report
 - b. Fire Department Report
 - c. Code Compliance Report
2. Human Resources Report for September 2021
3. City Treasurer’s Report for September 2021

No items were pulled. Motion was made by Council Member Ramirez and seconded by Council Member Cardenas to approve the full Consent Calendar. 5-0 Passed.

8. CITY ADMINISTRATOR REPORT: (Information Only)

- *Recreation Services Manager/Grant Writer recruitment: interviews tentatively to be scheduled the second week in November.*
- *Meeting with Chief Cash on Thursday, 10/28 re traffic around Mary Buren School.*
- *Upcoming Council Meetings: 11/2, special meeting; 11/17, Joint meeting with City and School District; 11/23, SBCAG presentation on the Broadband Initiative. Santa Barbara County dedicated \$200,000 ARPA funds for that initiative and Guadalupe will be asked to contribute some of our funds, approximately \$5,600.00 to do a strategic plan document.*

9. DIRECTOR OF PUBLIC SAFETY REPORT: (Information Only)

No report given.

10. MAYOR’S REPORT- UPDATES:

- a. Approval of two Veteran Names for Pasadera Streets.

Mayor Julian mentioned that the Mayor’s Report is prepared by Todd Bodem, City Administrator. He said, “This report reflects the multiple projects the City has going on at this time. For details, refer to Item #10, Mayor’s Report which is a co-authored report by Todd and me. There’s a lot of details on day-to-day activities that don’t come before us in a regular meeting like this.”

The mayor then gave an update on the Veterans Street Naming project for the Pasadera development. He said, “Pasadera has approved the naming of the streets on the southside of the Santa Maria Valley Railroad on behalf of veterans from Guadalupe. There’s a group of five (5) of us putting the names together. There are about 90 names of individuals that served in various wars, e.g. WWII, Korean War, Vietnam Era, Iraq. Our goal is first to recognize those who were killed in action. There were two (2) more streets to be named on the southside of the Santa Maria Valley Railroad. Pasadera’s biggest concern was that they wanted the Fire Department to know the names of the streets. The two veterans killed in action that the group wanted approval from the City Council tonight are Ben Kurokawa and Raymond Rico. Both names are now before the Council as Pasadera requested approval of both names as soon as possible. Another veteran killed in action, Makato Yoshiroma, will have his name forwarded on, along with others, as one of the veteran street names scheduled for the Pasadera development south of the Santa Maria Railroad.

Motion was made by Council Member Ramirez and seconded by Council member Robles to approve streets to be named for Ben Kurokawa and Raymond Rico at the Pasadera development. 5-0 Passed.

REGULAR BUSINESS

11. New Bus Route and Bus Stops.

Written Report: Shannon Sweeney, Public Works Director/City Engineer

Recommendation: That the City Council adopt Resolution No. 2021-85 approving a new bus routes and stops in preparation for upgraded transit services starting July 2022 per the City of Guadalupe Short Range Transit Plan.

Ms. Shannon Sweeney gave a brief background explaining that at the January 12, 2021, City Council meeting, the Council adopted the December 2020 City of Guadalupe Short Range Transit Plan, choosing the option to divide the Guadalupe Flyer service into express and local portions, eliminating the need for the on-demand service. However, in doing so, the cost would increase by a significant amount over baseline (existing) service. She said that with stimulus funds now being available, in the amount of \$520,548, in addition to current funds, the City now has the available funding to provide this new service over a three-year period. The goal is now to have these new bus routes approved and in place by July 2022.

Ms. Sweeney further said, "One of my goals is try to make the stops that we do decide meet certain standards. Before we can do that, though, we need to talk about what those stops really are. Bus routes will be broken up into two. Currently, there is one bus route, 25 minutes long. The Flyer currently doesn't come on the half hour or on the hour. The new route will include an express route that will go back and forth to Santa Maria which will be on the hour. It will arrive at the Santa Maria Transit Center at a given time every hour. Bus stops on the express route in Santa Maria won't change from what they are now. The only stop added in the express route will be in Guadalupe at the transit center (Amtrak train station) which will meet up with the local route so that there will be connectivity between the two."

Ms. Sweeney's presentation involved showing pictures of each of the current bus stops and a graph of each activity level. The most active and popular stop is at Pioneer and Second Streets. The next most active stop is at Guadalupe and Olivera Streets. A couple other bus stops that had reasonable activity and were also popular are 10th Street by the Senior Center and Jack O'Connell. The least most active stop is at the Amtrak train station. Ms. Sweeney mentioned that there are currently three (3) stops in Treasure Park, and the combined activity is somewhat comparable to some of the other stops. (Amber and Obispo Street stop was not included in this combined activity.) The goal here is to make the Guadalupe local route be about a half-hour loop.

In going through and discussing each current bus stop, the following shows the bus stops that Ms. Sweeney recommended to either: 1) keep; 2) remove, or 3) add as a new stop:

| <u>Bus Stop</u> | <u>Features/Problems</u> | <u>Keep or Remove</u> |
|-----------------|-------------------------------------|---|
| Amber & Obispo | No bench or shelter; only a sign | Remove (3 other stops in Treasure Park) |

| <u>Bus Stop</u> | <u>Features/Problems</u> | <u>Keep or Remove</u> |
|--|--|---|
| <i>W. Main & Pt. Sal Dunes</i> | <i>Isn't very well used; no sign</i> | Keep (closest bus stop to McKenzie Middle School) |
| <i>Jack O'Connell Park</i> | <i>Popular stop; has shelter & sign & cut-away (ADA). No lights or trash can</i> | Keep (minimal upgrades needed) |
| <i>Pioneer & 2nd</i> | <i>Most popular stop; has trash can & sign; different looking shelter</i> | Keep (well used) |
| <i>Tognazzini & 5th</i> | <i>Has sign, bench & trash can</i> | Remove (out of the way) |
| <i>Guadalupe & Olivera</i> | <i>2nd most popular stop; has all features: shelter bench, trash can and lights</i> | Keep (well used) |
| <i>10th & Senior Center</i> | <i>Has shelter; sign is located on 1 side of driveway with shelter on other side; 1 block from City Hall; tagged a lot</i> | Keep (well used; needs ADA requirements) |
| <i>11th & Peralta</i> | <i>Has shelter, sign, trash can; tagged a lot</i> | Remove (duplicate with new stop in Escalante Meadows) |
| <i>Obispo & Fir</i> | <i>Has shelter, sign, trash can; nice location</i> | Keep (well used-meets Treasure Park needs) |
| <i>Flower & Elm</i> | <i>Has shelter & sign; dark</i> | Keep (1 of 2 stops within 1,000' of each other in Treasure Park) |
| <i>Flower & Birch</i> | <i>Has shelter & sign; concerns raised by public</i> | Remove (1,000' from stop @Flower & Elm) |

The bus stop at Tognazzini and 5th Streets was questionable on whether to keep or remove. Ms. Sweeney had mentioned that this bus stop was somewhat out of the way. There was only a bench there. She also said, "The bus has to go out of the way to get to that stop. Then it has to circle back to get back on track."

Mayor Julian asked, "The bus stop on Hwy 1 (Guadalupe Street) and 2nd Street. Is that to be eliminated? It looks terrible." Ms. Sweeney replied, "It's not a current stop on the schedule. Will be happy to remove it." The mayor then asked about the bus stop at Peralta and 11th Streets. He

said, "It's in the middle range of use but it's to be eliminated?" Ms. Sweeney said that that stop was proposed for elimination because of the new bus stop to be put within Escalante Meadows and would serve that area." The mayor commented, "That's where the majority of the population would be but there are people living around the church but not as many as would be living at Escalante Meadows." Ms. Sweeney said, "Escalante stop would also serve People's Self-Help development as well as Escalante Meadows itself, along with others in that general area." The mayor said that there's no loop going all the way to People's Self-Help development on East 11th Street. Ms. Sweeney said that the loop ends at Escalante Meadows.

There were three (3) requests to speak.

1. Ms. Carmen Tafollo raised concern of the proposed removal of the bus stop at Tognazzini and 5th Streets. She said that others are also riding the bus, and there's no trash can there. She said, "Now that it's raining, we need to have shelter from the rain and the wind and we're getting wet. There's nothing there now. It would be best for the bus to come every 30 minutes. I currently take two buses to get to work. Ms. Sweeney said that if that bus stop was to remain, it is sub-standard and would need to be upgraded.

CM Ramirez asked Ms. Tafollo, "If we eliminate the bus stop at Tognazzini & 5th, what bus stop would you then take? Ms. Tafollo said, "I'm right in the middle between two (2) stops: one at Guadalupe & Olivera Streets and Pioneer & 2nd Streets. But that's not a good idea because of the weather. I'd get wet by the time I got there and it's far away to get to."

Ms. Sweeney asked if Ms. Tafollo said that she takes two (2) buses to work in Santa Maria. Having heard that Ms. Tafollo does work in Santa Maria, Ms. Sweeney then said, "The difference is that the bus will arrive every hour from the Amtrak train station in Guadalupe to Santa Maria Transit Center at the top of the hour. This will make it a little easier to meet the Santa Maria buses. Should be late less frequently. Time should be shorter because it's on a more frequent time schedule." CM Cardenas said, "There are two different bus routes proposed." Ms. Tafolla emphasized the urgent need to keep the Tognazzini & 5th Street bus stop.

Note: CM Cardenas interpreted for Ms. Tafollo who expressed her concerns in Spanish.

2. Linda Luna, a resident of Treasure Park, asked if her email was received and read. Mayor Julian said he did see the email and shared it with a few people. Ms. Luna explained that she lives on Flower Street, near the Birch bus stop – right in the middle. She said, "I've had to deal with a lot like a fire in my backyard because cigarettes are flicked over the fence. There've been numerous beer bottles, drugs, all kinds of trash, etc. My neighbor and I put a trash can there by the bus stop. People are just loitering, lots of drinking. Younger people in the neighborhood are looking for a place to just sit there and talk. If they're quiet, it's okay but I do mind is the negative activity, the drug dealing, drinking and fighting. This has gone on for a long time."

She further said, "There was another time where I talked to another City Council asking to have that stop removed, and they wouldn't remove it. I can't do it anymore. I can't keep cleaning up over there. Another thing that happens is that my street is the first street you can come in from Main Street. A lot of people use it as a parking lot. They park their car, don't take the bus but get picked up and go to Santa Maria. Then they come back and pick up their car. Trash is put

right in front of my house. They'll pull into my driveway. I've worked in Public Safety for 32 years. I was not a police officer. I was a buyer for the communications board and have attended a lot of conferences on safety. I feel unsafe coming home. From 10:30pm to 1:00am at night, guys can just be sitting out there. I hope you consider removing that stop. Please put it on the list to eliminate because it's an eyesore and looks horrible. My neighbor and I pick up trash in the fields across from our houses. We do that going all the way to Main Street once a week. We want Guadalupe to look clean. I'll continue to do that, but I'd appreciate it if the bus stop is removed."

3. Lupe Alvarez spoke saying, "I'm an advocate for keeping the bus stop at Tognazzini and 5th Streets. I rode the bus one time. You should know that as elected officials, it is illegal to ride transit for free. If you average the number of houses at 5th Street down to 2nd Street, going west towards the beach, there's probably the same number of houses that are in Treasure Park. If that bus stop is removed, the workers that use it, the people who need to use that bus stop will have to go all the way to Amtrak station. I don't know Ms. Tafolla, I just want to say that there are a lot of houses in that section. Since it's up in the air, I hope you consider in her favor. She's the only one advocating for keeping a station where there is the other woman advocating for removing one."

CM Robles asked Ms. Sweeney the average estimate of the route. She said, "Eliminating the stops we talked about, it came out to 29 minutes. It doesn't do the full Pasadera loop as in the presentation materials, only stopping at Lot 5." CM Robles then asked if the bus driver stays at a stop if there are no passengers. Ms. Sweeney said, "When we mocked the bus route, we waited 20 seconds at each stop...took 29 minutes." CM Robles also asked if the goal is to get to Santa Maria in 15 minutes. Ms. Sweeney said, "There are two separate buses. There's one internal bus in Guadalupe making the loop every half hour. Then there's the express route going back-and-forth about 20 minutes from Amtrak to Santa Maria Transit and 20 minutes back. Both buses meet at Amtrak at the half hour. Gets to Santa Maria at the top of the hour to connect to the other Santa Maria buses. We need to decide on the Tognazzini and 5th Street stop. It forces us to double back. It's the stop that adds the most time to the route because of where it's located. There's no easy way to get from there to the Amtrak station in the direction you need to go. You'd have to go all the way to Tognazzini Street and then all the way down to 2nd Street to make it work."

There were no other speakers or comments made. Ms. Sweeney then said, "I'm recommending keeping Tognazzini & 5th stop; eliminating Amber & Obispo, Peralta & 11th and Flower & Birch stops and adding Escalante Meadows and one stop in Pasadera. Also, the School District asked to have a bus stop at Mary Buren. The location I'd put it on would be on 10th Street, west of Peralta." Mayor Julian said that there are some issues with the proposed bus stop for Mary Buren." She continued saying, "We can leave it (Mary Buren stop) off at this time. What I do need is direction where we want to settle on absolute stations. I can then start applying the capital improvement funds, making improvements where needed, like on the Tognazzini & 5th Street stop, and removing stops we wish to remove."

To summarize, the following shows those bus stops discussed that the City will keep, remove and add as new ones:

Keep:

Amtrak Train Station
Guadalupe & Olivera
10th & Senior Center
Tognazzini & 5th
Obispo & Fir
Flower & Elm
W. Main & Pt. Sal Dunes
Jack O'Connell Park
Pioneer & 2nd

Remove:

Amber & Obispo
Peralta & 11th
Flower & Birch

Add/New:

Mary Buren School*
Escalante Meadows
Pasadera

*Undecided

Motion was made by Council Member Ramirez and seconded by Council Member Cardenas to approve Resolution No. 2021-85, including retaining the bus stop at Tognazzini & 5th Streets. 5-0 Passed. (Note: After CM Ramirez made the motion, prior to it be seconded, Ms. Sweeney asked if the motion was to include the proposed new stop for Mary Buren. Mayor Julian said to "hold off" on that at this time.)

CM Cardenas interpreted the results to Ms. Tafollo who then said, "Buses are also used by students when they miss the school bus." She also asked if the rates will be increased. Ms. Sweeney replied, "There are no plans now. We will be using those transit stimulus funds for this 3-year plan. We can then look at bus fare revenue and ridership. At that time our short-term transit plan will be due again and will allow us to evaluate how this new structure works. From there we'll decide what our next steps will be. I also want to say that we won't be able to make all of the necessary changes overnight."

12. Comprehensive Utility Rate Study - Update.

Written Report: Shannon Sweeney, Public Works Director/City Engineer

Recommendation: That the City Council adopt Resolution No. 2021-86 approving a rate adjustment and schedule after considering additional requested information.

At the September 14, 2021, City Council meeting, the Comprehensive Utility Rate Study was presented and approved with the Council's request for additional information regarding the impact to water rates if the number of units provided under the base rate was lowered from six (6) units down to zero (0) units the first year.

Ms. Sweeney said, "Currently, for the base rate, you get six (6) units of water. The plan for the rate adjustments was going to lower that down the first year to five (5) units, four (4) units the second year, and leave at four (4) units for the remaining years. The rate increases were 3%/3%/3%/1.5%/1.5% for the five-year plan. Referring to the analysis that Wilden Financial Services did showing the impact of a base rate with no units attached, Ms. Sweeney said, "Using an example of \$20 as a flat base rate with no units of water attached, with a unit cost above that, the greatest differential in cost to existing water bills will occur for customers using between four (4) and eight (8) units of water. We tried to find the best fixed rate and variable rate for that not to happen. We

couldn't come up with a number that didn't penalize customers using between four (4) and eight (8) units if we eliminated the base amount altogether."

She continued saying, "I'd now recommend making a slight adjustment. Make the three-year adjustment now. In 2022, adjust units for base rate from six (6) to five (5); 2023, five (5) units to four (4), and in 2024, remain at four (4) units. (The 3%/3%/3% rate increases for three (3) years don't change.) Leave same but take off the last two (2) years that were previously used in the 5-year adjustment plan. This allows us to put in the new Tyler system and to get better water usage data. With that three-year time period, we can then re-evaluate with true data and go from there. We'll have more detailed data to make better decisions for the future."

CM Cardenas asked, "The two years, does it continue with six (6) to five (5) to four (4). For the last two years, those are just eliminated?" Ms. Sweeney replied, "It's just the first three (3) years. The first year, go from six (6) to five (5), the second year, go from five (5) to four (4) and then leave it at four (4) the third year. That third year was needed to get enough data to re-evaluate what the true impacts would be."

There was one speaker request from Anna Marie Michaud. Her question was this: "Going from six (6) cubic feet down to four (4) cubic feet. I don't understand the concept that lowering it so much because we're going to be using a lot less water. Our bill is going to stay more or less the same as before. Is that correct or am I reading it wrong? How much for four (4) cubic feet are we going to be paying?" Ms. Sweeney said, "Four (4) units would be \$32.00." Ms. Michaud then said, "In the first presentation, you said we're going to be going down to four (4) units. I have the six (6) but I don't use six (6) units. I use less so, the City's making money on my water bill. So, if I go over the six (6), then the City charges me for any excess water that I use. You're saying we should have an average of 58 gallons of water usage a day. That's what the mayor was saying." Ms. Sweeney added, "We should have an average of 99.7 gallons per day at four (4) units of water."

Ms. Michaud then said, "I'd rather stay at the six (6) units and not have to worry about it. But I do know that whoever uses more than six (6) will have to pay for the usage. When will the hearing be for the citizens?" Ms. Sweeney said it would be in January. Mayor Julian then asked for a motion.

Motion was made by Council Member Ramirez and seconded by Mayor Julian to approve Resolution 2021-86 approving City of Guadalupe Rate Adjustment and Schedule. Ayes: 4 Noes: 1 Costa, Jr. Abstain: 0 4-0 Passed.

13. FUTURE AGENDA ITEMS

- CM Ramirez recommended that at the 11/9 meeting, that Guadalupe takes a stance on redistricting after residents give feedback. (1st District Representative will be at the 11/9 meeting.)
- 11/17: Joint meeting with the City and the School District
- 11/23 meeting: Marjie Kirn, SBCAG, will speak on the Broadband Initiative
- 12/14 meeting: schedule Short-Term Rentals

14. ANNOUNCEMENTS - COUNCIL ACTIVITY/COMMITTEE REPORTS

Mayor Julian

Clean Air Rooms: 656 units purchased by Air Pollution Control District. All were distributed in both Guadalupe and Casmalia. There is \$20,000 remaining from the initial \$100,000 grant. There are 120 people on the waiting list. These air purifiers cost about \$122 per unit.

SBCAG: Cal Trans – Bridge replacement project timelines 2023-2025. State Route 1, resurfacing from Vandenberg to Hwy 166. Finished this month.

Broadband Consortium: All communities are being asked to put monies toward the broadband initiative for a total of \$400,000. All agreed. Amount is based on population. Guadalupe has 8,346 residents and with use of ARPA funds, Guadalupe’s share is \$5,422.63. Santa Barbara County has given \$200,000. The Chumash Casino will probably be giving, too. This is a good use of the monies. Also, it’s in our General Plan to provide broadband for the community.

Public Restrooms: CM Robles, Todd Bodem, Rudy Gutierrez, Harold Ramirez and I walked through different sites. We were really happy to see all that’s going on.

The hedge by the Masatani house that people use as a restroom. It’s really bad there. The reason I’m bringing that up is there was a clean-up of the Far Western parking lot this past weekend. If you go down the parking lot on the west side of the building itself, you can’t see down there. Right on the very corner is where the homeless are using it as a “restroom”. It’s really nasty and right near residences. If you’ve been to Los Olivos, they have restrooms for public use. It’s sad that our homeless have to go to the bathroom in places where they shouldn’t. City of Santa Maria has portable toilets near Adam School, the picnic area. There aren’t many homeless here in town, but those that are here, go to certain places to go to the bathroom. Why don’t we put port-a-potties in those areas? There’s good and bad with that but probably more good but there could be bad with some vandalism. I’m asking staff, Public Safety and HR, to look at that. Find out the cost to do this which will help not only the homeless but the whole community.”

15. ADJOURNMENT TO CLOSED SESSION MEETING

Motion was made by Council Member Ramirez and seconded by Council Member Cardenas to adjourn to closed session for public employee performance evaluation, Director of Public Safety. 5-0 Passed. Meeting adjourned to closed session at 7:27 p.m.

CLOSED SESSION

16. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

(Subdivision (b) of Government Code Section 54957)

Title: Director of Public Safety

17. ADJOURNMENT TO OPEN SESSION MEETING

Motion was made by Council Member Ramirez and seconded by Council Member Cardenas to adjourn to open session. 5-0 Passed. Meeting adjourned to open session at 8:35 p.m.

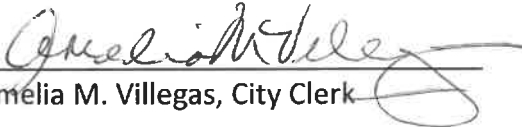
18. CLOSED SESSION ANNOUNCEMENT

No reportable action.


19. ADJOURNMENT

Motion was made by Council Member Ramirez and seconded by Council Member Cardenas to adjourn. 5-0 Passed. Meeting adjourned at 8:36 p.m.

Prepared by:


Amelia M. Villegas, City Clerk

Approved by:


Ariston Julian, Mayor