



## City of Guadalupe

### AGENDA

#### Regular Meeting of the Recreation and Parks Commission

Wednesday, June 9, 2021

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

**Pursuant to Governor's Executive Order N-25-20 and N-33-20:** All residents are to heed any orders and guidance of state and local public health officials, including but not limited to the imposition of social distancing measures, to control the spread of COVID-19.

If you choose to attend the Recreation and Parks Commission meeting in person, you should maintain appropriate social distancing. Seating will be limited. **In addition, all persons attending the**

**Recreation and Parks Commission meeting are required to wear nose and face masks pursuant to County of Santa Barbara Health Order No. 2020-10.**

Please be advised that, pursuant to State Law, any member of the public may address the Commission concerning any item on the Agenda, before or during Commission consideration of that item. Please be aware that items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the Commission. If you wish to speak on a Consent Calendar item, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: [www.ci.guadalupe.ca.us](http://www.ci.guadalupe.ca.us) Friday before Recreation & Parks Commission meeting.

Any documents produced by the City and distributed to a majority of the Commission regarding any item on this agenda will be made available the Friday before the meetings at the Recreation and Parks Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the Commission regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Recreation Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

#### **ROLL CALL:**

Commissioner Enrique Ortiz  
Commissioner Robert Salinas Jr.  
Commissioner Chair Joseph Harris  
Commissioner Jesse Ramirez  
Commissioner Vacant Position

## **PLEDGE OF ALLEGIANCE**

### **COMMUNITY PARTICIPATION FORUM**

Each person will be limited to a discussion of three (3) minutes. This time is reserved to accept comments from the public on Consent items or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. Recreation and Parks Commission may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

### **CONSENT CALENDAR**

The following items are presented for the Commission approval without discussion as a single agenda item in order to expedite the meeting. Should a Member of the Recreation and Parks Commission wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

1. Approve the minutes of the Recreation & Parks Commission meeting of April 14, 2021, to be ordered filed.

### **REGULAR BUSINESS**

2. Review and discuss a possible recommendation to the City Council regarding a change to the City fee schedule with respect to the amount to be charged to non-City affiliated Non-Profit organizations for City facilities use / rentals.
3. Review and discuss the City Council's decision regarding the Recreation and Parks budget request submitted to the City Council for fiscal year 2021-2022.
4. Review and discuss possible options for funding of Recreation and Parks targeted goals, events and programming for fiscal year 2021-2022. (See Attachment A)
5. Review and consider a recommendation to the Guadalupe City Council regarding a Special Events rental application by "The Little House by the Park" to utilize the Veterans Memorial Plaza for a Fireworks retail sales booth fundraiser.

### **STAFF REQUESTS AND ANNOUNCEMENTS:**

1. Recreation and Parks Monthly Report for April 2021 and May 2021.
2. Status / update on the use of the City owned Veterans Memorial Hall with respect to the lease agreement with the American legion Post 371.
3. Status / Update of proposed MOU between the City and the Boys and Girls Club of the Mid Coast on the use of the LeRoy Park Community Center.
4. Review and Discuss the City's 75<sup>th</sup> Anniversary Celebration ongoing preparations.

**COMMISSION REQUESTS, COMMENTS, AND MEETING REPORTS:**

1. Status on the acquisition by the Guadalupe Youth Football Club of a viable alternative unit that can be converted and utilized as a snack bar at Jack O’Connell Park. (Commissioner Ortiz)

**ADJOURNMENT**

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case, Water Department bulletin board and website not less than 72 hours prior to the meeting. Date this day 4<sup>th</sup> day of June.*

*Charlie Guzman*

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Charlie Guzman, Recreation Coordinator

**PROPOSED FUTURE AGENDA AND PENDING ITEMS**

<b>Other Pending Items/ Events</b>	<b>Proposed Date of Item</b>	<b>Agenda Category</b>
Proposed Recreation Programming for fiscal year 2021-2022	7/14/21	Regular

**MINUTES  
CITY OF GUADALUPE  
MEETING OF THE RECREATION AND PARKS COMMISSION  
WEDNESDAY, April 14, 2021**

**Call to Order:** Recreation Commission Chair- Joe Harris called the meeting to order at 6:05 pm.

**Roll Call:** Recreation Coordinator Guzman noted the Commissioner Attendance as Follows:

Commission Chair: Joseph Harris- Present  
Commissioner: Enrique Ortiz- Present  
Commissioner: Robert Salinas- Present  
Commissioner: Tommy Solis Jr.- Absent  
Commissioner: Jesse Ramirez- Present

**Pledge of Allegiance:**

Commission Chair Joe Harris was recognized and led the Commission in the pledge of allegiance.

**Community Participation Forum:**

No participation

**Consent Calendar:**

1. Approve Minutes from March 10, 2021 meeting. Discussion: None.

After a review. The Commission voted unanimously to approve the minutes of the last (March 10, 2021) Recreation and Parks Commission meeting based upon a motion from Commissioner Salinas and seconded by Commissioner Ortiz.

**Regular Business:**

2.3.4. The Commission decided to review and discuss items 2, 3, and 4 as a combined discussion. After all discussion, the Commission determined that Staff should summarize the two Ad-hoc committee's summary recommendations into one statement and present the attached "2021 City of Guadalupe Goal Setting Meeting" statement as the position from Recreation and Parks Commission on the recommended targeted Goals, Events and Programming activities for the 2021-2022 fiscal year, to the City Council during the Scheduled Goal Setting / Budget Meeting planned for Monday 4/19/2021 at 5:30PM.

5. The Commission reviewed and discussed the details presented by Staff of the Capital Campaign efforts by the Rural Community Development Corporation of California (RCDCC) now known as Los Amigos de Guadalupe. The Commission was very pleased to hear that the Capital Campaign has reached at least 70 percent of its goal.

6. Staff reported that the City's Prop 68 grant proposal was submitted on time as previously explained for the renovation of the City's Central Park and that the City is awaiting a response from the state. In the meantime, other grant proposals are in development for possible consideration and submission for CDBG funding.

7. Staff reported no additional progress on the proposed MOU between the City and the Boys and Girls Club of the Mid Coast for use of the soon to be completed renovated LeRoy Park facility.

8. Los Amigos de Guadalupe (formerly RCDCC) reported the hire of MariaElena Garcia as the COVID-19 "Community Services Coordinator". MariaElena started the second week of April 2021 and is already busy at work. Her office will be located within the Guadalupe Senior / Community Center.

#### **Staff Request and Announcements:**

Staff reviewed the Recreation and Parks monthly report for March 2021. And Staff also reported that the City will probably be changing its COVID-19 Tier status this month to "Orange" if all goes well.

#### **Commission Requests, Comments and Meeting Reports:**

The Commission requested Staff continue to monitor and furnish updates on City Recreation and Parks business. Commissioner Ortiz also reported that the 'C' Train that was proposed as a possible purchase to be utilized as a snack bar has been sold and is no longer available. Commissioner Ortiz related that a search will continue for possible alternative options.

#### **Other Discussion:**

Staff shared information on the new city volunteer registration form and recommended waiver/ liability language. Staff had each Commissioner complete a registration form for informational purposes.

#### **Future Agenda Items:**

Review, discussion and possible recommendation change to the City facility fee schedule charge for non-City affiliated non-profits.

#### **Adjournment:**

At 8:25 PM a motion was made by Commissioner Salinas and seconded by Commissioner Ortiz for adjournment. The unanimous vote resulted in the meeting's closure.

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Recreation Coordinator, Charlie Guzman

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Chair, Joseph Harris



## 2021 City of Guadalupe Goal Setting Meeting Statement

Scheduled for Monday 4/19/21 9 5:30PM

**“Attachment A”**

Site: City Council Chambers or via Zoom

Recreation and Parks Commission: Joe Harris, Enrique Ortiz, Robert Salinas Jr.,  
Jesse Ramirez

### **Recommended Targeted Goals, Events and Programming.**

#### **Targeted Goals and Events:**

- 1 Establish a 5 Year Recreation and Parks Master Strategic Plan
- 2 City 75<sup>th</sup> Anniversary Celebration 5K Run, Walk and Bicycle Tour (Enrique)
- 3 Monthly / Bi-Monthly Bingo as a City fundraiser to support all Parks (Joe)
- 4 City Diversity Celebration Event(s) (Jesse)
- 5 Collaborative Halloween Carnival (Robert)
- 6 Community Vehicle Club Event ( )
- 7 Youth and Adult Tournaments (Basketball, Horseshoe, Wrestling, Video, Softball, Volleyball, Badminton, etc.) (Charlie)
- 8 Youth and Teen Dance and Movie Nights (Joe)
- 9 Outreach to City Businesses and Organizations for Recreation and Parks Sponsorship\* (All Recreation and Parks Commissioner)
- 10 Establish Collaborative programs with the local School District and other Organizations (Charlie)



### **Focused Programming:**

- 1 Youth and Adult Basketball\*
- 2 Coed Adult Volleyball - open sessions
- 3 Senior Activities, Exercise and Yoga Programs
- 4 Adult Zumba and Dance (Salsa) Aerobic Exercise Programs
- 5 Youth Sports Clinics\*
- 6 Judo and Karate Classes\*
- 7 Educational, Artistic and Cultural Classes\*
- 8 Establishment of Theatrical Arts and Music Programs
- 9 Provide financial and other support for the continuing existence of local youth and teen club Programs. Reestablish such programs as the Boy / Cub Scouts, Girl Scouts, Camp Fire etc.)\*

\*Self-Sustaining