

City of Guadalupe

AGENDA

Meeting of the Parks & Recreation Commission

Wednesday, July, 8 2020

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

Please be advised that, pursuant to State Law, any member of the public may address the Commission concerning any item on the Agenda, before or during Commission consideration of that item. Please be aware that items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the Commission. If you wish to speak on a Consent Calendar item, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the Commission regarding any item on this agenda will be made available the Friday before the meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the Commission regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

ROLL CALL:

Commissioner Enrique Ortiz
Commissioner Robert Salinas Jr.
Commissioner Gilbert Robles
Commissioner Joseph Harris
Commissioner Tommy Solis Jr.

PLEDGE OF ALLEGIANCE

COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes. This time is reserved to accept comments from the public on Consent items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. Parks &

Recreation Commission may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

CONSENT CALENDAR

The following items are presented for the Commission approval without discussion as a single agenda items in order to expedite the meeting. Should a Member of the Parks and Recreation Commission wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

1. Approve the minutes of the Recreation & Parks Commission meeting of March 11, 2020, to be ordered filed.

REGULAR BUSINESS

2. Revisit the City Facility Use Fee Schedule and the administrative procedures to petition / appeal the City for a lesser fee.
3. Discuss lease agreement with the American Legion Post 371 for the use of the City owned Veterans Hall.
4. Discuss the update on the replacement of the football scoreboard at Jack O'Connell Park and the possible fund raising to accomplish the task.
5. Discuss and hear any updates from staff on requested Recreational services (by Riverview Town Homes and surrounding neighborhoods) for Soccer facilities and possible soccer leagues and dog park facilities for all City residents utilizing Jack O'Connell Park.
6. Discuss City's final Mobility Study.
7. Discuss possible future sites for City Park facilities per Proposition 68 grant funding via Rural Community Development Corporation of California (RCDCC).
8. Discuss recent request from Guadalupe Union School District to utilize the City Hall Auditorium or other city facilities as a drop in center for students not in school during the 20-21 school year.

STAFF REQUESTS AND ANNOUNCEMENTS:

Staff will report / discuss current City policy and moratorium on the use of city facilities as a result of COVID-19 virus crisis. Staff update on recent decision made by the City Council on: 1. A special events application to use the city parking lot / Veterans Memorial Plaza for a fireworks fundraiser and 2. A request by the Guadalupe Kiwanis for a waiver on City Facility rentals for the Kiwanis Elks Queen Candidate Campaign.

COMMISSION REQUESTS, COMMENTS, AND MEETING REPORTS:

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case, Water Department bulletin board and website not less than 72 hours prior to the meeting. Dated this 2nd day of July 2020



Charlie Guzman, Recreation Coordinator

PROPOSED FUTURE AGENDA AND PENDING ITEMS

Other Pending Items/ Events	Proposed Date of Item	Agenda Category
Discuss possible fund raisers for future projects	8/12/2020	Regular Business
Update and/or repair to Auditorium Stage area	8/12/2020	Regular Business

**MINUTES
CITY OF GUADALUPE
REGULAR MEETING OF THE RECREATION AND PARKS COMMISSION
WEDNESDAY, March 11, 2020**

Call to Order: Recreation Coordinator Guzman called the meeting to order at 6:04 pm.

Roll Call: Recreation Coordinator Guzman noted the Commissioner Attendance as Follows:

Commissioner Enrique Ortiz- present
Commissioner Robert Salinas- present
Commissioner Gilbert Robles – present
Commissioner Joseph Harris – present
Commissioner Tommy Solis Jr- present

Pledge of Allegiance:

Commission Chair Joe Harris was recognized and led the Commission in the pledge of allegiance.

Community Participation Forum:

Chairman Harris opened the Community Participation Forum by recognizing Tom Brandeberry of the Rural Community Development Corporation of California (RCDCC) who spoke about the City's recent Proposition 68 grant denial for additional funds to complete the second phase of the LeRoy Park renovation project. Specifically, Tom reviewed with the Commission how the scoring was devised from the Proposition 68 Grant request and resulting Community Fact Finder Report. Tom also discussed the City pluses and negatives that led to the recent grant denial and what the City could do in the future when the next round of grant funding is submitted through the RCDCC.

There were no other community speakers.

Regular Business:

1. After review the Commission voted unanimously to approve the minutes of the February 12, 2020 Recreation Commission meeting based upon a motion by Commissioner Robles and seconded by Chairman Harris.
2. The Recreation Commission welcomed the newest Recreation Commissioner recently appointed by the City Council 3/10/2020 – Mr. Robert Salinas Jr., Recreation Coordinator Guzman then proceeded to lead the swearing in ceremony for Commissioner Salinas.
3. The Recreation Coordinator Guzman updated the Commission on the recent City Hall Auditorium floor refinishing just completed the previous week by Pacific Floor Company,

Inc. at a cost of \$14,456.00. The work went very smooth and was completed much sooner than anticipated. The Commissioners then decided to view the finished work by taking a quick tour of the Auditorium. The Commissioners as a whole were very pleased with the results.

4. The Commission then turned to the discussion on the possible repair / replacement for the Football Scoreboard located at Jack O'Connell Park. Commissioner Ortiz took the lead by providing the Commission with some history on the scoreboard and recent attempts to inventory the parts and associated costs needed to make the repairs to keep the scoreboard working. Commissioner Ortiz related that after speaking with Smith Electric, a local electrical contractor, it was determined that because of the age of the unit replacement parts are not available and the feasibility of repairs to existing scoreboard were not recommended. Instead the electrical contractor recommended that the scoreboard be replaced. The Commission discussed the possibility of requesting donations and scheduling fundraisers to pay for the replacement of the unit. Commissioner Ortiz indicated that he would initiate inquiries and take the lead in this regard and report back to the Commission with his search, suggestions and possible recommendations.
5. The Commission reviewed and discussed with staff (Recreation Coordinator Guzman) the ongoing meetings and discussions with the Riverview / Jack O'Connell Park neighborhood group about providing recreational soccer services as requested and at the very least see about moving the city owned soccer goals out to Jack O'Connell Park. The Commission also requested that Staff continue to meet with the group and if possible, to accommodate the neighborhood as requested. The Commission also discussed the prior months recommendation to investigate the feasibility of a user-friendly dog park in the neighborhood and will await an update from staff on this idea.
6. The Commission also discussed the much-anticipated final completion of the City's lease agreement with the American Legion Post 371 on the use of the Veterans Hall. Staff reported that the lease agreement is still in the process of completion. The Commission hoped that City Staff will have a final update by the next Commission meeting in April 2020.
7. The Commission discussed the possibility of moving forward with the Agenda item of Future Fund Raisers once the issues are clearer with respect to:
 - (1) City Facility Use fee Schedule.
 - (2) Veterans Hall Lease Agreement.
 - (3) COVID-19 Virus.

Staff Request and Announcements:

Recreation Coordinator Guzman, announced that the City Council approved the recommended new City Facility Use Fee Schedule just yesterday and the Council made it effective 3/11/2020 without language specifying the use of the Downtown City Parking Lot. The City Council also decided to revisit the use of the Downtown Parking Lot once parameters and language is formulated and presented to the City Council for possible consideration and adoption and public review. Recreation Coordinator Guzman also provided the Commission with information on the Recreation and Parks monthly report for February 2020.

Commission Requests, Comments and Meeting Reports:

The Commission decided to establish an Adhoc-Committee consisting of volunteers – Commissioner Solis and Chair Harris to attend and participate in the Resiliency Youth Stakeholders group meetings.

Future Agenda Items:

It was the consensus of the Commission that they wished to continue the discussion and be provided with final copy of City’s Final Lease Agreement resolution with regards to the City owned Vets Hall and the American Legion Post 371. There was also a request form Commissioner Ortiz to continue the discussion on the replacement of the football scoreboard located at Jack O’Connell Park. In addition, the Commission requested information on the final report regarding the City’s Mobility Study. And finally, the Commission requested to revisit the City Facility Use Fee Schedule with respect to the administrative process on how to handle requests from groups who wish to petition / appeal the fee schedule for their specific event(s).

Adjournment:

A motion was made by Commissioner Solis with a second by Commissioner Ortiz to adjourn the meeting. The meeting was adjourned at 7:51PM.

Recreation Coordinator, Charlie Guzman

Chair, Joseph Harris