

City of Guadalupe

AGENDA

Regular Meeting of the Recreation and Parks Commission

Wednesday, December 11, 2019

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

Please be advised that, pursuant to State Law, any member of the public may address the Commission concerning any item on the Agenda, before or during Commission consideration of that item. Please be aware that items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the Commission. If you wish to speak on a Consent Calendar item, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the Commission regarding any item on this agenda will be made available the Friday before the meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the Commission regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

ROLL CALL:

Commissioner Enrique Ortiz
Commissioner Gerard Almaguer
Commissioner Gilbert Robles
Commissioner Joseph Harris, Chairman
Commissioner Tommy Solis Jr., Vice Chairman

PLEDGE OF ALLEGIANCE

COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes. This time is reserved to accept comments from the public on Consent items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. Recreation &

Parks Commission may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

CONSENT CALENDAR

The following items are presented for the Commission approval without discussion as a single agenda items in order to expedite the meeting. Should a Member of the Recreation & Parks Commission wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

1. Approve the Minutes of the Recreation & Parks Commission meeting of November 13, 2019, to be ordered filed.

REGULAR BUSINESS

2. Recreation Commission "Mission Statement".
3. Review / further discussion of the Commission's "List of Goals and Objectives".
 - City Recreation Budget
 - Review the staff inventory report on City Parks and Rental Facilities

STAFF REQUESTS AND ANNOUNCEMENTS

COMMISSION REQUESTS, COMMENTS, AND MEETING REPORTS

FUTURE AGENDA ITEMS

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case, Water Department bulletin board and website not less than 72 hours prior to the meeting. Dated this 6th day of November 2019.


Charlie Guzman, Recreation Coordinator

PROPOSED FUTURE AGENDA AND PENDING ITEMS

Other Pending Items/ Events	Proposed Date of Item	Agenda Category

CITY OF GUADALUPE
MINUTES
REGULAR MEETING OF THE RECREATION AND PARKS COMMISSION
WEDNESDAY, November 13, 2019

Call to Order: Recreation Coordinator Guzman called the meeting to order at 6:00 pm.

Roll Call: Recreation Coordinator Guzman noted the Commissioner Attendance as Follows:

- Commissioner Enrique Ortiz- present
- Commissioner Gerard Almaguer- present
- Commissioner Gilbert Robles – present
- Commissioner Joseph Harris – absent
- Commissioner Tommy Solis Jr- present

Pledge of Allegiance: Todd Bodem, City Administrator was present and was recognized to lead the Commission in the pledge of allegiance.

Organizational Items

1.Community Participation Forum: Co-Chair-Tommy Solis, in the absence of Chair Harris acknowledged that since there were no requests to speak, the Commission moved on with the agenda.

2.Expectations and Roles Revisited: The City Administrator Bodem, and Recreation Coordinator Guzman facilitated a discussion amongst the Commissioners and offered to answer any questions the Commissioners may still have on the “expectations and roles” of the Commission as discussed and covered previously by Interim City Administrator Robert Perrault. The Commissioners had no questions.

3.The City Administrator Bodem then offered to lead a discussion on the topic of the Recreation Commission’s “Mission Statement”. City Administrator Bodem proposed a couple of examples including a Mission Statement adopted by the City many years previously. The Commissioner’s discussed the various options and asked that Administrator Bodem to continue his research on possible mission statements that the Commission could adopt. In the meantime, the Commission voted unanimously via a motion from Commissioner Solis and seconded by Commissioner Ortiz to adopt the mission statement as follows:

“The Guadalupe Recreation and Parks Commission shall permanently preserve, protect, maintain, and enhance its natural resources, parkland, and recreational opportunities for current and future generations.”

3.Status Report on Recreation and Parks Facilities Programs: City Administrator Bodem provided informational update and responded to the Commissions questions regarding the Los

Amigos de LeRoy Park renovation currently in process. Recreation Coordinator Guzman provided the Commission with a status / update regarding the current use of city rental facilities and programs. Recreation Coordinator Guzman agreed that he would make available to the Commission the same monthly written report he provides to the City Council on a routine basis, once the commission members are added to the City email roster.

4. Review and further discussion of the Commission's "List of Goals and Objectives":

The Commission discussed the various goal and objectives previously identified and determined that the following goals and objectives would be first addressed;

- 1. Facilitate development of Parks and Recreation Systems.**
- 2. Evaluate Community goals.**
- 3. Determine the goals and objectives of the Commission.**
- 4. Understand the Recreation plan for the fiscal year (7/1/19-6/30/19).**
- 5. Provide direction to meet the goals and objectives.**
- 6. Understand the current Recreation and Parks budget.**

Staff Request and Announcements: The Recreation Coordinator Guzman offered to meet individually with Commission members to provide status and updates as they wished.

Commission Requests, Comments and Meeting Reports: The commission directed the Staff to inventory the parks and city rental building facilities maintained and operated by the City. The inventory should include a comprehensive list of all the parks and building facilities, the manner of use and rental fees if appropriate. The Commission also requested a status report on the possible repair / refurbishing of the City Hall Auditorium floor.

Future Agenda Items- It was the consensus of the Commission to schedule further discussion/ review of the development of a Mission Statement once The Administrator's research is complete. Continue further the Commission's discussion and the development of a listed Goals and Objectives adopted during the meeting.

Adjournment: A motion was made by Commissioner Robles with a second by Commissioner Almaguer to adjourn the meeting. The meeting was adjourned at 7:34 pm.

Recreation Coordinator, Charlie Guzman

Chair, Joseph Harris