

City of Guadalupe

AGENDA

Meeting of the Parks & Recreation Commission

Wednesday, March 11, 2020

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

Please be advised that, pursuant to State Law, any member of the public may address the Commission concerning any item on the Agenda, before or during Commission consideration of that item. Please be aware that items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the Commission. If you wish to speak on a Consent Calendar item, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the Commission regarding any item on this agenda will be made available the Friday before the meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the Commission regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

ROLL CALL:

Commissioner Enrique Ortiz
Commissioner Vacant
Commissioner Gilbert Robles
Commissioner Joseph Harris
Commissioner Tommy Solis Jr.

PLEDGE OF ALLEGIANCE

COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes. This time is reserved to accept comments from the public on Consent items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. Parks & Recreation Commission may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

CONSENT CALENDAR

The following items are presented for the Commission approval without discussion as a single agenda items in order to expedite the meeting. Should a Member of the Parks and Recreation Commission wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

1. Approve the Minutes of the Recreation & Parks Commission meeting of February 12, 2020, to be ordered filed.

REGULAR BUSINESS

2. Welcome of possible New Recreation and Parks Commission Member- Bob Salinas Jr.
3. Update on the City Hall Auditorium refinishing.
4. Discuss the replacement of the football scoreboard at Jack O’Connell Park.
5. Discuss requested Recreational services (by Riverview Town Homes and surrounding neighborhoods) for Soccer facilities and possible leagues) for City residents utilizing Jack O’Connell Park.
6. Update on City’s Lease agreement with the American Legion Post 371.
7. Discuss possible future fund raisers to provide funds for program activities and other designated projects.

STAFF REQUESTS AND ANNOUNCEMENTS:

COMMISSION REQUESTS, COMMENTS, AND MEETING REPORTS: As requested Staff will provide information on the Electric Charging facility located in the City’s Downtown Parking lot.

FUTURE AGENDA ITEM

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case, Water Department bulletin board and website not less than 72 hours prior to the meeting. Dated this 6th day of March 2020


Charlie Guzman, Recreation Coordinator

PROPOSED FUTURE AGENDA AND PENDING ITEMS

Other Pending Items/ Events	Proposed Date of Item	Agenda Category
Possible New Fee Schedule for the City’s Rental Facilities		Regular Business
Discussion and update on the City’s Modality Study and Meeting scheduled for 1/12/2020 Noon to 2PM		Regular Business

MINUTES

CITY OF GUADALUPE REGULAR MEETING OF THE RECREATION AND PARKS COMMISSION WEDNESDAY, February 12, 2020

Call to Order: Recreation Coordinator Guzman called the meeting to order at 6:00 pm.

Roll Call: Recreation Coordinator Guzman noted the Commissioner Attendance as Follows:

Commissioner Enrique Ortiz- present
Commissioner Open Position
Commissioner Gilbert Robles – absent
Commissioner Joseph Harris – present
Commissioner Tommy Solis Jr- present

Pledge of Allegiance: Commission Chair Joe Harris was recognized and led the Commission in the pledge of allegiance.

Community Participation Forum: Chair Harris opened the Community Participation Forum by recognizing Shannon Sweeney, City of Guadalupe Public Works Director. Shannon spoke in reference to request from the Pasadera neighborhood residents seeking to establish a Dog Park preferably in the Jack O'Connell Park area. Shannon also indicated that the Dog park was a great idea for canine lovers throughout the City and recommended further investigation on the feasibility of creating a Dog Park or user friendly area dedicated to this idea.

There were no other requests to speak so the forum closed at 6:14 PM.

Regular Business:

1. After some discussion the Commission voted unanimously to accept the resignation of Commissioner Gerard Almaguer based upon a motion by Commissioner Ortiz and a second from Commission Chair Harris. The Commission as a whole wished Gerard well and hoped that he could still be an active community supporter into the future when he is able.
2. The Recreation Coordinator Charlie Guzman updated the Commission on the progress of the City Hall Auditorium floor renovation that has been scheduled to commence later this month. The City awarded the renovation / refinishing contract work to the Pacific Floor Company. Pacific Floor Company in addition to being the lowest bid, has a great reputation for the great quality of their work throughout the local high school

communities. Pacific Floor Company also has extensive experience working throughout the Southern California with many of the college and professional arenas. Our City of Guadalupe Public Works Director -Shannon Sweeney also spoke on the bid process and specifically on the work contracted. The Commissioners voiced the pleasure on the on the swiftness and attention that the City Staff has demonstrated on getting the work accomplished.

3. The Commission was also updated on the status of the City's ongoing lease agreement renewal with the American Legion for the use of the Veterans Memorial building. Shannon Sweeney reported that the lease agreement draft was in tis final stages and hoped to have additional discussions with the American Legion Board of directors once the lease draft agreement is completed and ready for presentation to the American Legion. The Commission was pleased by the way City Staff was proceeding with the Veterans Building lease agreement negotiations.
4. The Commission had a spirited discussion on the City's options for the continued use of the Downtown Parking Lot's Electric Charging station. Staff (Charlie Guzman) gave a brief history on how the City acquired the Electric Station and the City's responsibilities with respect to the Electric Station maintenance. Shannon Sweeney noted that the Station is operable but used infrequently as far as she knew. The Commission voted unanimously to recommend to the City Council to continue to provide this positive electrical service in the downtown location a long as it is fiscally feasible. This motion was made by Commissioner Solis and seconded by Commission Chair Harris.
5. Staff (Charlie Guzman) reviewed the new recommended City Facility Use Fee schedule with the Commissioners. After some clarification, concerns and discussion about the fiscal impact on the city's Non-Profits and community youth groups. The Commission again voted unanimously based upon a motion by Commission Chair Harris and seconded by Commissioner Ortiz that the City Council approve and adopt the new Fee Schedule as written.
6. The Commission reviewed and discussed with staff (Charlie Guzman and Shannon Sweeney) the current fiscal year Recreation and Parks budget report provided by staff covering the period through December 2109. There were no questions or motions at this point with respect to the budget.
7. The Commission also discussed the practical use and idea of a user- friendly area designated for a Dog Park per the suggestion presented during the Community Participation Forum. The Commission based upon a motion from Commissioner Solis and seconded by Commissioner Ortiz voted unanimously to recommend to the City

Council that staff be directed to investigate the feasibility of a designated user-friendly Dog park area at Jack O'Connell Park.

Staff Request and Announcements: Recreation Coordinator Guzman, in addition to the fee schedule information noted that he has been in contact with the various groups (local designated youth groups and Non-Profits) about the possibility of City facility fee schedule changes that could impact them and their use of City facilities. Recreation Coordinator Guzman also provided the Commission with an informational sample copy of the City of Santa Maria Facility and Parks current facility fee schedule. Along with the January 2020 Recreation and Parks monthly report presented to the City Council.

Commission Requests, Comments and Meeting Reports: Other than the recommended continued use of the Electric Charging Station located at the Downtown Parking Lot and Designated Dog Park area request as City Council future agenda items, there were no other requests.

Future Agenda Items- It was the consensus of the Commission also wished to continue the discussion on the City's current lease agreement resolution with regards to the City owned Vets Hall and the American Legion Post 371. There was also a request from Commissioner Ortiz to discuss the replacement of the football scoreboard located at Jack O'Connell Park since it is no longer working and there are no replacement parts available for its repair.

Adjournment: A motion was made by Commissioner Solis with a second by Commissioner Ortiz to adjourn the meeting. The meeting was adjourned at 8:04PM.

Recreation Coordinator, Charlie Guzman

Chair, Joseph Harris