

City of Guadalupe

AGENDA

Special Meeting of the Parks & Recreation Commission

Wednesday, January 8 2020

At 6:00 pm

City Hall, 918 Obispo Street, Council Chambers

Please be advised that, pursuant to State Law, any member of the public may address the Commission concerning any item on the Agenda, before or during Commission consideration of that item. Please be aware that items on the Consent Calendar are considered to be routine and are normally enacted by one vote of the Commission. If you wish to speak on a Consent Calendar item, please do so during the Community Participation Forum.

The Agenda and related Staff reports are available on the City's website: www.ci.guadalupe.ca.us Friday before Council meeting.

Any documents produced by the City and distributed to a majority of the Commission regarding any item on this agenda will be made available the Friday before the meetings at the Administration Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm, and also posted 72 hours prior to the meeting. The City may charge customary photocopying charges for copies of such documents. Any documents distributed to a majority of the Commission regarding any item on this agenda less than 72 hours before the meeting will be made available for inspection at the meeting and will be posted on the City's website and made available for inspection the day after the meeting at the Administrator Office at City Hall 918 Obispo Street, Monday through Friday between 8:00 am and 4:30 pm.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, including review of the Agenda and related documents, please contact the Administration Office at (805) 356.3891 at least 72 hours prior to the meeting. This will allow time for the City to make reasonable arrangements to ensure accessibility to the meeting.

ROLL CALL:

Commissioner Enrique Ortiz
Commissioner (Vacant)
Commissioner Gilbert Robles
Commissioner Joseph Harris
Commissioner Tommy Solis Jr.

PLEDGE OF ALLEGIANCE

COMMUNITY PARTICIPATION FORUM

Each person will be limited to a discussion of three (3) minutes. This time is reserved to accept comments from the public on Consent items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. Parks &

Recreation Commission may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

CONSENT CALENDAR

The following items are presented for the Commission approval without discussion as a single agenda items in order to expedite the meeting. Should a Member of the Parks and Recreation Commission wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

1. Approve the minutes of the Recreation & Parks Commission meeting of December 11, 2109, to be ordered filed.

REGULAR BUSINESS

2. Accept Commissioner Gerard Almaguer's resignation.
3. Revisit Recreation and Parks current fiscal year's Budget.
4. Discuss the use policy for the City's Downtown Parking Lot.
5. Continue the discussion on the City's lease agreement with the American Legion Post 371 for the use of the City owned Vets Hall and the status on Staff's ongoing negotiations. (Public Works Director Shannon Sweeney will be available to provide the update).

STAFF REQUESTS AND ANNOUNCEMENTS:

COMMISSION REQUESTS, COMMENTS, AND MEETING REPORTS: As requested Staff will provide information on the Electric Charging facility located in the City's Downtown Parking lot

FUTURE AGENDA ITEMS:

1. Recruitment of a new Recreation Commissioner.
2. Update on the City's renovation plans for the City Auditorium floor.
3. Possible new Fee schedule for the City's rental facilities.
4. Discussion and update on the City's Modality Study and Meeting scheduled for 1/12/2020 Noon to 2PM

ADJOURNMENT

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted on the City Hall display case, Water Department bulletin board and website not less than 72 hours prior to the meeting. Dated this 3rd day of January 2020


Charlie Guzman, Recreation Coordinator

CITY OF GUADALUPE

MINUTES

REGULAR MEETING OF THE RECREATION AND PARKS COMMISSION WEDNESDAY, December 11, 2019

Call to Order: Recreation Coordinator Guzman called the meeting to order at 6:00 pm.

Roll Call: Recreation Coordinator Guzman noted the Commissioner Attendance as Follows:

Commissioner Enrique Ortiz- present
Commissioner Gerard Almaguer- absent
Commissioner Gilbert Robles – present
Commissioner Joseph Harris – absent
Commissioner Tommy Solis Jr- present

Pledge of Allegiance: Commission Chair Joe Harris was recognized and led the Commission in the pledge of allegiance.

Community Participation Forum: Chair Harris opened the Community Participation Forum and recognized Garret Matsuura a new resident of the City. Garret discussed the possibility of building a recreational pool for use by City residents and the many benefits and opportunities it could eventually bring to the City. Garret also expressed his concerns about providing additional facilities for the Pasadera neighborhood residents along with possible changes for the “pocket parks” now available. Garret also offered to provide help with building the City’s website as this is an expertise of his.

Chair Harris then recognized Mayor Julian who updated the Commission on the status of the City Hall Auditorium floor renovation. Mayor Julian discussed the recent proposal and cost estimates furnished by the Pacific Floor Company. Mayor Julian also discussed the various possibilities of how the City could fund the renovations, of course all subject to City Council approval. Mayor Julian then discussed the possible upcoming expenditures associated with refurbishing of the Senior / Community Center along with its current use by the various non-profit groups such as the Lions Club. He also informed the Commission on the important upcoming Modality Meeting scheduled for Sunday 1/12/19 here in the Council Chambers. Chair Harris thanked both speakers for their information as did the other Commissioners.

Regular Business:

1. The Commission considered and discussed a possible new Recreation Commission statement but opted unanimously to retain the previously adopted Recreation Commission statement.

2. The City Administrator Todd Bodem reviewed the City Recreation Budget with the Commissioners. They discussed various aspects of Budget and in doing so realized additional discussion would be necessary for clarity and understanding.
3. The Commission as also discussed the current lease agreement presently in place with the American Legion Post 371 for the use of the City owned Vets Hall. It was determined that this discussion would also be revisited once the City meets with the American legion Post 371 to review and update to the lease agreement.
4. The Commission had a spirited discussion on the City's current fee schedule and possible future changes that may be offered to the City Council.

Staff Request and Announcements: Recreation Coordinator Guzman provided the Commission with a list of City facilities and parks along with the fee schedule for the rental of said facilities. In addition to the fee schedule information was provided detailing the possible fees for cleaning that could accompany the rentals. Recreation Coordinator Guzman also provided the Commission with a copy of the October 2019 Recreation and Parks monthly report presented to the City Council.

Commission Requests, Comments and Meeting Reports: The commission directed Staff to secure information on the Electric charging facility located in the City's Downtown parking lot.

Future Agenda Items- It was the consensus of the Commission to schedule further discussion/ review of the City Recreation Budget. The Commission also will discuss the use of the City Downtown parking lot and offer suggestions on the policy for its future use. The Commission also wished to continue the discussion on the City's current lease agreement with regards to the City owned Vets Hall and the American Legion Post 371. There was also a request to review and discuss the Electric Charging facility located at the Downtown City parking lot once Staff is able to provide information on the Charging facility.

Adjournment: A motion was made by Commissioner Ortiz with a second by Commissioner Solis to adjourn the meeting. The meeting was adjourned at 7:24 pm.

Recreation Coordinator, Charlie Guzman

Chair, Joseph Harris