

RESOLUTION NO. 2018-34

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE
APPROVING THE MASTER FEE SCHEDULE – PART 2, SECTION B-1, PARK &
FACILITY USE & SPECIAL EVENTS**

WHEREAS, the City Council is empowered to impose reasonable fees, rates, and charges for use of City facilities and parks; and

WHEREAS, the City of Guadalupe Municipal Code section 3.32.030.A provides that all fees charged by the City for the use of City facilities, delivery of City services, business licenses, and other regulatory or revenue-producing activities not otherwise preempted by the County, State or federal jurisdictions, shall be established and adjusted by the City Council resolution; and

WHEREAS, the City of Guadalupe supports youth recreation and other events and the use of City facilities and parks in the community; and

WHEREAS, the City facilities and parks must be maintained to be appropriately viable for rental purposes; and

WHEREAS, the City can no longer provide such facilities and parks for rental purposes without reasonable rental fees to be charged; and

WHEREAS, after receiving a report of the proposed changes in fees and charges contained in the City of Guadalupe Master Fee Schedule – Part 2, Section B-1, the City Council deems it in the public interest and welfare to modify these fees.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Guadalupe as follows:

Section 1. The recitals herein are adopted as findings of the City Council. After receiving a report of the proposed changes in fees and charges set forth in the City of Guadalupe Master Fee Schedule – Part 2, Section B-1, the City Council hereby approves the modifications contained in the said proposed schedule.

Section 2. All the fees and charges approved by this resolution are effective October 1, 2018.

Section 3. The City Administrator is hereby authorized to adjust the fees of the Master Fee Schedule – Part 2, Section B-1, as deemed necessary.

Section 4. Section B-1 will become a part of the overall Master Fee Schedule- Part 2 previously approved on November 14, 2017, excluding any changes for the following groups: government/schools; youth organizations and tournaments. Revised fee schedule for those groups to be addressed in a future council meeting.

PASSED AND ADOPTED at a regular meeting on the 11th day of September 2018 by the following vote: **Motion:**

**AYES:
NOES;
ABSENT;
ABSTAIN:**

I, JOICE EARLEEN RAGUZ, City Clerk of the City of Guadalupe, DO HEREBY CERTIFY that the foregoing Resolution, being Resolution No. 2018-34, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held September 11, 2018, and that same was approved and adopted.


ATTEST:



**Joice Earleen Raguz,
City Clerk**



John Lizalde, Mayor



Philip F. Sinco, City Attorney



CITY FACILITIES & PARKS – FEE SCHEDULE
9/11/2018

<u>City Auditorium/Gymnasium</u>	<u>Current</u>	<u>Proposed</u>	<u>Inc</u>
Reservation Deposit (Non-Refundable)	None	\$100	\$100
Cleaning Deposit (Refundable/See Cancellation Schedule)	\$500	\$500	\$0
Kitchen Cleaning Deposit (Non-Refundable)	None	\$100	\$100

NOTE: If using the kitchen, add \$10 per hour.

Rental Fees (See Refundable/Cancellation Schedule)

Resident (per hour)	\$50	\$85	\$35
Non-Resident (per hour)	\$50	\$100	\$50
Non-Profit Groups (per hour)			
Local Non-Profits (per hour)	FREE	\$30	\$30
Other Non-Profits (per hour)	FREE	\$45	\$45
Government/Schools – with Agreement (2 days p/month; \$25 p/extra day)	FREE	\$50	\$50
Youth Organizations (per practice) (basketball, wrestling, etc.)	FREE	\$20	\$20
Tournaments (based on # of games)		Case-By-Case	

Senior Center

Reservation Deposit (Non-Refundable)	None	\$60	\$60
Cleaning Deposit (See Refundable/Cancellation Schedule)	\$75	\$200	\$200

Rental Fees (Refundable/See Cancellation Schedule)

Resident (per hour)	Flat	\$25	Hrly
Non-Resident (per hour)	Flat	\$35	Hrly
Non-Profit Groups (per hour)			
Vietnam Era Veterans - Lease Agrmt + Add'l Days	L/Agrmt	L/Agrmt + \$10	
Lions Club (per hour)	None	\$10	\$10
Kiwanis – Lease Agrmt + Add'l Days	None	L/Agrmt + \$10	
Community Action Commission	Lease Agrmt	Same	None

NOTE: If using the kitchen, add \$25 per hour.

CITY FACILITIES & PARKS – FEE SCHEDULE
9/11/2018

<u>City Council Chambers</u>	<u>Current</u>	<u>Proposed</u>	<u>Inc.</u>
Reservation Deposit (Non-Refundable)	None	\$50	\$50
Cleaning Deposit (See Refundable/Cancellation Schedule)	\$200	\$200	\$0
Rental Fees (See Cancellation Schedule)			
Resident (per hour)	\$20	\$25	\$5
Non-Resident (per hour)	\$20	\$50	\$30
<u>O'Connell/LeRoy Parks</u>			
Reservation Deposit (Non-Refundable)	None	\$50	\$50
Cleaning Deposit (See Refundable/Cancellation Schedule)	\$75	\$100	\$25
Rental Fees (Refundable/See Cancellation Schedule)			
Resident (per hour) + BBQ (\$5 per hour)	\$25/\$50	\$20	Hrly
Non-Resident (per hour) + BBQ (\$5 per hour)	\$25/\$50	\$30	Hrly
Guadalupe School District – Special Events (School Janitorial Service/Event Organizers clean facility)	None	\$0	\$0
Guadalupe Bulldogs Football Team (per year) (Refer to Memorandum of Understanding with Gipe Bulldogs Football Team & City of Guadalupe)	None	\$1,000	\$1,000
Other Youth Recreational Programs	To Be Determined		

City Parking Lot

The City Parking Lot will no longer be available to rent except for special events as listed below. Other venues are suggested to eliminate loss of parking spaces for downtown area.

SPECIAL EVENTS

Mexican Independence Day Parade & Fiesta
 Kiwanis Christmas Tree Lighting & Parade
 Other Events Approved By Council

Full Cost Recovery for City
 Overtime and all City out-of-
 pocket costs. No charge for
 staff assistance during
 regular work week.

**All non-profit organizations must provide a copy of their 501(c)3 certificate.

REFUNDABLE/CANCELLATION SCHEDULE

<u>Cancellation Notice (by Renter)</u>	<u>Amount of Refund</u>
0 – 29 days (prior to event)	\$00.00
30 – 60 days (prior to event)	Full refund less 25% Administrative Fee
61+ days (prior to event)	100% of Refundable Fees