

CHAIRMAN: JOHN SABEDRA  
AGENCY MEMBER: VIRGINIA PONCE  
AGENCY MEMBER: LUPE ALVAREZ  
AGENCY MEMBER: JOHN LIZALDE  
AGENCY MEMBER: ARISTON JULIAN

EXECUTIVE DIRECTOR: CAROLYN G-COOPER  
AGENCY COUNSEL: DAVID FLEISHMAN  
RECORDING SEC.: BRENDA HOFF  
CITY TREASURER: PETRONA AMIDO

## AGENDA

### GUADALUPE COMMUNITY REDEVELOPMENT AGENCY

Regular Meeting  
Tuesday, March 11, 2008

Regular Session 6:00 p.m.

City Hall, Council Chambers  
918 Obispo Street, Guadalupe, California 93434

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's office, (805) 356-3891. Notification of at least 72 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.*

*If you wish to speak concerning any item on the agenda, please complete the Request to Speak form that is provided at the rear of the Council Chambers and hand the form to the Recording Secretary. **Note:** Staff Reports are available for inspection at the office of the City Administrator, City Hall, 918 Obispo Street, Guadalupe, California during regular business hours, 8:00 a.m. to 12:00 pm. and 1:00 p.m. to 5:00 p.m., Monday through Friday; telephone (805) 343-3891.*

1. **CALL TO ORDER.** Chairman John Sabedra.
2. **ROLL CALL.** Agency Members Lupe Alvarez, Virginia Ponce, John Lizalde, Ariston Julian and Chairman John Sabedra.
3. **PLEDGE OF ALLEGIANCE.**
4. **CONSENT CALENDAR.** The following routine items are presented for Agency approval without discussion as a single agenda item in order to expedite the meeting. Should an Agency Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.
  - a. Minutes for the RDA meeting of February 26, 2008 to be ordered filed.
  - b. URM Program Applications.
    - i. In Review Process – Royal Theatre.

- c. GETA Lease Cancellation 30 day notice.

5. **COMMUNITY PARTICIPATION FORUM.**

Each person will be limited to a discussion of 3 minutes. Pursuant to provisions of the Brown Act, no action may be taken matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. The RDA may direct Staff to investigate and / or schedule certain matters for consideration at a future RDA Agenda

6. **URM – RETROFIT GRANT APPLICATIONS AND CONDITIONAL GRANT AGREEMENT BETWEEN AGENCY AND APPLICANT AND MEMORANDUM OF AGREEMENT BETWEEN AGENCY AND GRANTEE.** That the Redevelopment Agency receive the report, and that the Redevelopment Agency review and approve the grant applications and the conditional grant agreement between agency and applicant and memorandum of agreement between agency and grantee.

- a. Written Staff Report (Carmon Johnson).  
b. Redevelopment Agency discussion and consideration.  
c. It is Recommended that the Redevelopment Agency approve the grant applications and the conditional grant agreement between agency and applicant and memorandum of agreement between agency and grantee.

7. **FUTURE AGENDA ITEMS.**

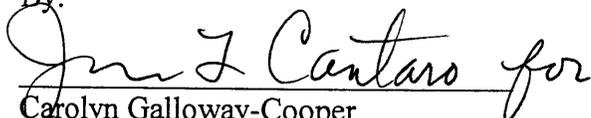
- a. Campodonico Property Transfer.  
b. Veterans Hall Retrofit.  
c. RV Park.  
d. Royal Theatre Retrofit.

8. **ANNOUNCEMENTS / AGENCY ACTIVITY REPORTS.**

9. **ADJOURNMENT.**

I hereby under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the City Hall display case, the Water Department, the City Clerk's Office and Rabobank not less than 72 hours prior to the meeting. Dated this 7<sup>TH</sup> day of MARCH, 2008.

By:

  
Carolyn Galloway-Cooper  
Deputy City Clerk

**MINUTES**

**GUADALUPE COMMUNITY REDEVELOPMENT AGENCY**

**Regular Meeting - Tuesday, February 26, 2008 - 6:00 p.m.**

**City Hall, Council Chambers - 918 Obispo Street, Guadalupe, California 93434**

1. **CALL TO ORDER.** Chairman John Sabedra. at 706
2. **ROLL CALL.** Agency Members Lupe Alvarez, ~~Virginia Ponce~~, John Lizalde, ~~Ariston Julian~~ and Chairman John Sabedra.
3. **PLEDGE OF ALLEGIANCE.**
4. **CONSENT CALENDAR.** The following routine items are presented for Agency approval without discussion as a single agenda item in order to expedite the meeting. Should an Agency Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.
  - a. Minutes for the RDA meeting of February 12, 2008 to be ordered filed.
  - b. URM Program Applications.
    - i. In Review Process -- Ana Lomeli, John Perry, Brad Vernon, LeClaire and Royal Theatre.
  - c. Update on Downtown Lighting.

*Sabedra: how's that (c) going. Galloway-Cooper: we plan to have three applications next time for approval. Not the Royal Theatre. We need to meet with the City Attorney first.*

*Sabedra: what about the update on Downtown Lighting? Galloway-Cooper: our application has been approved.*

**MOTION TO APPROVE CONSENT CALENDAR: LIZALDE/ALVAREZ**

**AYES: 3 {Alvarez abstains from 4(b) & 4(c) }**

5. **COMMUNITY PARTICIPATION FORUM.**
6. **FUTURE AGENDA ITEMS.**
  - a. Campodonico Property Transfer.
  - b. Veterans Hall Retrofit.
  - c. RV Park.
  - d. Royal Theatre Retrofit.
7. **ANNOUNCEMENTS / AGENCY ACTIVITY REPORTS.**

*Alvarez: I came in here on a Monday for a meeting. We're talking about saving energy and money and what not, and the heater was set at 80 degrees and the lights were on.*

8. ADJOURNMENT. at 7:10 pm

MOTION TO ADJOURN: ALVAREZ/LIZALDE  
AYES: 3

Submitted by:

Affirmed by:



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Brenda Hoff  
City Clerk

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John Sabedra  
Chairman

LP  
UNREINFORCED MASONRY BUILDINGS

No.	Owner	Address (Guadalupe St)	Bldg	GUADALUPE Plan Ck No	Date RMA Approved	Application	1.) Proof of ownership of the property of authorization by the property owner to apply for this grant.	2.) Engineer's plans for seismic retrofit	3.) Architects or engineer's plans for all other renovation of the property including, but not limited to electrical, plumbing, ADA, cosmetic.	4.) Phase I environmental document for the [property prepared by a licensed environmental professional.	5.) Asbestos certification prepared by a licensed environmental professional.	6.) Proof of financial ability to pay for all work (seismic and otherwise) not funded by grant funds.	7.) Name of contractor who will do the work.	8.) Budget for the seismic retrofit work.	9.) Tasklist and timeline for the project, including seismic retrofit and all other renovation work.	
1	John Ruffoni	935	10	320-2006	1/14/08											
2	Manuel Ramos	914	13	314-2006	1/11/08											
3	Guadalupe Alvarez	887-891	4	337-2006	1/10/08											
4	John Perry	941-945	2	333-2006	1/14/08											
5	Nakano	854	20	334												
6	Guadalupe Alvarez	813	19	318-2006	1/11/08											
7	Maretti (Basque)	992	21	335	not done											
8	Vernon	898	12	336		X	X	X	X	X	INC	O	O	O	O	O
9	Myrna LeClaire & Dianne Korth	393	17	315-2006	1/9/08	X	X	X	X	X	X	O	O	O	O	O
10	Anna Lomeli	928	11	316-2006	1/10/08	X	X	X	X	X	X	O	O	O	O	O
11	John Perry	951	1	319-2006	1/14/08											
12	Anna Lomeli	946-60	9	317-2006	1/9/08	X	X	X	X	X	X	O	O	O	O	O
13	Minetti (Far Western)	899	7	345												
14	Teter	910	8	346												
15	Ruedas	878	15	05-225-01	1/14/08	X	X	X	X	X	X	O	O	O	O	O
16	Rafael Quiroga	920	14	05-226-01	1/10/08	X	X	X	X	X	X	O	O	O	O	O
17	Harry Masatani	771	16	05-2219-05	1/10/08	X	X	X	X	INC	X	O	O	O	O	O
18	Guadalupe Alvarez	865-875	18	326-2006	1/10/08											
19	Martinez & Ruedas	868-874	5	325-2006	1/14/08	X	X	X	X	X	X	O	O	O	O	O
20	John Perry	959	3	Unknown	1/11/08	X	X	X	X	X	X	O	O	O	O	O
21	Rafael Quiroga	823-829	15	Unknown	1/14/08	X	X	X	X	X	X	O	O	O	O	O
	8 owners	10 buildings		20 only												
	Vernon 1	Martinez 1														
	LeClaire 1	Masatani 1														
	Lomeli 2	Perry 1														
	Quiroga 2	Ruedas 1														

**CONDITIONAL GRANT AGREEMENT BETWEEN AGENCY AND  
APPLICANT**

THIS CONDITIONAL GRANT AGREEMENT (the "Agreement") dated as of this \_\_\_\_\_ day of \_\_\_\_\_, 2008, is entered by and between THE CITY OF GUADALUPE COMMUNITY REDEVELOPMENT AGENCY, (the "Agency") and \_\_\_\_\_, a private property owner (the "Applicant").

**RECITALS**

A. Agency has adopted Downtown Seismic Retrofit Grants Program ("URM Grant Program") in order to provide grants to certain owners of eligible buildings who design and construct improvements to retrofit their unreinforced masonry buildings to meet specific building standards.

B. Applicant is the owner of that certain building located at \_\_\_\_\_ (the "Building").

C. Applicant has submitted an application to the Agency pursuant to the URM Grant Program Guidelines for a grant for seismic retrofit improvements to the Building.

D. Applicant completed the application process set forth in the Guidelines and has submitted final approved plans for seismic retrofit improvements dated \_\_\_\_\_, and has obtained a Building Permit dated \_\_\_\_\_, (the "Work").

E. Applicant and Agency desire to enter into this Agreement to set forth the terms and conditions of: Applicant's construction, installation and maintenance of the Work; and Agency's grant of funds to Applicant for construction of the Work, as set forth herein.

F. This Agreement is in furtherance of the objectives of the Agency's Redevelopment Plan. The Work will improve the Redevelopment Project Area and help eliminate physical and economic blight in the Project Area and stimulate private investment.

NOW, THEREFORE, Applicant and Agency hereby agree as follows:

1. Commencement and Completion of Work. Applicant shall begin the Work not later than the earlier of (1) 90 days after approval of the grant by the Agency Board of Directors, or (2) if an advance payment is made pursuant to Section 2, 14 days after such advance payment is made. Applicant shall complete or cause its contractors and/or subcontractors to complete the Work in accordance with all approved plans and permits not later than 18 months after the date of the Grant Award. The date of the Grant Award shall be the date the grant is approved by the Agency Board of Directors. Failure to complete the Work within this time frame or abandonment of the Work prior to completion may result in Applicant being required to repay the grant to the Agency, at

Agency's option. The Agency may grant an extension of time on a case-by-case basis. In the event the Applicant does not believe the Work will be completed within the required time frame, the Applicant may apply for a time extension. The Applicant shall apply for any time extension early enough to ensure sufficient time for the RDA to process a request for time extension and present the request to the RDA Board for consideration.

2. Grant Disbursement. The total grant amount available for the Work is \$ \_\_\_\_\_. Applicant acknowledges that this amount may not be sufficient to complete the Work, and Applicant accepts all liability for amounts owed to contractors and others in excess of the grant amount. Under no circumstances shall Agency be liable for any amounts in excess of the grant amount without prior approval of the Board of Directors through amendment to this Agreement. Grant payments will be made by the Agency directly to contractors or engineers for the Work. Invoices for payment must be submitted to the Agency for approval and payment to ensure the work performed is eligible work under the URM Grant Program. Under no circumstances will any grant funds be paid directly to Applicant, unless Applicant is the licensed contractor actually performing the Work. An amount of up to twenty percent (20%) of the grant amount may be made in advance of the Work to pay for contractor mobilization. After this initial advance payment, grant funds will not be paid in advance of eligible expenditures. Grant payments will be made no more frequently than monthly upon submission of invoices from Applicant's contractor or engineer, and only after approval by the Building Department of City.

3. Maintenance of Work. Applicant, at its sole cost and expense, shall maintain the Work in accordance with the terms of this section 3 for five (5) years following the date of completion of the Work. Applicant and its contractors and subcontractors shall maintain the Work in conformance and in compliance with the approved plans and permits, as the same may be amended from time to time with the approval of the City, and in accordance with the custom and practice generally applicable to first-class commercial projects located within the City of Guadalupe. All such maintenance work shall conform to all applicable federal, state and local laws and regulations for the performance of maintenance.

4. Indemnification. To the fullest extent permitted by law, Applicant shall indemnify, defend, and hold harmless Agency, the City of Guadalupe ("City"), its and their elective and appointive boards, commissions, officers, agents and employees (collectively, "Agency Parties"), from any and all present and future liabilities, obligations, orders, claims, damages, fines, penalties and expenses (including tax liability, attorneys' fees and costs) (collectively, "Claims") arising, directly or indirectly, from the acts, omissions, negligence or willful misconduct of Applicant or its engineers, contractors, subcontractors, employees, representatives or agents. The Agency Parties shall not be deemed to have waived any right against Applicant that it or they may have by reason of the aforesaid indemnity, because of the approval by Agency or City of the plans,

specifications and drawings for the Work. Applicant's indemnity obligations under this section 4 shall survive the expiration or termination of this Agreement.

5. Insurance. Until completion of the Work and disbursement of the Grant by Agency, Applicant shall take out and maintain or shall cause its contractor to take out and maintain Commercial General Liability and Workers' Compensation Insurance as follows:.

a. Commercial General Liability policy in the amount of One Million Dollars (\$1,000,000) combined single limit, or such other policy limit as Agency may approve at its discretion, including contractual liability, as shall protect Applicant, Agency and City from claims for damages. Such policy or policies shall be written on an occurrence basis. The Commercial General Liability Policy hereunder shall name the Agency and City and its and their respective officers, agents, employees, and representatives as additional insured's through endorsement. Companies writing the insurance required hereunder shall be licensed to do business in the State of California. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII. Applicant shall furnish Agency with a certificate of insurance evidencing the required insurance coverage and a duly executed endorsement evidencing such additional insured status. The certificate shall contain a statement of obligation on the part of the carrier to notify Agency and City of any material change, cancellation or termination of the coverage at least thirty (30) days in advance of the effective date of any such material change, cancellation or termination. Coverage provided hereunder by Applicant shall be primary insurance and shall not be contributing with any insurance, self-insurance or joint self-insurance maintained by Agency or City, and the policy shall contain such an endorsement. The insurance policies shall contain a waiver of subrogation for the benefit of Agency and City. The required certificate and endorsement shall be furnished by Applicant to Agency prior to the commencement of any of the Work.

b. Workers' Compensation Insurance. Applicant shall furnish or cause to be furnished to Agency evidence satisfactory to Agency that Applicant and any contractor with whom it has contracted for the performance of the Work or otherwise pursuant to this Agreement carries Workers' Compensation Insurance as required by law.

6. Compliance with Laws. Applicant shall carry out the Work in conformity with all applicable laws, including the City's zoning and development standards; building, plumbing, mechanical and electrical codes; all other provisions of the City's Municipal Code; and all applicable disabled and handicapped access requirements, including the Americans With Disabilities Act, 42 U.S.C. Section 12101, et seq., Government Code Section 4450, et seq., Government Code Section 11135, et seq., and the Unruh Civil Rights Act, Civil Code Section 51, et seq. and Government Code Section 8875.8. Applicant acknowledges that the requirements of the State of California prevailing wage law (Labor Code section 1720, et seq.) applies to all of the Work. Applicant shall cause its contractors and subcontractors to comply with all requirements of such prevailing wage law.

7. Notices. Any notices relating to this Agreement shall be given in writing and shall be deemed sufficiently given and served for all purposes when delivered personally or by generally recognized overnight courier service, or five (5) days after deposit in the United States mail, certified or registered, return receipt requested, with postage prepaid, addressed as follows:

Agency:  
City of Guadalupe Community Redevelopment Agency  
918 Obispo Street  
Guadalupe, CA 93934  
Attn: Executive Director

Applicant:

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Either party may change its address for purposes of this section by giving the other party written notice of the new address in the manner set forth above.

#### 8. Default.

8.1 Any failure by Applicant to perform any term or provision of this Agreement shall constitute an "Event of Default" if Applicant does not cure such failure within thirty (30) days following written notice of default from Agency. Upon the occurrence of an Event of Default, Agency shall have the right, in addition to any other rights or remedies (a) to institute any action at law or in equity to cure, correct, prevent or remedy any Event of Default; (b) to recover damages for any Event of Default; or (c) to terminate this Agreement by written notice to Applicant. In the event Agency terminates this Agreement as provided above, neither party shall have any further rights or obligations hereunder, except for Applicant's indemnity obligations under Section 4, which shall survive such termination. Furthermore, termination of the Agreement shall not relieve Applicant of liability for repayment of the grant proceeds under Section 1.

8.2 Any failure or delay by Agency in asserting any of its rights or remedies as to any Event of Default shall not operate as a waiver of any Event of Default or of any such rights or remedies or deprive Agency of its right to institute and maintain any actions or proceedings which it may deem necessary to protect, assert or enforce any such rights or remedies.

#### 9. Miscellaneous Terms and Provisions.

9.1 Severability. If any term, provision, condition or covenant of this Agreement or its application to any party or circumstances shall be held, to any extent, invalid or unenforceable, the remainder of this Agreement, or the application of the term, provision, condition or covenant to persons or circumstances other than those as to whom or which it is held invalid or unenforceable, shall not be affected, and shall be valid and enforceable to the fullest extent permitted by law.

9.2 Assignment. Prior to completion of the Work, Applicant may not transfer or assign any or all of its rights or obligations under this Agreement without the prior written consent of Agency, which consent shall not be unreasonably withheld. Any such assignment or transfer without Agency's consent shall be wholly void and of no effect. All of Applicant's rights and obligations under this Agreement shall run with the land and shall be binding on its successors, heirs and/or assigns.

9.3 No Third-Party Beneficiary. Nothing in this Agreement, express or implied, is intended to confer any rights or remedies under or by reason of this Agreement on any person other than the parties to it, nor is anything in this Agreement intended to relieve or discharge any obligation of any third person to any party hereto or give any third person any right of subrogation or action over or against any party to this Agreement. Nothing herein shall be construed to create a partnership, joint venture or similar arrangement between the parties hereto.

9.4 Governing Law; Venue. The laws of the State of California shall govern the interpretation and enforcement of this Agreement without reference to principles of conflict of laws. Venue for any action brought under this Agreement shall be in the Superior Court of Santa Barbara County, California.

9.5 Authority. Each party executing this Agreement on behalf of a party represents and warrants that such person is duly and validly authorized to do so on behalf of the entity it purports to bind and if such party is a partnership, corporation or trustee, that such partnership, corporation or trustee has full right and authority to enter into this Agreement and perform all of its obligations hereunder.

9.6 No Agency Relationship. Neither Applicant nor any of Applicant's agents, contractors or subcontractors are or shall be considered to be agents of Agency in connection with the performance of any of Applicant's obligations under this Agreement.

9.7 Agreement is Final Contract. This Agreement, together with Agency's Downtown Seismic Retrofit Grants Program, represents the entire understanding of Applicant and Agency as to those matters contained herein. In the event of any conflict between the provisions of this Agreement and the Downtown Seismic Retrofit Grants Program, the provisions of this Agreement shall control. No prior oral or written understanding shall be of any force or effect with respect to those matters covered herein. This Agreement may not be modified or altered except in writing signed by both parties.

IN WITNESS WHEREOF, Agency and Applicant have caused this Agreement to be executed as of the dates set forth below.

Dated: \_\_\_\_\_, 2008

“AGENCY”

CITY OF GUADALUPE COMMUNITY REDEVELOPMENT AGENCY

By: \_\_\_\_\_  
Its: Executive Director

Dated: \_\_\_\_\_, 2008

“APPLICANT”

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Recording requested by:  
CITY OF GUADALUPE  
COMMUNITY REDEVELOPMENT AGENCY

When recorded mail to:  
City of Guadalupe  
Community Redevelopment Agency  
918 Obispo Street  
Guadalupe, CA 93434  
Attn.: Executive Director

### MEMORANDUM OF AGREEMENT

This Memorandum of Agreement ("Memorandum") is entered into as of this \_\_\_\_\_ day of \_\_\_\_\_ 200\_\_, by and between the City of Guadalupe Community Redevelopment Agency ("Agency") and \_\_\_\_\_ ("Grantee") with respect to that certain Conditional Grant Agreement ("Agreement") dated \_\_\_\_\_, between the Agency and Grantee. This Memorandum shall provide notice of the existence of the unrecorded Agreement which contains terms, conditions and covenants affecting that certain real property owned by Grantee and located at \_\_\_\_\_ in Guadalupe, California and more particularly described on Exhibit A attached hereto ("Property"). Unless and until released by the Agency, the terms, conditions, and covenants of Grantee contained in the Agreement shall run with the land, and shall be binding on its successors, heirs, and/or assigns for a period of five (5) years from the date of completion of the Work called for under the Agreement. Further, such terms, conditions, and covenants shall to the fullest extent permitted by law and equity, be binding for the benefit and in favor of, and enforceable by the Agency, its successors and assigns against the Grantee, its successors and assigns.

This Memorandum shall incorporate herein all of the terms, covenants and conditions of the Agreement as though fully set forth herein. A copy of the Agreement is available at the City of Guadalupe Community Redevelopment Agency, 918 Obispo Street, Guadalupe, California. This Memorandum is recorded solely for the purpose of providing notice of the Agreement and shall not be deemed to alter, modify, amend or supplement the terms, covenants and conditions of the Agreement, of which this is a memorandum.

[SIGNATURES COMMENCE ON FOLLOWING PAGE]

Executed on \_\_\_\_\_, 200\_\_, at Guadalupe, Santa Barbara County,  
California.

“Agency”  
City of Guadalupe Community Redevelopment Agency

By: \_\_\_\_\_  
Executive Director

“Grantee”

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(print name)

\_\_\_\_\_  
(d/b/a)

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EXHIBIT "A"

LEGAL DESCRIPTION OF PROPERTY

**AGENCY ACKNOWLEDGEMENT**

State of \_\_\_\_\_

County of \_\_\_\_\_

On \_\_\_\_\_ before me, \_\_\_\_\_,  
personally appeared \_\_\_\_\_ who  
proved to me on the basis of satisfactory evidence to be the person(s) whose  
name(s) is/are subscribed to the within instrument and acknowledged to me that  
he/she/they executed the same in his/her/their authorized capacity(ies), and that by  
his/her/their signature(s) on the instrument the person(s), or the entity upon behalf  
of which the person(s) acted, executed the instrument.

I certify under penalty of perjury under the laws of the State of California that the  
foregoing paragraph is true and correct.

Witness my hand and official seal.

Signature \_\_\_\_\_

(Seal)

**GRANTEE ACKNOWLEDGEMENT**

State of \_\_\_\_\_

County of \_\_\_\_\_

On \_\_\_\_\_ before me, \_\_\_\_\_,  
personally appeared \_\_\_\_\_ who  
proved to me on the basis of satisfactory evidence to be the person(s) whose  
name(s) is/are subscribed to the within instrument and acknowledged to me that  
he/she/they executed the same in his/her/their authorized capacity(ies), and that by  
his/her/their signature(s) on the instrument the person(s), or the entity upon behalf  
of which the person(s) acted, executed the instrument.

I certify under penalty of perjury under the laws of the State of California that the  
foregoing paragraph is true and correct.

Witness my hand and official seal.

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Signature \_\_\_\_\_

(Seal)