

**MASTER FEE SCHEDULE -- PART 1**

**Hourly Personnel Rates**

**2013/14**

<b>SEIU</b>	<b>Annual Comp.</b>	<b>Annual Hours</b>	<b>Holiday/ Sick*</b>	<b>Vacation/ Leave</b>	<b>Hours Worked</b>	<b>Hourly Rate</b>	<b>Overtime Rate</b>
Street Worker A	\$60,202	1,872	216	135	1,521	\$39.58	\$29.19
Street Worker B	\$61,357	1,872	216	135	1,521	\$40.34	\$29.19
Street Worker - avg.	\$121,559	3,744	432	270	3,042	\$39.96	\$29.19
Public Works Super.	\$114,014	1,872	216	189	1,467	\$77.72	\$56.65
Admin. Asst.	\$85,951	1,872	216	162	1,494	\$57.53	\$42.48
Permit Technician	\$74,896	1,872	216	135	1,521	\$49.24	\$39.34
Business Manager	\$104,605	1,872	216	180	1,476	\$70.87	\$55.08
Acct. Clerk III	\$79,433	1,872	216	189	1,467	\$54.15	\$43.38
Acct. Clerk I	\$70,623	1,872	216	135	1,521	\$46.43	\$39.34
Water Dept. Super.	\$102,977	1,872	216	153	1,503	\$68.51	\$50.18
WWTP Super.	\$98,368	1,872	216	108	1,548	\$63.55	\$49.14
WWTP Operator	\$99,014	1,872	216	189	1,467	\$67.49	\$52.69
Comm. Serv. Tech.	\$49,028	1,404	162	68	1,175	\$41.74	\$29.88
Not Listed	Current Hourly Rate & OT Rate to be determined in similar manner as above						

<b>POA</b>	<b>Annual Comp.</b>	<b>Annual Hours</b>	<b>Holiday/ Sick*</b>	<b>Vacation/ Leave</b>	<b>Hours Worked</b>	<b>Hourly Rate</b>	<b>Overtime Rate</b>
Sergeant A	\$116,857	2,080	88	144	1,848	\$63.23	\$46.08
Sergeant B	\$117,886	2,080	88	152	1,840	\$64.07	\$48.78
Sergeant - avg.	\$234,743	4,160	176	296	3,688	\$63.65	\$47.43
Police Officer A	\$89,953	2,080	88	80	1,912	\$47.05	\$37.78
Police Officer B	\$106,004	2,080	88	112	1,880	\$56.39	\$42.49
Police Officer C	\$110,402	2,080	88	152	1,840	\$60.00	\$46.08
Police Officer D	\$113,715	2,080	88	152	1,840	\$61.80	\$46.08
Police Officer E	\$117,141	2,080	88	128	1,864	\$62.84	\$44.94
Police Officer F	\$95,958	2,080	88	104	1,888	\$50.82	\$40.06
Police Officer G	\$106,638	2,080	88	128	1,864	\$57.21	\$44.24
Police Officer H	\$95,657	2,080	88	80	1,912	\$50.03	\$38.43
Night Differential	\$9,997	NA	NA	NA	NA	NA	NA
Police Officer - avg.	\$845,465	16,640	704	936	15,000	\$56.36	\$42.51
PD Manager	\$87,735	2,080	88	168	1,824	\$48.10	\$42.82
Records Technician	\$67,953	2,080	88	80	1,912	\$35.54	\$31.70
Reserve Police Officer	\$24,256	1,825	0	0	1,825	\$13.29	\$17.66
Not Listed	Current Hourly Rate & OT Rate to be determined in similar manner as above						

<b>Fire Dept.</b>	<b>Annual Comp.</b>	<b>Annual Hours</b>	<b>Holiday/ Sick*</b>	<b>Vacation/ Leave</b>	<b>Hours Worked</b>	<b>Hourly Rate</b>	<b>Overtime Rate</b>
Fire Captain A	\$133,973	2,756	288	384	2,084	\$64.29	\$36.56
Fire Captain B	\$113,987	2,756	288	288	2,180	\$52.29	\$31.58
PT Fire Captain A	\$53,402	1,780	0	0	1,780	\$30.00	\$30.00
PT Fire Captain B	\$53,402	1,780	0	0	1,780	\$30.00	\$30.00
Fire Captain - avg.	\$354,765	9,072	576	672	7,824	\$45.34	\$32.71
Paid-Call - Friday	\$7,389	624	0	0	624	\$11.84	\$11.84
Paid-Call - Regular	\$19,592	8,736	0	0	8,736	\$2.24	\$2.24
Paid-Call -Weekend	\$13,435	4,992	0	0	4,992	\$2.69	\$2.69
Paid-Call - avg.	\$40,416	14,352	0	0	14,352	\$2.82	\$2.82
Not Listed	Current Hourly Rate & OT Rate to be determined in similar manner as above						

**MASTER FEE SCHEDULE -- PART 1**

**Hourly Personnel Rates**

**2013/14**

<b>Other Employees</b>	<b>Annual Comp.</b>	<b>Annual Hours</b>	<b>Holiday/ Sick*</b>	<b>Vacation/ Leave</b>	<b>Hours Worked</b>	<b>Hourly Rate</b>	<b>Overtime Rate</b>
City Administrator	\$131,027	2,080	192	120	1,768	\$74.11	NA
Finance Director	\$121,127	2,080	192	144	1,744	\$69.45	NA
Public Safety Director	\$143,911	2,080	144	176	1,760	\$81.77	NA
HR Supervisor	\$51,616	1,040	96	60	884	\$58.39	\$49.96
Parks & Rec. Super.	\$14,766	1,040	96	60	884	\$16.70	\$19.56
PT Clerk	\$3,807	416	0	0	416	\$9.15	\$9.15
Youth Program Super.	\$7,837	520	0	0	520	\$15.07	\$15.07
Youth Program Aide	\$4,198	390	0	0	390	\$10.77	\$10.77
Not Listed	Current Hourly Rate & OT Rate to be determined in similar manner as above						

<b>Indep. Contractor Hourly Rates</b>	
Planner	\$85.00
Sr. Planner	\$145.00
Building Inspector	\$48.00
Plan Checker	\$65.00
City Engineer	\$160.00
City Attorney	\$150.00
Other persons or entities	Current Contract Rate

<p><b>Employee &amp; Contractor rates shown do <u>not</u> include 30% City overhead</b></p>
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**MASTER FEE SCHEDULE -- PART 1**

**General Fund -- Expenditures**

**2013/14**

**Overhead Calculation**

	Budget		Personnel	Non- Personnel	
City Council	\$10,000	Overhead	\$10,000	\$0	
Administration	\$465,325	Overhead	\$332,225	\$133,100 *	
City Attorney	\$85,000	Overhead	\$85,000	\$0 *	
Finance	\$373,075	Overhead	\$356,075	\$17,000	
Building Maintenance	\$110,500	Overhead	\$0	\$110,500	
Police (includes PS Funds)	\$1,828,575	Service	\$1,479,420	\$349,155	\$60,000
Fire (includes PS Fund)	\$442,225	Service	\$358,325	\$83,900	
Permits	\$101,625	Service	\$100,125	\$1,500 *	
Parks (includes Spec. Fund)	\$37,575	Service	\$14,905	\$22,670	
<b>"General Fund" (enhanced)</b>	<b>\$3,453,900</b>		<b>\$2,736,075</b>	<b>\$717,825</b>	<b>\$60,000</b>

Cost Type	Direct	Overhead	%
Service Personnel	\$1,952,775		
Service Non-Pers.		\$457,225	
Overhead Dept's		\$1,043,900	
Interfund Transfers		(\$900,000)	
<b>Total</b>	<b>\$1,952,775</b>	<b>\$601,125</b>	<b>31%</b>

**Decision made to use 30% throughout.**

<b>Road Funds</b>	<b>\$1,102,220</b>	<b>\$386,750</b>	<b>\$715,470 *</b>	<b>\$190,000</b>
Water Operating	\$1,702,365	\$192,250	\$1,510,115	\$425,000
Water Capital	\$744,220	\$0	\$744,220	\$0
<b>Water -- Total</b>	<b>\$2,446,585</b>	<b>\$192,250</b>	<b>\$2,254,335</b>	<b>\$425,000</b>
Wastewater Operating	\$905,300	\$213,600	\$691,700	\$175,000
Wastewater Capital	\$45,000	\$0	\$45,000	\$0
WWTP Feas/Public Fac.	\$51,000	\$0	\$51,000	\$0
<b>Wastewater -- Total</b>	<b>\$1,001,300</b>	<b>\$213,600</b>	<b>\$787,700</b>	<b>\$175,000</b>
<b>Solid Waste</b>	<b>\$558,270</b>	<b>\$0</b>	<b>\$558,270</b>	<b>\$0</b>
<b>Transit</b>	<b>\$396,200</b>	<b>\$0</b>	<b>\$396,200</b>	<b>\$35,000</b>
<b>CDBG</b>	<b>\$165,000</b>	<b>\$0</b>	<b>\$165,000</b>	<b>\$15,000</b>
<b>Total -- City</b>	<b>\$9,123,475</b>	<b>\$3,528,675</b>	<b>\$5,594,800</b>	<b>\$900,000</b>

\* Includes Contract Employees in Personnel

**MASTER FEE SCHEDULE -- PART 1**

<b>Administrative &amp; Miscellaneous</b>	<b>New Fee</b>
<b>Copy cost, Black &amp; White (per document)</b>	
8-1/2" X 11"	
First page	<b>\$0.95</b>
Each additional page	<b>\$0.12</b>
8-1/2" X 14"	
First page	<b>\$0.97</b>
Each additional page	<b>\$0.15</b>
11" X 17"	
First page	<b>\$1.00</b>
Each additional page	<b>\$0.17</b>
<b>Copy cost, Color (per document)</b>	
8-1/2" X 11"	
First page	<b>\$1.05</b>
Each additional page	<b>\$0.22</b>
8-1/2" X 14"	
First page	<b>\$1.07</b>
Each additional page	<b>\$0.24</b>
11" X 17"	
First page	<b>\$1.10</b>
Each additional page	<b>\$0.27</b>
<b>Large Format copies</b>	
Larger than 11" x 17"	
Black & White or Color	<b>Full cost recovery -- Internal &amp; external costs (requires use of outside service)</b>
<b>Electronic copies: Fax or scan (per document)</b>	
First page	<b>\$0.92</b>
Each additional page	<b>\$0.09</b>
<b>Electronic media (per VHS, cassette, DVD, or CD)</b>	
VHS videotape	<b>\$13.00</b>
Cassette audiotape	<b>\$10.50</b>
DVD or CD	<b>\$10.00</b>
<b>Certification of true copy (per document)</b>	<b>\$11.00</b>
plus research time if greather than 5 minutes	<b>\$55.25/hour</b>
<b>Mail documents (first class mail)</b>	
Min. charge per mailing (one document, 2 oz. postage)	<b>\$5.85</b>
Each additional ounce of postage	<b>\$0.20</b>
Each additional document plus copy costs above	<b>\$0.92</b>
<b>Mail documents (express delivery)</b>	<b>\$9.20</b>
Per package	<b>Plus cost of delivery service</b>
<b>E-mail documents</b>	
First file	<b>\$2.76</b>
Each additional file plus scanning costs above	<b>\$0.46</b>

*Any requested service not covered by Master Fee Schedule will be charged actual cost at full cost recovery.*

*Full cost recovery = direct cost (personnel time & materials) + 30% overhead*

**MASTER FEE SCHEDULE -- PART 1**

<b>Administrative &amp; Miscellaneous</b>	<b>New Fee</b>
<b>Credit card convenience fee</b>	<b>\$3.95</b>
<b>Late payment fee</b>	<b>10% of balance due (\$10 minimum)</b>
<b>Returned check fee -- per CA Civil Code Section 1719(a)(2)</b>	
First time	<b>\$25</b>
Each additional time	<b>\$35</b>
<b>Replacement check (original check 1 year old or less)</b>	<b>\$23.40</b>
plus research time if original check is older than 1 year	<b>\$92.10/hour</b>

*Any requested service not covered by Master Fee Schedule will be charged actual cost at full cost recovery.  
Full cost recovery = direct cost (personnel time & materials) + 30% overhead*

**MASTER FEE SCHEDULE -- PART 1**

A-3 Subpoenas

<b>Subpoenas (by law)</b>	<b>New Fee</b>
<b>California State Evidence Code Section 1563 rates apply. As of 12/1/13, those rates are as follows:</b>	
<b>Labor cost to locate records</b>	<b>\$24/hour</b>
<b>Copy cost, Black &amp; White (per document)</b> 8-1/2" X 11" First page <span style="float:right"><b>\$0.10</b></span> Each additional page <span style="float:right"><b>\$0.10</b></span> 8-1/2" X 14" First page <span style="float:right"><b>\$0.10</b></span> Each additional page <span style="float:right"><b>\$0.10</b></span> 11" X 17" First page <span style="float:right"><b>\$0.15</b></span> Each additional page <span style="float:right"><b>\$0.15</b></span> <b>Copy cost, Color (per document)</b> 8-1/2" X 11" First page <span style="float:right"><b>\$0.20</b></span> Each additional page <span style="float:right"><b>\$0.20</b></span> 8-1/2" X 14" First page <span style="float:right"><b>\$0.20</b></span> Each additional page <span style="float:right"><b>\$0.20</b></span> 11" X 17" First page <span style="float:right"><b>\$0.25</b></span> Each additional page <span style="float:right"><b>\$0.25</b></span> <b>Large Format copies</b> Larger than 11" x 17" Black & White or Color <span style="float:right"><b>Cost of outside service</b></span>	
<b>Electronic media (per VHS, cassette, DVD, or CD)</b>  VHS videotape <span style="float:right"><b>Labor @ \$24/hour plus cost of media: \$3.00</b></span> Cassette audiotape <span style="float:right"><b>\$1.00</b></span> DVD or CD <span style="float:right"><b>\$0.60</b></span>	
<b>Electronic copies: Fax/scan/e-mail</b>	<b>Labor @ \$24/hour</b>
<b>Mail documents (first class mail)</b> Per package <span style="float:right"><b>Labor @ \$24/hour plus cost of postage</b></span>  <b>Mail documents (express delivery)</b> Per package <span style="float:right"><b>Labor @ \$24/hour plus cost of delivery</b></span>	
<b>Credit card convenience fee</b>	<b>\$3.95</b>

**These rates only apply to subpoena requests.  
For all other requests, use Administrative & Miscellaneous chart.**

MASTER FEE SCHEDULE -- PART 1

A-3 Public Records Requests

<b>Public Records Requests (by law)</b>	<b>New Fee</b>
<b>Copy cost, Black &amp; White (per document)</b>	
8-1/2" X 11"	
First page	<i>\$0.05</i>
Each additional page	<i>\$0.05</i>
8-1/2" X 14"	
First page	<i>\$0.07</i>
Each additional page	<i>\$0.07</i>
11" X 17"	
First page	<i>\$0.10</i>
Each additional page	<i>\$0.10</i>
<b>Copy cost, Color (per document)</b>	
8-1/2" X 11"	
First page	<i>\$0.15</i>
Each additional page	<i>\$0.15</i>
8-1/2" X 14"	
First page	<i>\$0.17</i>
Each additional page	<i>\$0.17</i>
11" X 17"	
First page	<i>\$0.20</i>
Each additional page	<i>\$0.20</i>
<b>Large Format copies</b>	
Larger than 11" x 17"	
Black & White or Color	<i>Cost of outside service</i>
<b>Electronic copies: Fax or scan (per document)</b>	
First page	<i>Free</i>
Each additional page	<i>Free</i>
<b>Electronic media (per VHS, cassette, DVD, or CD)</b>	
VHS videotape	<i>\$8.00</i>
Cassette audiotape	<i>\$6.00</i>
DVD or CD	<i>\$5.60</i>
<b>Mail documents (first class mail)</b>	
Per package	<i>Cost of postage</i>
<b>Mail documents (express delivery)</b>	
Per package	<i>Cost of delivery service</i>
<b>E-mail documents</b>	
First file	<i>Free</i>
Each additional file	<i>Free</i>
<b>Credit card convenience fee</b>	<i>\$3.95</i>

**These rates only apply to Public Records requests.  
For all other requests, use Administrative & Miscellaneous chart.**

**MASTER FEE SCHEDULE -- PART 1**

<b>Utility Fees</b>	<b>New Fee</b>
<b>Account set-up (includes temporary service)</b>	<b>\$50</b>
plus deposit	<b>\$100</b>
\$35 for regular accounts in City, formerly in 13.04.020.D	
\$70 for regular accounts outside City, formerly in 13.04.020.D	
\$75 for delinquent accounts, formerly in 13.04.160.D	
<b>Account name change</b>	<b>\$15</b>
<b>Transfer service</b>	<b>\$45</b>
<b>Credit card convenience fee</b>	<b>\$3.95</b>
<b>Late payment fee</b> (After 15 days per 13.12.290)	<b>10% of balance due</b> <b>(\$10 minimum)</b>
<b>Returned check fee -- per CA Civil Code Section 1719(a)(2)</b>	
First time	<b>\$25</b>
Each additional time	<b>\$35</b>
<b>Turn-off/turn-on tied to non-payment of bill*</b>	
Shut-off fee -- formerly set in 13.04.160.C	\$50
Reconnect fee -- formerly set in 13.04.160.c	\$25
<b>Emergency turn-on/turn-off (not tied to non-payment of bill)</b>	
During regular work day	<b>\$45</b>
After hours, weekends, holidays	<b>\$146</b>
<b>Problem report</b> (No charge if actual problem)	<b>\$45</b>
<b>Pull meter</b> (No charge if actual problem with meter)	<b>\$60</b>
<b>Pull and test meter</b> (No charge if actual problem with meter)	<b>\$104</b>
<b>Broken lock (may involve tampering)</b>	<b>\$72</b>
plus citation & fine (if applicable)	<b>See below</b>
<b>Broken valve (may involve tampering)</b>	<b>\$90</b>
plus citation & fine (if applicable)	<b>See below</b>
<b>Broken meter (may involve tampering)</b>	<b>\$220</b>
plus citation & fine (if applicable)	<b>See below</b>
<b>Fire hydrant meter</b>	<b>\$95</b>
plus deposit (1/2 the value of the meter)	<b>\$380</b>
plus water used	<b>Varies</b>
<b>Event water service (City parking lot)*</b>	<b>\$25</b>
plus deposit	<b>\$100</b>
plus water used	<b>Varies</b>

\* Fee charged is less than full cost recovery.

Any requested service not covered by Master Fee Schedule will be charged actual cost at full cost recovery.  
 Full cost recovery = direct cost (personnel time & materials) + 30% overhead

**Fines per Municipal Code 1.08.020**

- 1st violation:           Up to \$100 per offense per day
- 2nd violation:         Up to \$200 per offense per day
- 3rd violation:         Up to \$500 per offense per day

**Fines, if any,  
will appear  
on Utility bill.**

<b>Water &amp; Wastewater Connections*</b>	<b><i>New Fee</i></b>
<b><u>Water Connections -- Res. &amp; Non-Res.</u></b>	
0.75" meter	<b><i>\$2,361</i></b>
1.0" meter	<b><i>\$2,656</i></b>
1.5" meter	<b><i>\$3,542</i></b>
2.0" meter	<b><i>\$7,083</i></b>
3.0" meter	<b><i>\$9,444</i></b>
4.0" meter	<b><i>\$13,184</i></b>
6.0" meter	<b><i>\$23,021</i></b>
8.0" meter	<b><i>\$31,877</i></b>
<b><u>Wastewater Connections -- Residential</u></b>	
Single Family (per unit)	<b><i>\$3,542</i></b>
Multi-Family (per unit)	<b><i>\$2,361</i></b>
Hotel	
Base plus	<b><i>\$3,542</i></b>
Per Room	<b><i>\$1,968</i></b>
<b><u>Wastewater Connections -- Non-Residential</u></b>	
0.75" water meter	<b><i>\$3,542</i></b>
1.0" water meter	<b><i>\$3,985</i></b>
1.5" water meter	<b><i>\$5,312</i></b>
2.0" water meter	<b><i>\$10,625</i></b>
3.0" water meter	<b><i>\$14,035</i></b>
4.0" water meter	<b><i>\$20,345</i></b>
6.0" water meter	<b><i>\$34,531</i></b>
8.0" water meter	<b><i>\$47,811</i></b>

\* Water connection charges are set by the provisions of Municipal Code 13.04.020.C  
Wastewater connection charges are set by the provisions of Municipal Code 13.12.250.B

These code sections established charges in January, 1994 and allowed for annual increments based on the latest Engineering News Construction Cost Index.

The New Fees above use the August 2013 Engineering News Construction Cost Index.

**Amounts shown represent the fee for connecting to City utilities, not the cost of the water meter, the cost of installing the meter, or the cost of installing the water or wastewater connection.**

**MASTER FEE SCHEDULE -- PART 1**

<b>Special Water Connection Fees*</b>	<b>New Fee</b>	
<u>Water Connections where no meter required -- 13.04.020.C</u>		
Single family residence	<b>\$2,361</b>	Uses 0.75" rate
Duplex	<b>\$2,361</b>	Uses 0.75" rate
Three family dwelling or apartment	<b>\$2,656</b>	Uses 1.0" rate
Each apartment in excess of three, add	<b>\$877</b>	33% of 1.0" rate
Business establishment (5,000 sq. ft. or less)	<b>\$2,656</b>	Uses 1.0" rate
Business establishment (5,001 sq. ft. or more)	<b>Use meter size for comparable business</b>	
<b>Note: City's standard practice is to require a meter for all connections.</b>		
<u>Water Connections outside City limits -- 13.04.050</u>		
Per lot	<b>Per Development Agreement <u>or</u> per City's regular Connection Fee table</b>	
Annexation required	<b>Yes</b>	
Developer pays cost of extension of water main	<b>Yes</b>	

\* Replaces by Resolution fees formerly set by Ordinance.

**MASTER FEE SCHEDULE -- PART 1**

<b>Other Impact Fees</b>	<b><i>New Fee</i></b>
<b><u>Park Development Fee (3.28.060)</u></b>	<b><i>Per Development Agreement <u>or</u></i></b>
Each residential dwelling unit (includes homes, apartments, & condos)	<b><i>\$150</i></b>
Hotels & motels Per unit (including manager's quarters)	<b><i>\$75</i></b>
Industrial buildings per square foot of floor area	<b><i>\$0.10</i></b>
All other uses (includes retail, commercial, service) per square foot of floor area	<b><i>\$0.10</i></b>
<b><u>Public Facilities Fee (13.16.040)</u></b>	<b><i>Per Development Agreement <u>or</u></i></b>
Annexation fee (per acre or portion thereof)	<b><i>\$800</i></b>
Subdivision fee (per subdivided lot)	<b><i>\$300</i></b>
Building fee (per square foot of floor area)	<b><i>\$0.10</i></b>

**Specific fees in this table were in the Municipal Code.  
Same fee is now being established by Resolution.**

**MASTER FEE SCHEDULE -- PART 1**

<b>Special Fees Related to Business Taxes, Licenses, and Regulations (Title 5 of Muni. Code)*</b>	<i>New Fee</i>
<b>Business License Amendment -- 5.04.180</b> Due to transfer of address	<b>\$15</b>
<b>Duplicate Business License -- 5.04.190</b> Original license lost or destroyed	<b>\$15</b>
<b>Astrology and Fortune Telling Permit -- 5.16.030</b>	<b>\$15/day</b>
<b>Auctioneer's Permit -- 5.16.030</b> plus \$15/day (5.16.030)	<b>\$100</b>
<b>Permit for Jewelry Sales at Public Auction -- 5.20.140 , 5.20.170, &amp; 5.20.200</b> Fee (first 30 days)	<b>\$100</b>
Each additional 30 days	<b>\$50</b>
Investigation of applicant	<b>Full cost recovery</b>
Deposit	<b>\$250</b>
<b>Bingo Permits (non-profit organizations) -- 5.24.030</b> One day	<b>\$25</b>
Annual	<b>\$250</b>
Annual renewal	<b>\$250</b>
<b>Cable Television Application Fee -- 5.28.030.A.6</b> To cover cost of City staff review	<b>Full cost recovery (Deposit of \$2500)</b>
<b>Cardroom Work Permit (each person)-- 5.32.080.E</b> Business permit = \$500/business + \$200/table (5.32.050)	<b>\$200</b>
<b>Coin-Operated Machine Permits -- 5.36.030</b> Mechanical music machine (per quarter)	<b>\$25</b>
Game machine (per quarter)	<b>\$50</b>
Vending machine (per quarter)	<b>\$10</b>
<b>Public Dance Permit -- 5.40.060.A</b> Per public dance	<b>\$25</b>
Maximum fee per location per year	<b>\$200</b>
<b>Farmers Market Permit -- 5.51.090</b>	<b>\$120</b>

\* Replaces by Resolution fees formerly set by Ordinance.

*Any requested service not covered by Master Fee Schedule will be charged actual cost at full cost recovery.*

*Full cost recovery = direct cost (personnel time & materials) + 30% overhead*

<b>Code Compliance &amp; Collections</b>	<b>New Fee</b>
Code Compliance Efforts -- Hourly personnel rate Collection Efforts -- Hourly personnel rate	<b>Full cost recovery*</b> <b>Full cost recovery*</b>
Stage 1 - Internal Compliance Proceeding Stage 2 - Hearing /Court Proceeding	<b>Full cost recovery*</b> <b>Full cost recovery*</b>
Late payment fee	<b>10% of balance due</b> <b>(\$10 minimum)</b>
<b>Citation &amp; Fines may apply:</b> 1st violation: 2nd violation: 3rd violation:	<b><u>Fines per Municipal Code 1.08.020</u></b> Up to \$100 per offense per day Up to \$200 per offense per day Up to \$500 per offense per day

**\*Full cost recovery = direct cost (personnel time & materials) + 30% overhead**

*See Schedule of Hourly Personnel Rates for current personnel time costs*

*Includes City employees & independent contractors*