



MAYOR: JOHN LIZALDE
MAYOR PRO TEM: ARISTON JULIAN
COUNCIL MEMBER: GINA RUBALCABA
COUNCIL MEMBER: JERRY BEATTY
COUNCIL MEMBER: VIRGINIA PONCE

CITY ADMINISTRATOR: ANDREW CARTER
CITY ATTORNEY: DAVID FLEISHMAN
CITY CLERK: JOICE EARLEEN RAGUZ
CITY TREASURER: PETRONA AMIDO

AGENDA

GUADALUPE CITY COUNCIL

Regular Meeting
Tuesday, July 12, 2016

REGULAR SESSION 6:00 P.M.

City Hall, Council Chambers
918 Obispo Street, Guadalupe, California 93434

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's office, (805) 356-3891. Notification of at least 72 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

*If you wish to speak concerning any item on the agenda, please complete the Request to Speak form that is provided at the rear of the Council Chambers prior to the completion of the staff report and hand the form to the City Clerk. **Note:** Staff Reports for this agenda, as well as any materials related to items on this agenda submitted after distribution of the agenda packet, are available for inspection at the office of the City Administrator, City Hall, 918 Obispo Street, Guadalupe, California during regular business hours, 8:00 a.m. to 4:30 p.m., Monday through Friday; telephone (805) 356-3891.*

1. **MOMENT OF SILENCE.**
2. **PLEDGE OF ALLEGIANCE.**
3. **ROLL CALL.** Council Members Jerry Beatty, Virginia Ponce, Gina Rubalcaba, Ariston Julian and Mayor John Lizalde.
4. **COMMUNITY PARTICIPATION FORUM.**

Each person will be limited to a discussion of 3 minutes or as directed by the Mayor. This time is reserved to accept comments from the public on Consent Agenda items, Closed Session items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct Staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.

5. **CONSENT CALENDAR.** The following items are presented for Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.
 - a. Payment of Warrants for the period ending July 7, 2016 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Director.
 - b. Second Reading of Ordinance No. 2016-448, entitled, “An Ordinance of the City Council of the City of Guadalupe, California, to Amend Chapter 18.52.150.B. to allow one additional sign in the G-I zone and to remove a reference to the M-1 zone.
 - c. Tognazzini Well Pump Removal and Video Inspection – Resolution No. 2016-41.
6. **PROPOSAL TO AUTHORIZE CITY STAFF TO SUBMIT A GRANT APPLICATION FOR A COMMUNITY DEVELOPMENT BLOCK GRANT, HOLD A PUBLIC HEARING AND APPROVE A RESOLUTION IN SUPPORT OF THE GRANT APPLICATION.**
 - a. Written Staff Report (Gary Hoving, Director of Public Safety)
 - b. Written Communications.
 - c. Public Hearing.
 - d. City Council discussion and consideration.
 - e. It is recommended that the City Council concludes the Public Hearing and adopt Resolution No. 2016-42 in support of the grant application.
7. **SEIU MEMORANDUM OF UNDERSTANDING FOR THE TIME PERIOD 07/01/16 THROUGH 6/30/2018.** That the City Council adopt Resolution No. 2016-38 approving a Memorandum of Understanding with the Service Employees International Union Local 620 for the time period 07/01/2016 through 06/30/2018 and authorizing the Mayor to sign the MOU.
 - a. Written Staff Report (Andrew Carter, City Administrator)
 - b. City Council discussion and consideration.
 - c. It is recommended that the City Council adopt Resolution No. 2016-38.
8. **PAY AND BENEFIT CHANGES FOR UNREPRESENTED EMPLOYEES.** That the City Council adopt Resolution No. 2016-39 implementing pay and benefit changes for designated Unrepresented employees.
 - a. Written Staff Report (Andrew Carter, City Administrator)
 - b. City Council discussion and consideration.
 - c. It is recommended that the City Council adopt Resolution No. 2016-39.

9. **UPDATE EMPLOYER PAID MEMBER CONTRIBUTION INFORMATION PROVIDED TO CALPERS.** That the City Council adopt Resolution No. 2016-40 informing CalPERS of changes to Employer Paid Member Contributions for “classic” PERS employees.
 - a. Written Staff Report (Andrew Carter, City Administrator)
 - b. City Council discussion and consideration.
 - c. It is recommended that the City Council adopt Resolution No. 2016-40.

10. **PURCHASE OF UTILITY TRUCK WITH CRANE FOR THE WASTEWATER DEPARTMENT.** That the City Council adopt Resolution No. 2016-43 authorizing the purchase of a utility truck with crane for the Wastewater Department.
 - a. Written Staff Report (Andrew Carter, City Administrator)
 - b. City Council discussion and consideration.
 - c. It is recommended that the City Council adopt Resolution No. 2016-43.

11. **CITY MANAGER REPORT/ FUTURE AGENDA ITEMS.**

12. **ANNOUNCEMENTS / COUNCIL ACTIVITY REPORTS.**

13. **ADJOURNMENT.**

I hereby certify under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the City Hall display case, the Water Department and the City Clerk’s office not less than 72 hours prior to the meeting. Dated this 8th day of July 2016.

By: 
Andrew Carter, City Administrator

**REPORT TO THE CITY COUNCIL
Council Agenda of July 12, 2016**



Prepared by
Esther Britt



Reviewed by
Andrew Carter



Approved by
Annette Munoz

SUBJECT:

Payment of warrants for the period ending July 7, 2016 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

RECOMMENDATION:

That the City Council review and approve the listing of hand checks and warrants to be paid on July 13, 2016

BACKGROUND:

Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.

141 SUBURBAN ROAD STE C-1 *** VENDOR.: ABA01 (ABALONE COAST ANALYTICAL, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
16-1751	WATER SAMPLES	06-16	03/30/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WATER SAMPLES	12	4425 1550	1	82.00	82.00
(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)						
Invoice Extension ---->						82.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
16-3321	WATER SAMPLES	06-16	06/15/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WATER SAMPLES	12	4425 1550	1	82.00	82.00
(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)						
Invoice Extension ---->						82.00
Vendor Total ----->						164.00

P.O. BOX 6734 *** VENDOR.: ALL08 (ALLWEATHER LANDSCAPE MAINTENANCE, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
27653	PROFESSIONAL SERVICES-SPRAYED ROUND-UP	06-16	06/29/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES-SPRAYED ROUND-UP	01	4300 2150	1	36.00	36.00
(General Fund Parks & Rec Profl Services)						
0002	PROFESSIONAL SERVICES-SPRAYED ROUND-UP	71	4454 2150	1	7.50	7.50
(MEASURE A MEASURE A Profl Services)						
0003	PROFESSIONAL SERVICES-SPRAYED ROUND-UP	01	4145 2150	1	7.50	7.50
(General Fund Building Mtce Profl Services)						
0004	PROFESSIONAL SERVICES-SPRAYED ROUND-UP	60	4490 2150	1	9.00	9.00
(Quad.Assmt.Dist Quad.Assmt Dist Profl Services)						
Invoice Extension ---->						60.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
27689	IRRIGATION REPAIRS, PLANT AND STUMP REMOVAL,	06-16	06/17/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	INSTALLED 1 GALLON DROUGHT TOLERANT PLANTS ,	60	4490 2150	1	5000.00	5000.00
(Quad.Assmt.Dist Quad.Assmt Dist Profl Services)						
Invoice Extension ---->						5000.00
Vendor Total ----->						5060.00

543-C W. BETTERAVIA ROAD *** VENDOR.: AME04 (AMERICAN INDUSTRIAL SUPPLY INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
0294721IN	MOIDEX RESP, GLOVES	06-16	06/14/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	MOIDEX RESP, GLOVES	12	4425 1550	1	81.81	81.81
(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)						
Invoice Extension ---->						81.81

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
0294824IN	13 GAL TRASH BAG	06-16	06/16/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	13 GAL TRASH BAG	12	4425 1550	1	35.59	35.59
(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)						
Invoice Extension ---->						35.59
Vendor Total ----->						117.40

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 AUS WEST LOCKBOX *** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)
 P.O. BOX 101179
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 531633122 WET AND DUST MOPS 06-16 06/21/16 N N N A-NET30 FROM INVOICE 2010
 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 WET AND DUST MOPS 01 4145 2150 1 33.52 33.52
 (General Fund Building Mtce Profl Services)
 Invoice Extension ----> 33.52

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 531633123 UNIFORMS 06-16 06/21/16 N N N A-NET30 FROM INVOICE 2010
 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 UNIFORMS 10 4420 2150 1 14.12 14.12
 (Wtr. Oper. Fund Water Operating Profl Services)
 0002 UNIFORMS 01 4145 2150 1 .95 .95
 (General Fund Building Mtce Profl Services)
 0003 UNIFORMS 01 4300 2150 1 .95 .95
 (General Fund Parks & Rec Profl Services)
 0004 UNIFORMS 10 4420 2150 1 1.43 1.43
 (Wtr. Oper. Fund Water Operating Profl Services)
 0005 UNIFORMS 71 4454 2150 1 1.44 1.44
 (MEASURE A MEASURE A Profl Services)
 Invoice Extension ----> 18.89

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 531633125 WET AND DUST MOPS, TOWELS, SOAP 06-16 06/21/16 N N N A-NET30 FROM INVOICE 2010
 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 WET AND DUST MOPS, TOWELS, SOAP 12 4425 2150 1 87.27 87.27
 (Wst. Wtr. Op. Fund Wastewater Profl Services)
 Invoice Extension ----> 87.27

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 531633126 UNIFORMS 06-16 06/21/16 N N N A-NET30 FROM INVOICE 2010
 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 UNIFORMS 01 4145 2150 1 .70 .70
 (General Fund Building Mtce Profl Services)
 0002 UNIFORMS 01 4300 2150 1 .70 .70
 (General Fund Parks & Rec Profl Services)
 0003 UNIFORMS 71 4454 2150 1 5.64 5.64
 (MEASURE A MEASURE A Profl Services)
 Invoice Extension ----> 7.04

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 531650253 WET AND DUST MOPS 06-16 06/28/16 N N N A-NET30 FROM INVOICE 2010
 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 WET AND DUST MOPS 01 4145 2150 1 33.52 33.52
 (General Fund Building Mtce Profl Services)
 Invoice Extension ----> 33.52

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 531650254 UNIFORMS 06-16 06/28/16 N N N A-NET30 FROM INVOICE 2010
 Line Description G/L Account No Unit(s) Unit Cost Amount

 0001 UNIFORMS 10 4420 2150 1 14.12 14.12
 (Wtr. Oper. Fund Water Operating Profl Services)
 0002 UNIFORMS 01 4145 2150 1 .95 .95
 (General Fund Building Mtce Profl Services)
 0003 UNIFORMS 01 4300 2150 1 .95 .95
 (General Fund Parks & Rec Profl Services)
 0004 UNIFORMS 71 4454 2150 1 1.43 1.43
 (MEASURE A MEASURE A Profl Services)
 0005 UNIFORMS 10 4420 2150 1 1.44 1.44
 (Wtr. Oper. Fund Water Operating Profl Services)
 Invoice Extension ----> 18.89

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 531650256 MOPS & UNIFORMS 06-16 06/28/16 N N N A-NET30 FROM INVOICE 2010

AUS WEST LOCKBOX
 P.O. BOX 101179
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 *** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MOPS & UNIFORMS	12 4425 2150	1	21.27	21.27
(Wst.Wtr.Op.Fund Wastewater Profl Services)					
Invoice Extension ---->					21.27

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 531650257 UNIFORMS 06-16 06/28/16 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	UNIFORMS	01 4145 2150	1	.70	.70
(General Fund Building Mtce Profl Services)					
0002	UNIFORMS	01 4300 2150	1	.70	.70
(General Fund Parks & Rec Profl Services)					
0003	UNIFORMS	71 4454 2150	1	5.64	5.64
(MEASURE A MEASURE A Profl Services)					
Invoice Extension ---->					7.04
Vendor Total ----->					227.44

23537 NETWORK PLACE

 *** VENDOR.: BOU01 (BOUND TREE MEDICAL LLC)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 82187127 GLOVES 06-16 06/21/16 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	GLOVES	01 4200 1550	1	145.26	145.26
(General Fund Police Op Supp/Expense)					
Invoice Extension ---->					145.26
Vendor Total ----->					145.26

FILE # 2674

 *** VENDOR.: BRE02 (BRENNTAG PACIFIC, INC.)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 BPI634134 AMMONIUM 06-16 06/13/16 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	AMMONIUM	10 4420 1550	1	957.25	957.25
(Wtr. Oper. Fund Water Operating Op Supp/Expense)					
Invoice Extension ---->					957.25
Vendor Total ----->					957.25

P.O. BOX 790408

 *** VENDOR.: CAR09 (CARDMEMBER SERVICE)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 2118 PAYPAL WC UNIFORMS-BIKE PATROL POLO SHIRTS 06-16 06/17/16 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PAYPAL WC UNIFORMS BIKE PATROL POLO SHIRTS	01 4200 1550	1	351.30	351.30
(General Fund Police Op Supp/Expense)					
Invoice Extension ---->					351.30

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

 7280 ASSORTED RITE-ON INDEX TABS 06-16 05/31/16 N N N A-NET30 FROM INVOICE 2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ASSORTED RITE-ON INDEX TABS	01 4120 1200	1	23.86	23.86
(General Fund Finance Off Suppl/Postg)					

P.O. BOX 790408 *** VENDOR.: CAR09 (CARDMEMBER SERVICE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0002 USE TAX		01 2265	-1 1.36	-1.36
		(General Fund USE TAX PAYABLE)		
			Invoice Extension ---->	22.50

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
070616 OFFICE SUPPLIES FOR GLADIATORS	06-16	06/25/16 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 OFFICE SUPPLIES FOR GLADIATORS		57 4213 1200	1 680.92	680.92
		(Alcohol & Drug Drug & Alcohol Off Suppl/Postg)		
			Invoice Extension ---->	680.92
			Vendor Total ----->	1054.72

5777 OLIVAS PARK DRIVE STE K *** VENDOR.: CCI01 (CCI CENTRAL, INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
24674 INK CARTRIDGE	06-16	06/21/16 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 INK CARTRIDGE		10 4420 1550	1 96.15	96.15
		(Wtr. Oper. Fund Water Operating Op Suppl/Expense)		
0002 INK CARTRIDGE		12 4425 1550	1 96.15	96.15
		(Wst.Wtr.Op.Fund Wastewater Op Suppl/Expense)		
			Invoice Extension ---->	192.30
			Vendor Total ----->	192.30

918 OBISPO STREET *** VENDOR.: CIT02 (CITY OF GUADALUPE-PETTY CASH-FINANCE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
063016 PETTY CASH	06-16	06/30/16 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 CITATION LETTERS FOR BUSINESS LIC & DEVELOPER BILL		01 4120 1200	1 12.34	12.34
		(General Fund Finance Off Suppl/Postg)		
0002 BROOM FOR FINANCE		01 4120 1550	1 7.56	7.56
		(General Fund Finance Op Suppl/Expense)		
0003 CABLE FOR VHS IN COUNCIL CHAMBER		01 4100 1500	1 8.58	8.58
		(General Fund City Council Equipment Replc)		
0004 SNACKS FOR GRAND JURY & ATT&T UUT SETTLEMENT CHECK		01 4140 1200	1 24.30	24.30
		(General Fund Non-Departmentl Off Suppl/Postg)		
0005 POSTAGE		26 4500 1200	1 7.15	7.15
		(RDA-Op.Fund Redevelopment Off Suppl/Postg)		
0006 LANTERN HOEL CASHIER CHECK		26 4500 2150	1 6.74	6.74
		(RDA-Op.Fund Redevelopment Profl Services)		
0007 MEASURING WHEEL		71 4454 1550	1 32.46	32.46
		(MEASURE A MEASURE A Op Suppl/Expense)		
0008 FORD MOTOR CREDIT MAILING		10 4420 1200	1 2.52	2.52
		(Wtr. Oper. Fund Water Operating Off Suppl/Postg)		
0009 FORD MOTOR CREDIT MAILING		12 4425 1200	1 2.52	2.52
		(Wst.Wtr.Op.Fund Wastewater Off Suppl/Postg)		
0010 FORD MOTOR CREDIT MAILING		71 4454 1200	1 2.53	2.53
		(MEASURE A MEASURE A Off Suppl/Postg)		
			Invoice Extension ---->	106.70
			Vendor Total ----->	106.70

918 OBISPO ST *** VENDOR.: CIT08 (CITY OF GUADALUPE (FINANC))

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
070516 5125 W. MAIN ST	06-16	07/01/16 N N N	A-NET30 FROM INVOICE	2010

918 OBISPO ST *** VENDOR.: CIT08 (CITY OF GUADALUPE (FINANC))

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
0001	5125 W. MAIN ST	12	4425 1000			
0002	4800 3RD,4689-A 11TH,406 TOG,4760 GARRETT,180 PION	01	4300 1000			
0003	5301 W. MAIN	01	4300 1000			
0004	5201,4913,5101,5001 W. MAIN ST	60	4490 1000			
0005	4402 AMBER,1075,949,873-A,110,912,1070,1188 GUAD	71	4454 1000			
0006	4545,4550 10TH,884,1025-A,1025,330 GUAD,918 OBISPO	01	4145 1000			
					Invoice Extension ---->	5005.12
					Vendor Total ----->	5005.12

966 HUBER ST *** VENDOR.: CUL01 (CULLIGAN/CENTRAL COAST WATER)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
35789	STRONGBASE EXCHANGE	06-16	06/24/16 N N N	A-NET30 FROM INVOICE	2010	
0001	STRONGBASE EXCHANGE	01	4200 1550			
					Invoice Extension ---->	80.00
					Vendor Total ----->	80.00

5130 SAN JACINTO AVENUE *** VENDOR.: EIK01 (EIKHOF DESIGN GROUP INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2016-048	PROFESSIONAL SERVICES-STREETS & STORM DRAINAGE	06-16	06/30/16 N N N	A-NET30 FROM INVOICE	2010	
0001	PROFESSIONAL SERVICES-STREETS & STORM DRAINAGE	20	4430 2150			
0002	PROFESSIONAL SERVICES-WATER FUND	10	4420 2150			
0003	PROFESSIONAL SERVICES-PASADERA DEVELOPMENT	01	2004			
0004	PROFESSIONAL SERVICES-PIONEER APTS	01	2075			
0005	PROFESSIONAL SERVICES-BEACHSIDE COOLER	01	2073			
0006	PROFESSIONAL SERVICES-GUADALUPE COURT DEVELOPMENT	01	2065			
0007	PROFESSIONAL SERVICES-JDJ LAND COMPANY LOT LINE	01	2081			
0008	PROFESSIONAL SERVICES-GUADALUPE CHURCH PARKING	01	2082			
0009	PROFESSIONAL SERVICES-STREETS AND STORM DRAINAGE	20	4430 2150			
0010	PROFESSIONAL SERVICES-BEACHSIDE COOLER	01	2073			
0011	PROFESSIONAL SERVICES-DIRECT REIMBURSABLE EXPENSES	20	4430 2150			
					Invoice Extension ---->	11635.43
					Vendor Total ----->	11635.43

3441 EAST HARBOUR DRIVE *** VENDOR.: EWI01 (EWING CORP.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1673642	2 VALVE POTS FOR TOGNAZZINI PARK	06-16	06/21/16 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount

3441 EAST HARBOUR DRIVE *** VENDOR.: EWI01 (EWING CORP.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	2 VALVE POTS FOR TOGNAZZINI PARK		10 4420 1550	1	245.00	245.00
			(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
				Invoice Extension ---->		245.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
1673643	IRRIGATION TIMER FOR TOGNAZZINI PARK	06-16	06/21/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	IRRIGATION TIMER FOR TOGNAZZINI PARK		10 4420 1550	1	248.22	248.22
			(Wtr. Oper. Fund Water Operating Op Supp/Expense)			
				Invoice Extension ---->		248.22
				Vendor Total ----->		493.22
						=====

233 GRANADA DRIVE SUITE D *** VENDOR.: EXE01 (EXECUTIVE JANITORIAL INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
65083	PROFESSIONAL SERVICE FOR 06/2016	06-16	06/20/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICE FOR 06/2016		01 4145 2150	1	875.00	875.00
			(General Fund Building Mtce Profl Services)			
				Invoice Extension ---->		875.00
				Vendor Total ----->		875.00
						=====

261 E. CAPELLA AVENUE *** VENDOR.: FRE02 (CATHRYNN FREDERICK)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
070516	REIMBURSEMENT FOR OVERPAYMENT ON 16-17 BUS.LICENSE	06-16	06/30/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	REIMBURSEMENT FOR OVERPAYMENT ON 16-17 BUS.LICENSE		01 2259	1	19.40	19.40
			(General Fund Business License ovrrpmt pay)			
				Invoice Extension ---->		19.40
				Vendor Total ----->		19.40
						=====

P.O BOX 740407 *** VENDOR.: FRO01 (FRONTIER COMMUNICATIONS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
062916	COMMUNICATION-GLADIATORS	06-16	06/16/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001	COMMUNICATION-GLADIATORS		57 4213 1150	1	44.99	44.99
			(Alcohol & Drug Drug & Alcohol Communications)			
				Invoice Extension ---->		44.99
				Vendor Total ----->		44.99
						=====

P.O. BOX 71628 *** VENDOR.: GAL01 (GALL'S LLC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
005526293	UNIFORM (OSEGUERA)	06-16	06/09/16 N N N	A-NET30 FROM INVOICE	2010

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*** VENDOR.: GAL01 (GALL'S LLC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0001	UNIFORM (OSEGUERA)	01	4200 0450	(General Fund Police Other Benefits)	140.71
				Unit(s) 1	Unit Cost 140.71
					Amount 140.71
				Invoice Extension ---->	140.71

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
005556795	UNIFORM (CARRILLO)	06-16	06/15/16 N N N	A-NET30 FROM INVOICE	2010
0001	UNIFORM (CARRILLO)	01	4200 0450	(General Fund Police Other Benefits)	135.30
				Unit(s) 1	Unit Cost 135.30
					Amount 135.30
				Invoice Extension ---->	135.30

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
005578657	UNIFORM (CARRILLO)	06-16	06/20/16 N N N	A-NET30 FROM INVOICE	2010
0001	UNIFORM (CARRILLO)	01	4200 0450	(General Fund Police Other Benefits)	142.88
				Unit(s) 1	Unit Cost 142.88
					Amount 142.88
				Invoice Extension ---->	142.88

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
005586335	UNIFORM (CARRILLO)	06-16	06/21/16 N N N	A-NET30 FROM INVOICE	2010
0001	UNIFORM (CARRILLO)	01	4200 0450	(General Fund Police Other Benefits)	129.90
				Unit(s) 1	Unit Cost 129.90
					Amount 129.90
				Invoice Extension ---->	129.90

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
005593910	UNIFORM (REYES)	06-16	06/22/16 N N N	A-NET30 FROM INVOICE	2010
0001	UNIFORM (REYES)	01	4200 0450	(General Fund Police Other Benefits)	120.15
				Unit(s) 1	Unit Cost 120.15
					Amount 120.15
				Invoice Extension ---->	120.15

Vendor Total -----> 668.94
 =====

*** VENDOR.: GAR04 (FERNANDO GARCIA)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
070616	UNIFORM ALLOWANCE	06-16	06/15/16 N N N	A-NET30 FROM INVOICE	2010
0001	UNIFORM ALLOWANCE	01	4220 0450	(General Fund Fire Other Benefits)	107.32
				Unit(s) 1	Unit Cost 107.32
					Amount 107.32
				Invoice Extension ---->	107.32

Vendor Total -----> 107.32
 =====

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
101920	PAINT BRUSH	06-16	06/13/16 N N N	A-NET30 FROM INVOICE	2010
0001	PAINT BRUSH	71	4454 1550	(MEASURE A MEASURE A Op Supp/Expense)	9.06
				Unit(s) 1	Unit Cost 9.06
					Amount 9.06
				Invoice Extension ---->	9.06

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
102324	SHOVEL, TOGGLE BOLT	06-16	06/14/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	SHOVEL, TOGGLE BOLT	71 4454 1550	1	20.99	20.99
(MEASURE A MEASURE A Op Supp/Expense)					
Invoice Extension ---->					20.99

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
102366	RAKE,HOLA HOE,SHOVEL,CRESENT WRENCH	06-16	06/14/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	RAKE,HOLA HOE,SHOVEL,CRESENT WRENCH	12 4425 1550	1	58.40	58.40
(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)					
Invoice Extension ---->					58.40

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
102565	1 5 GALLON BLUE GAS CAN	06-16	06/14/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	1 5 GALLON BLUE GAS CAN	12 4425 1550	1	21.10	21.10
(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)					
Invoice Extension ---->					21.10

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
102592	PVC TEE	06-16	06/16/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PVC TEE	10 4420 1550	1	18.29	18.29
(Wtr. Oper. Fund Water Operating Op Supp/Expense)					
Invoice Extension ---->					18.29

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
102615	SCREWS,KNIFES,MAKING PAINT	06-16	06/20/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	SCREWS,KNIFES,MAKING PAINT	71 4454 1550	1	42.80	42.80
(MEASURE A MEASURE A Op Supp/Expense)					
Invoice Extension ---->					42.80

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
102657	9V BATTERIES	06-16	06/20/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	9V BATTERIES	10 4420 1550	1	23.79	23.79
(Wtr. Oper. Fund Water Operating Op Supp/Expense)					
Invoice Extension ---->					23.79

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
102707	ADAPTER,DUCT TAPE,PVC GLUE,PRIMER	06-16	06/22/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ADAPTER,DUCT TAPE,PVC GLUE,PRIMER	10 4420 1550	1	41.46	41.46
(Wtr. Oper. Fund Water Operating Op Supp/Expense)					
Invoice Extension ---->					41.46

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
102750	UTILITY KNIFE,WD40,MARKING PEN	06-16	06/27/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	UTILITY KNIFE,WD40,MARKING PEN	10 4420 1550	1	36.74	36.74
(Wtr. Oper. Fund Water Operating Op Supp/Expense)					
Invoice Extension ---->					36.74

*** VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

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INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
102783	PROPANE	06-16	06/30/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PROPANE	71	4454 1550	1	51.30	51.30
		(MEASURE A MEASURE A Op Supp/Expense)				
		Invoice Extension ---->				51.30

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
102794	KNEE PADS,HITCH PIN	06-16	06/27/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	KNEE PADS,HITCH PIN	71	4454 1550	1	23.90	23.90
		(MEASURE A MEASURE A Op Supp/Expense)				
		Invoice Extension ---->				23.90

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
102818	ROPE,NOZZLE,	06-16	06/14/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ROPE,NOZZLE,	12	4425 1550	1	33.70	33.70
		(Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)				
		Invoice Extension ---->				33.70

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
103068	KNIFES,GLOVES	06-16	06/21/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	KNIFES,GLOVES	10	4420 1550	1	14.03	14.03
		(Wtr. Oper. Fund Water Operating Op Supp/Expense)				
		Invoice Extension ---->				14.03

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
103072	PROPANE	06-16	06/24/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PROPANE	71	4454 1550	1	19.90	19.90
		(MEASURE A MEASURE A Op Supp/Expense)				
		Invoice Extension ---->				19.90
		Vendor Total ----->				415.46

8930 MORRO ROAD

*** VENDOR.: HAN04 (HANLEY & FLEISHMAN,LLP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2719	PROFESSIONAL SERVICES-WATER	06-16	07/01/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES-WATER	10	4420 2150	1	60.00	60.00
		(Wtr. Oper. Fund Water Operating Prof'l Services)				
0002	PROFESSIONAL SERVICES-RDA	26	4500 2150	1	165.00	165.00
		(RDA-Op.Fund Redevelopment Prof'l Services)				
0003	PROFESSIONAL SERVICES-	01	4110 2150	1	2415.00	2415.00
		(General Fund City Attorney Prof'l Services)				
0004	PROFESSIONAL SERVICES-DJ FARMS	01	2004	1	75.00	75.00
		(General Fund D.J. FARMS)				
0005	PROFESSIONAL SERVICES-GAS TAX	20	4430 2150	1	195.00	195.00
		(Gas Tax Fund Gas Tax-Streets Prof'l Services)				
		Invoice Extension ---->				2910.00
		Vendor Total ----->				2910.00

1850 W. BETTERAVIA ROAD

*** VENDOR.: HEA01 (HEALTH SANITATION SERVICE INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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1850 W. BETTERAVIA ROAD *** VENDOR.: HEA01 (HEALTH SANITATION SERVICE INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0301701	ROLL-OFF FOR 06/16/16-06/27/16	06-16	07/01/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ROLL-OFF FOR 06/16/16-06/27/16	01 4300 2150	1	3.38	3.38
		(General Fund Parks & Rec Profl Services)			
				Invoice Extension ---->	3.38

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0302331	TRASH SERVICES FOR 06/01/16-06/30/16	06-16	07/01/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	TRASH SERVICES FOR 06/01/16-06/30/16	15 4435 2110	1	38345.39	38345.39
		(Solid Waste Solid Waste HSS SERVICES)			
				Invoice Extension ---->	38345.39
				Vendor Total ----->	38348.77
				=====	

P.O. BOX 825 *** VENDOR.: HEN01 (HENDERSON PETROLEUM CORP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
148415	FUEL	06-16	06/15/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FUEL	01 4220 1560	1	149.82	149.82
		(General Fund Fire Fuels/Lubricant)			
0002	FUEL	10 4420 1560	1	394.92	394.92
		(Wtr. Oper. Fund Water Operating Fuels/Lubricant)			
0003	FUEL	71 4454 1560	1	367.21	367.21
		(MEASURE A MEASURE A Fuels/Lubricant)			
0004	FUEL	12 4425 1560	1	290.73	290.73
		(Wst.Wtr.Op.Fund Wastewater Fuels/Lubricant)			
				Invoice Extension ---->	1202.68

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
148427	FUEL	06-16	06/15/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FUEL	01 4200 1560	1	849.36	849.36
		(General Fund Police Fuels/Lubricant)			
				Invoice Extension ---->	849.36

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
148686	FUEL	06-16	06/30/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	FUEL	01 4200 1560	1	946.28	946.28
		(General Fund Police Fuels/Lubricant)			
				Invoice Extension ---->	946.28

Vendor Total -----> 2998.32
 =====

DEPT 32-2502415643 *** VENDOR.: HOM02 (HOME DEPOT CREDIT SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
6013367	LUMBER, ROTARY HAMMER CHISEL	06-16	06/01/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	LUMBER,ROTARY HAMMER,CHISEL	71 4454 1550	1	260.01	260.01
		(MEASURE A MEASURE A Op Supp/Expense)			
				Invoice Extension ---->	260.01

Vendor Total -----> 260.01
 =====

*** VENDOR.: HOV01 (GARY L. HOVING)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
070516	REIMBURSEMENT FOR MEMBERSHIP DUES (FBINAA)	06-16	06/29/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	REIMBURSEMENT FOR MEMBERSHIP DUES (FBINAA)	01	4200 1350	1	100.00	100.00
		(General Fund Police Mem/Dues & Subs)				
				Invoice Extension ---->		100.00
				Vendor Total ----->		100.00

P.O. BOX 400 *** VENDOR.: LEE01 (LEE CENTRAL COAST NEWSPAPERS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
83226	ORDINANCE AMENDMENT PUBLIC HEARING AD	06-16	06/14/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ORDINANCE AMENDMENT PUBLIC HEARING AD	01	4105 1250	1	207.25	207.25
		(General Fund Administration Advertisin/Pub.)				
				Invoice Extension ---->		207.25

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
84950	PUBLIC HEARING-OVERSIGHT BOARD OF THE SUCCES (AD)	06-16	06/23/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PUBLIC HEARING-OVERSIGHT BOARD OF THE SUCCES (AD)	26	4500 1250	1	118.75	118.75
		(RDA-Op.Fund Redevelopment Advertisin/Pub.)				
				Invoice Extension ---->		118.75

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
85225	CDBG -MEETING	06-16	06/25/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CDBG -MEETING	01	4105 1250	1	236.00	236.00
		(General Fund Administration Advertisin/Pub.)				
				Invoice Extension ---->		236.00
				Vendor Total ----->		562.00

P.O. BOX 742082 *** VENDOR.: MAN01 (MANAGED HEALTH NETWORK COMPANY)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
200080739	PROFESSIONAL SERVICES	06-16	06/16/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES	01	4140 0400	1	60.61	60.61
		(General Fund Non-Departmentl Health Insuranc)				
				Invoice Extension ---->		60.61
				Vendor Total ----->		60.61

DEPT. LA 23793 *** VENDOR.: MAT02 (MATHESON TRI-GAS,INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
13632409	RENTAL	06-16	06/30/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	RENTAL	12	4425 2200	1	39.50	39.50
		(Wst.Wtr.Op.Fund Wastewater Equip. Rental)				
				Invoice Extension ---->		39.50

DEPT. LA 23793 *** VENDOR.: MAT02 (MATHESON TRI-GAS, INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->
				39.50 =====

P.O. BOX 1604 *** VENDOR.: NUN01 (MICHAEL K. NUNLEY & ASSOCIATES, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2381 PROFESSIONAL SERVICES-USDA GRANT FUNDING SUPPORT	06-16	06/28/16 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 PROFESSIONAL SERVICES-USDA GRANT FUNDING SUPPORT	30	4465 2150	1	560.00	560.00
				(Wtr. Cap. Fund Water Capital Profl Services)	
				Invoice Extension ---->	
				560.00	

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2382 PROFESSIONAL SERVICES-DJ FARM CPS	06-16	06/28/16 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 PROFESSIONAL SERVICES-DJ FARM CPS	01	2004	1	4395.10	4395.10
				(General Fund D.J. FARMS)	
				Invoice Extension ---->	
				4395.10	

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
2383 PROFESSIONAL SERVICES-IRWM GRANT SUPPORT	06-16	06/28/16 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 PROFESSIONAL SERVICES-IRWM GRANT SUPPORT	30	4465 3150	1	1827.50	1827.50
				(Wtr. Cap. Fund Water Capital Imp.Other/Build)	
				Invoice Extension ---->	
				1827.50	
				Vendor Total ----->	
				6782.60 =====	

DEPT 56-8510102155 *** VENDOR.: OFF01 (OFFICE DEPOT CREDIT PLAN)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
045790001 PRINTER FOR OFFICERS IN PD	06-16	06/12/16 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 PRINTER FOR OFFICERS IN PD	01	4200 1500	1	128.23	128.23
				(General Fund Police Equipment Replc)	
				Invoice Extension ---->	
				128.23	
				Vendor Total ----->	
				128.23 =====	

P.O. BOX 997300 *** VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
070516 GULARTE LANE	06-16	06/30/16 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 GULARTE LANE	12	4425 1000	1	59.56	59.56
				(Wst.Wtr.Op.Fund Wastewater Utilities)	
				Invoice Extension ---->	
				59.56	

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
070616 303 OBISPO ST-WATER TANK	06-16	06/27/16 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 303 OBISPO ST-WATER TANK	10	4420 1000	1	7922.20	7922.20
				(Wtr. Oper. Fund Water Operating Utilities)	
				Invoice Extension ---->	
				7922.20	

P.O. BOX 997300 *** VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
070516-A	5125 W. MAIN ST	06-16	06/28/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	5125 W. MAIN ST	12 4425 1000	1	12486.71	12486.71
(Wst.Wtr.Op.Fund Wastewater Utilities)					
Invoice Extension ---->					12486.71

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
070516-B	884 GUADALUPE ST	06-16	06/30/18 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	884 GUADALUPE ST	65 4485 1000	1	65.96	65.96
(Quad.Light Dist Gdlpe Light Dis Utilities)					
Invoice Extension ---->					65.96

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
070516-C	4545 10TH ST	06-16	06/30/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	4545 10TH ST	01 4145 1000	1	213.20	213.20
(General Fund Building Mtce Utilities)					
Invoice Extension ---->					213.20

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
070616-A	945 GUADALUPE (CLOCK TOWER)	06-16	06/27/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	945 GUADALUPE (CLOCK TOWER)	65 4485 1000	1	23.14	23.14
(Quad.Light Dist Gdlpe Light Dis Utilities)					
Invoice Extension ---->					23.14

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
070616-B	995 GUADALUPE	06-16	06/30/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	995 GUADALUPE	26 4500 2150	1	10.02	10.02
(RDA-Op.Fund Redevelopment Profl Services)					
Invoice Extension ---->					10.02

Vendor Total -----> 20780.79
 =====

P.O. BOX 40 *** VENDOR.: PER01 (J. PERRY AUTO SUPPLY, INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
143592	ANTIFREEZE,VALVE,PRESTONE EXTD LT	06-16	06/20/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	ANTIFREEZE,VALVE,PRESTONE EXTD LT	01 4200 1550	1	86.26	86.26
(General Fund Police Op Supp/Expense)					
Invoice Extension ---->					86.26

Vendor Total -----> 86.26
 =====

P.O. BOX 37600 *** VENDOR.: QUI01 (QUILL CORPORATION)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
6816654	BETTER PERF PAD	06-16	06/20/16 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount

P.O. BOX 37600

*** VENDOR.: QUI01 (QUILL CORPORATION)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 BETTER PERF PAD		01 4200 1200	1 9.31	9.31
		(General Fund Police Off Suppl/Postg)		
			Invoice Extension ---->	9.31

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
6821112 OFFICE SUPPLIES	06-16	06/21/16 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 OFFICE SUPPLIES		01 4105 1200	1 52.52	52.52
		(General Fund Administration Off Suppl/Postg)		
0002 OFFICE SUPPLIES		01 4120 1200	1 69.77	69.77
		(General Fund Finance Off Suppl/Postg)		
0003 OFFICE SUPPLIES		01 4140 1200	1 106.84	106.84
		(General Fund Non-Departmentl Off Suppl/Postg)		
0004 OFFICE SUPPLIES		01 4200 1200	1 86.16	86.16
		(General Fund Police Off Suppl/Postg)		
0005 OFFICE SUPPLIES		12 4425 1200	1 35.04	35.04
		(Wst.Wtr.Op.Fund Wastewater Off Suppl/Postg)		
			Invoice Extension ---->	350.33

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
6968964 INK CTG	06-16	06/27/16 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 INK CTG		10 4420 1200	1 19.99	19.99
		(Wtr. Oper. Fund Water Operating Off Suppl/Postg)		
0002 INK CTG		71 4454 1200	1 36.00	36.00
		(MEASURE A MEASURE A Off Suppl/Postg)		
0003 INK CTG		01 4145 1200	1 11.99	11.99
		(General Fund Building Mtce Off Suppl/Postg)		
0004 INK CTG		01 4300 1200	1 11.99	11.99
		(General Fund Parks & Rec Off Suppl/Postg)		
			Invoice Extension ---->	79.97
			Vendor Total ----->	439.61
				=====

P.O BOX 3309

*** VENDOR.: RAN01 (RANGE MASTER INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
9921 UNIFORM- (ESTRADA)	06-16	06/20/16 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 UNIFORM- (ESTRADA)		01 4200 0450	1 53.99	53.99
		(General Fund Police Other Benefits)		
			Invoice Extension ---->	53.99
			Vendor Total ----->	53.99
				=====

1604 SPRINGRIDGE ROAD

*** VENDOR.: RED01 (LENA REDDIX)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
070516 REIMBURSEMENT FOR OVERPAYMENT ON 16-17 BUS.LICENSE	06-16	06/16/16 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 REIMBURSEMENT FOR OVERPAYMENT ON 16-17 BUS.LICENSE		01 2259	1 3.60	3.60
		(General Fund Business License ovrrpmt pay)		
			Invoice Extension ---->	3.60
			Vendor Total ----->	3.60
				=====

P.O. BOX 6007 *** VENDOR.: SAN02 (SANTA MARIA TIRE CORP)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
480848	VEHICLE MAINTENANCE ON 2010 CROWN VIC (1339337)	06-16	06/23/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	VEHICLE MAINTENANCE ON 2010 CROWN (1339337)	01	4200 1460	1	578.81	578.81
		(General Fund Police Vehicle Maintnc)				
				Invoice Extension ---->		578.81

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
480894	VEHICLE MAINTENANCE FOR 2008 CROWN VIC(91180945)	06-16	06/27/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	VEHICLE MAINTENANCE FOR 2008 CROWN VIC(91180945)	01	4200 1460	1	694.08	694.08
		(General Fund Police Vehicle Maintnc)				
				Invoice Extension ---->		694.08
				Vendor Total ----->		1272.89
						=====

240 EAST ROEMER WAY *** VENDOR.: SMO01 (SMOOTH INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
15-3077	TRANSPORTATION FOR GLADIATORS	06-16	06/15/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	TRANSPORTATION FOR GLADIATORS	57	4213 2150	1	331.50	331.50
		(Alcohol & Drug Prof'l Services)				
				Invoice Extension ---->		331.50

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
15-3081	MAINTENANCE REIMBURSMET	06-16	05/31/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	MAINTENANCE REIMBURSMET	23	4461 1400	1	5285.87	5285.87
		(LTF - Transit LTF Transit Equipment Maint)				
				Invoice Extension ---->		5285.87
				Vendor Total ----->		5617.37
						=====

P.O. BOX C *** VENDOR.: SOU01 (SOUTHERN CALIFORNIA GAS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
070616	4545 10TH ST	06-16	06/21/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	4545 10TH ST	01	4145 1000	1	75.79	75.79
		(General Fund Building Mtce Utilities)				
				Invoice Extension ---->		75.79

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
070616-A	918 OBISPO	06-16	06/21/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	918 OBISPO	01	4145 1000	1	100.36	100.36
		(General Fund Building Mtce Utilities)				
				Invoice Extension ---->		100.36

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
070616-B	1025 GUADALUPE	06-16	06/29/16 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount

*** VENDOR.: SOU01 (SOUTHERN CALIFORNIA GAS)

P.O. BOX C

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0001	1025 GUADALUPE	01	4145 1000	(General Fund Building Mtce Utilities)	58.55
				Invoice Extension ---->	58.55
				Vendor Total ----->	234.70

P.O. BOX 845703

*** VENDOR.: STA02 (STATEWIDE TRAFFIC SAFETY & SIGNS INC)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
03003948	INSTALL LIGHTS ON TRUCKS-1FDRF3G61GEB78865	06-16	06/17/16 N N N	A-NET30 FROM INVOICE	2010
0001	INSTALL LIGHTS ON TRUCKS-1FDRF3G61GEB78865	12	4425 2150	(Wst.Wtr.Op.Fund Wastewater Profl Services)	1898.60
				Invoice Extension ---->	1898.60

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
03004015	INSTALL SAFETY LIGHT IN NEW TRUCK-1FDRF3G6XGEB7884	06-16	06/23/16 N N N	A-NET30 FROM INVOICE	2010
0001	INSTALL SAFETY LIGHT IN NEW TRUCK-1FDRF3G6XGEB7884	10	4420 2150	(Wtr. Oper. Fund Water Operating Profl Services)	1898.60
				Invoice Extension ---->	1898.60
				Vendor Total ----->	3797.20

410 BEDLOE LANE

*** VENDOR.: STR03 (STREATOR PIPE AND SUPPLY INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
364034001	FITTING FOR VALVE REPLACEMENT @ TOGNAZZINI	06-16	06/23/16 N N N	A-NET30 FROM INVOICE	2010
0001	FITTING FOR VALVE REPLACEMENT @ TOGNAZZINI	10	4420 1550	(Wtr. Oper. Fund Water Operating Op Supp/Expense)	158.59
				Invoice Extension ---->	158.59
				Vendor Total ----->	158.59

110 POMEROY ROAD

*** VENDOR.: TAB01 (TAB MILLER ELECTRIC INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
4517	SO.CALGAS ELIMINATE VOLTAGE @ GAS METER SR.CENTER	06-16	07/05/16 N N N	A-NET30 FROM INVOICE	2010
0001	SO.CALGAS ELIMINATE VOLTAGE @ GAS METER SR.CENTER	01	4145 2150	(General Fund Building Mtce Profl Services)	975.00
				Invoice Extension ---->	975.00
				Vendor Total ----->	975.00

P.O. BOX 1479

*** VENDOR.: TEM01 (TEMPLETON UNIFORMS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
92313	UNIFORM-(ESTRADA)	06-16	06/16/16 N N N	A-NET30 FROM INVOICE	2010

P.O. BOX 1479 *** VENDOR.: TEM01 (TEMPLETON UNIFORMS)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0001	UNIFORM- (ESTRADA)	01	4200 0450	1	67.59
					67.59
					(General Fund Police Other Benefits)
					Invoice Extension ---->
					67.59

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
92337	UNIFORM- (MEDINA)	06-16	06/16/16 N N N	A-NET30 FROM INVOICE	2010
0001	UNIFORM- (MEDINA)	01	4200 0450	1	395.37
					395.37
					(General Fund Police Other Benefits)
					Invoice Extension ---->
					395.37

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
92338	UNIFORMS FOR EXPLORERS	06-16	06/16/16 N N N	A-NET30 FROM INVOICE	2010
0001	UNIFORMS FOR EXPLORERS	01	4200 3210	1	403.01
					403.01
					(General Fund Police Police Explorer)
					Invoice Extension ---->
					403.01

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
92354	UNIFORM- (RAMIREZ)	06-16	06/17/16 N N N	A-NET30 FROM INVOICE	2010
0001	UNIFORM- (RAMIREZ)	01	4200 0450	1	400.00
					400.00
					(General Fund Police Other Benefits)
					Invoice Extension ---->
					400.00

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
92388	UNIFORM- (VERNON)	06-16	06/17/16 N N N	A-NET30 FROM INVOICE	2010
0001	UNIFORM- (VERNON)	01	4200 0450	1	199.86
					199.86
					(General Fund Police Other Benefits)
					Invoice Extension ---->
					199.86

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
92402	UNIFORM (HOVING)	06-16	06/18/16 N N N	A-NET30 FROM INVOICE	2010
0001	UNIFORM (HOVING)	01	4200 0450	1	319.04
					319.04
					(General Fund Police Other Benefits)
					Invoice Extension ---->
					319.04

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
92515	UNIFORM (LIMOM)	06-16	06/23/16 N N N	A-NET30 FROM INVOICE	2010
0001	UNIFORM (LIMOM)	01	4200 0450	1	400.00
					400.00
					(General Fund Police Other Benefits)
					Invoice Extension ---->
					400.00

Vendor Total -----> 2184.87

P.O. BOX 742592 *** VENDOR.: TER01 (TERMINIX PROCESSING CENTER)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
355985240	PROFESSIONAL SERVICES	06-16	06/20/16 N N N	A-NET30 FROM INVOICE	2010

P.O. BOX 742592 *** VENDOR.: TER01 (TERMINIX PROCESSING CENTER)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 PROFESSIONAL SERVICES		01 4145 2150 (General Fund Building Mtce Profl Services)	1 135.00	135.00
			Invoice Extension ---->	135.00
			Vendor Total ----->	135.00 =====

P.O. BOX 11808 *** VENDOR.: THE01 (THE TRIBUNE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
070616 CITY ADMINISTRATOR (AD)	06-16	06/02/16 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 CITY ADMINISTRATOR (AD)		01 4105 1250 (General Fund Administration Advertisin/Pub.)	1 200.00	200.00
			Invoice Extension ---->	200.00
			Vendor Total ----->	200.00 =====

P.O. BOX 9004-C#322222 *** VENDOR.: USA01 (U.S.A. BLUEBOOK INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
982060 LONG HANDLE DIPPER,EHC-33 GREASE CONTROL BACTERIA	06-16	06/17/16 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 LONG HANDLE DIPPER,EHC-33 GREASE CONTROL BACTERIA		12 4425 1550 (Wst.Wtr.Op.Fund Wastewater Op Supp/Expense)	1 577.19	577.19
			Invoice Extension ---->	577.19
			Vendor Total ----->	577.19 =====

455 PIONEER STREET *** VENDOR.: VEG02 (EMILLO VEGA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
062916 OVERPAYMENT ON 16-17 BUSINESS LICENSE	06-16	06/29/16 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 OVERPAYMENT ON 16-17 BUSINESS LICENSE		01 2259 (General Fund Business License ovrpmt pay)	1 6.00	6.00
			Invoice Extension ---->	6.00
			Vendor Total ----->	6.00 =====

P.O. BOX 660108 *** VENDOR.: VER05 (VERIZON WIRELESS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
767257466 COMMUNICATION	06-16	06/18/16 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 COMMUNICATION		01 4145 1150 (General Fund Building Mtce Communications)	1 18.62	18.62
0002 COMMUNICATION		01 4300 1150 (General Fund Parks & Rec Communications)	1 18.62	18.62
0003 COMMUNICATION		10 4420 1150 (Wtr. Oper. Fund Water Operating Communications)	1 109.24	109.24
0004 COMMUNICATION		12 4425 1150 (Wst.Wtr.Op.Fund Wastewater Communications)	1 35.79	35.79
0005 COMMUNICATION		71 4454 1150 (MEASURE A MEASURE A Communications)	1 74.46	74.46
			Invoice Extension ---->	256.73

REPORT.: Jul 07 16 Thursday
 RUN....: Jul 07 16 Time: 11:08
 Run By.: Esther Britt

City of Guadalupe
 Invoice/Pre-Paid Check Audit Trail
 Batch B60707 - 11:08

PAGE: 019
 ID #: PY-IP
 CTL.: GUA

P.O. BOX 660108

*** VENDOR.: VER05 (VERIZON WIRELESS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
			Vendor Total ----->	256.73 =====

2358 UNIVERSITY AVENUE #2092

*** VENDOR.: WES01 (WEST COAST UNIFORMS AND ACCESSORIES)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
001-15147 REIMBURSEMENT FOR PURCHASE OF TASERS	06-16	06/29/16 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 REIMBURSEMENT FOR PURCHASE OF TASERS	01	4200 1500	1 3815.07	3815.07
	(General Fund Police Equipment Replc)			
			Invoice Extension ---->	3815.07
			Vendor Total ----->	3815.07 =====

58.55 +
 1,898.6 +
 1,898.6 +
 158.59 +
 975. +
 67.59 +
 395.37 +
 403.01 +
 400. +
 199.86 +
 319.04 +
 400. +
 135. +
 200. +
 577.19 +
 6. +
 256.73 +
 3,815.07 +
 38,345.39 +
 120,154.7 *

** Total Invoices -----> 120154.85
 ** Total Checks -----> .00
 *** Total Purchases ----> 120154.85
 =====

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance	
01	2004		D.J. FARMS//General Fund		5370.10					
01	2010		Accounts Payable//General Fund		-28538.13					
01	2065		CEDC Family//General Fund		225.00					
01	2073		Beachside Cooler-Peralta//Gener		1160.00					
01	2075		Pioneer Street Apartments//Gene		150.00					
01	2081		JDJ Land Company//General Fund		900.00					
01	2082		OUR LADY OF GUADALUPE//General		75.00					
01	2259		Business License ovrrpmt pay//Ge		29.00					
01	2265		USE TAX PAYABLE//General Fund		-1.36					
01	4100	1500<*>	City Council/Equipment Rep/Gene		8.58	455.73	.00	464.31	.00	
01	4105	1200	Administratio/Off Suppl/Pos/Gen		52.52	962.14	.00	1014.66	1195.00	
01	4105	1250<*>	Administratio/Advertisin/Pu/Gen		643.25	3346.99	.00	3990.24	1500.00	
01	4110	2150<*>	City Attorney/Profl Service/Gen		2415.00	95244.69	.00	97659.69	90000.00	
01	4120	1200<*>	Pinance/Off Suppl/Pos/General F		105.97	2329.28	.00	2435.25	2261.00	
01	4120	1550<*>	Pinance/Op Supp/Expen/General F		7.56	2127.05	.00	2134.61	2000.00	
01	4140	0400<*>	Non-Departmen/Health Insura/Gen		60.61	7557.76	.00	7618.37	6000.00	
01	4140	1200	Non-Departmen/Off Suppl/Pos/Gen		131.14	1988.09	.00	2119.23	2834.00	
01	4145	1000	Building Mtce/Utilities/General		868.71	29927.31	.00	30796.02	32000.00	
01	4145	1150<*>	Building Mtce/Communication/Gen		18.62	104.95	.00	123.57	.00	
01	4145	1200<*>	Building Mtce/Off Suppl/Pos/Gen		11.99	.00	.00	11.99	.00	
01	4145	2150<*>	Building Mtce/Profl Service/Gen		2062.84	17978.67	.00	20041.51	18000.00	
01	4200	0450<*>	Police/Other Benefit/General Fu		2504.79	20321.93	.00	22826.72	19961.00	
01	4200	1200	Police/Off Suppl/Pos/General Fu		95.47	2033.25	.00	2128.72	3392.00	
01	4200	1350<*>	Police/Mem/Dues & Su/General Fu		100.00	958.19	25.00	1083.19	500.00	
01	4200	1460<*>	Police/Vehicle Maint/General Fu		1272.89	14620.91	1800.00	17693.80	14000.00	
01	4200	1500<*>	Police/Equipment Rep/General Fu		3943.30	17966.78	97.29	22007.37	13000.00	
01	4200	1550<*>	Police/Op Supp/Expen/General Fu		662.82	13035.45	952.40	14650.67	12000.00	
01	4200	1560	Police/Fuels/Lubrica/General Fu		1795.64	18314.21	.00	20109.85	24000.00	
01	4200	3210<*>	Police/Police Explor/General Fu		403.01	1794.78	.00	2197.79	.00	
01	4220	0450	Fire/Other Benefit/General Fund		107.32	349.50	.00	456.82	910.00	
01	4220	1560	Fire/Fuels/Lubrica/General Fund		149.82	4914.91	.00	5064.73	8500.00	
01	4300	1000	Parks & Rec/Utilities/General F		3135.25	26856.09	.00	29991.34	47500.00	
01	4300	1150<*>	Parks & Rec/Communication/Gener		18.62	1806.48	.00	1825.10	1800.00	
01	4300	1200<*>	Parks & Rec/Off Suppl/Pos/Gener		11.99	416.68	.00	428.67	50.00	
01	4300	2150<*>	Parks & Rec/Profl Service/Gener		42.68	29255.07	.00	29297.75	27500.00	
Fund (01) Total ---->					.00	314666.89	2874.69	338171.97	328903.00	-9268.97
10	2010		Accounts Payable//Wtr. Oper. Fu		-12578.10					
10	4420	1000<*>	Water Operati/Utilities/Wtr. Op		7922.20	97522.32	.00	105444.52	90000.00	
10	4420	1150	Water Operati/Communication/Wtr		109.24	4164.76	.00	4274.00	5000.00	
10	4420	1200	Water Operati/Off Suppl/Pos/Wtr		22.51	9829.60	.00	9852.11	10000.00	
10	4420	1550	Water Operati/Op Supp/Expen/Wtr		1839.52	29523.91	.00	31363.43	45000.00	

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
10	4420	1560	Water Operati/Fuels/Lubrica/Wtr	394.92	3126.66	.00	3521.58	5000.00	1478.42
10	4420	2150<*>	Water Operati/Profl Service/Wtr	2289.71	75947.58	.00	78237.29	75000.00	-3237.29
Fund (10) Total ---->				.00	220114.83	.00	232692.93	230000.00	-2692.93
12	2010		Accounts Payable//Wst.Wtr.Op.Fu	-17188.75					
12	4425	1000	Wastewater/Utilities/Wst.Wtr.Op	13710.09	159031.55	.00	172741.64	185000.00	12258.36
12	4425	1150	Wastewater/Communication/Wst.Wt	35.79	3471.47	.00	3507.26	4000.00	492.74
12	4425	1200	Wastewater/Off Suppl/Pos/Wst.Wt	37.56	9612.32	.00	9649.88	10000.00	350.12
12	4425	1550	Wastewater/Op Supp/Expen/Wst.Wt	1067.94	18920.46	.00	19988.40	30000.00	10011.60
12	4425	1560	Wastewater/Fuels/Lubrica/Wst.Wt	290.73	6157.31	.00	6448.04	8000.00	1551.96
12	4425	2150	Wastewater/Profl Service/Wst.Wt	2007.14	96251.96	.00	98259.10	100000.00	1740.90
12	4425	2200	Wastewater/Equip. Rental/Wst.Wt	39.50	2210.71	.00	2250.21	5000.00	2749.79
Fund (12) Total ---->				.00	295655.78	.00	312844.53	342000.00	29155.47
15	2010		Accounts Payable//Solid Waste	-38345.39					
15	4435	2110	Solid Waste/HSS SERVICES/Solid	38345.39	382060.22	.00	420405.61	450000.00	29594.39
Fund (15) Total ---->				.00	382060.22	.00	420405.61	450000.00	29594.39
20	2010		Accounts Payable//Gas Tax Fund	-8120.43					
20	4430	2150<*>	Gas Tax-Stree/Profl Service/Gas	8120.43	79123.15	.00	87243.58	75000.00	-12243.58
Fund (20) Total ---->				.00	79123.15	.00	87243.58	75000.00	-12243.58
23	2010		Accounts Payable//LTF - Transit	-5285.87					
23	4461	1400	LTF Transit/Equipment Mai/LTF -	5285.87	70507.90	.00	75793.77	95000.00	19206.23
Fund (23) Total ---->				.00	70507.90	.00	75793.77	95000.00	19206.23
26	2010		Accounts Payable//RDA-Op.Fund	-307.66					
26	4500	1200<*>	Redevelopment/Off Suppl/Pos/RDA	7.15	.00	.00	7.15	.00	-7.15
26	4500	1250<*>	Redevelopment/Advertisin/Pu/RDA	118.75	246.25	.00	365.00	.00	-365.00
26	4500	2150<*>	Redevelopment/Profl Service/RDA	181.76	59925.44	.00	60107.20	30000.00	-30107.20
Fund (26) Total ---->				.00	60171.69	.00	60479.35	30000.00	-30479.35
30	2010		Accounts Payable//Wtr. Cap. Fun	-2387.50					

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
30	4465	2150	Water Capital/Profl Service/Wtr	560.00	5902.55	.00	6462.55	7500.00	1037.45
30	4465	3150<*>	Water Capital/Imp.Other/Bui/Wtr	1827.50	7249.44	.00	9076.94	7500.00	-1576.94
Fund (30) Total ---->				.00	13151.99	.00	15539.49	15000.00	-539.49
=====									
57	2010		Accounts Payable//Alcohol & Dru	-1057.41					
57	4213	1150<*>	Drug & Alcoho/Communication/Alc	44.99	697.93	.00	742.92	600.00	-142.92
57	4213	1200<*>	Drug & Alcoho/Off Suppl/Pos/Alc	680.92	1131.32	.00	1812.24	1200.00	-612.24
57	4213	2150<*>	Drug & Alcoho/Profl Service/Alc	331.50	.00	.00	331.50	300.00	-31.50
Fund (57) Total ---->				.00	1829.25	.00	2886.66	2100.00	-786.66
=====									
60	2010		Accounts Payable//Guad.Assmt.Di	-5104.08					
60	4490	1000	Guad.Assmt Di/Utilities/Guad.As	95.08	8389.75	.00	8484.83	12500.00	4015.17
60	4490	2150<*>	Guad.Assmt Di/Profl Service/Gua	5009.00	5605.99	.00	10614.99	7500.00	-3114.99
Fund (60) Total ---->				.00	13995.74	.00	19099.82	20000.00	900.18
=====									
65	2010		Accounts Payable//Guad.Light Di	-89.10					
65	4485	1000	Gdlpe Light D/Utilities/Guad.Li	89.10	43866.84	.00	43955.94	75000.00	31044.06
Fund (65) Total ---->				.00	43866.84	.00	43955.94	75000.00	31044.06
=====									
71	2010		Accounts Payable//MEASURE A	-1152.43					
71	4454	1000	MEASURE A/Utilities/MEASURE A	190.16	2161.06	.00	2351.22	3000.00	648.78
71	4454	1150	MEASURE A/Communication/MEASURE	74.46	1845.76	.00	1920.22	2500.00	579.78
71	4454	1200<*>	MEASURE A/Off Suppl/Pos/MEASURE	38.53	.00	.00	38.53	.00	-38.53
71	4454	1550	MEASURE A/Op Supp/Expen/MEASURE	460.42	13414.45	.00	13874.87	15000.00	1125.13
71	4454	1560	MEASURE A/Fuels/Lubrica/MEASURE	367.21	4183.01	.00	4550.22	8000.00	3449.78
71	4454	2150<*>	MEASURE A/Profl Service/MEASURE	21.65	17414.40	.00	17436.05	.00	-17436.05
Fund (71) Total ---->				.00	39018.68	.00	40171.11	28500.00	-11671.11
=====									

REPORT TO THE CITY COUNCIL
Council Agenda of July 12, 2016



Prepared by
Esther Britt

Reviewed by
Andrew Carter



Approved by
Annette Munoz

SUBJECT: Payment of warrants for the period ending July 7, 2016 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

RECOMMENDATION: That the City Council review and approve the listing of hand checks and warrants to be paid on July 13, 2016

BACKGROUND: Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.

.....
 AUS WEST LOCKBOX *** VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
531667285	MAT,AND MOPS	07-16	07/05/16 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	MAT,AND MOPS	01 4145 2150	1	33.52	33.52
		(General Fund Building Mtce Profl Services)			
				Invoice Extension ---->	33.52

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
531667286	UNIFORMS	07-16	07/05/16 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	UNIFORMS	10 4420 2150	1	46.71	46.71
		(Wtr. Oper. Fund Water Operating Profl Services)			
0002	UNIFORMS	01 4145 2150	1	.95	.95
		(General Fund Building Mtce Profl Services)			
0003	UNIFORMS	01 4300 2150	1	.95	.95
		(General Fund Parks & Rec Profl Services)			
0004	UNIFORMS	10 4420 2150	1	1.43	1.43
		(Wtr. Oper. Fund Water Operating Profl Services)			
0005	UNIFORMS	71 4454 2150	1	1.44	1.44
		(MEASURE A MEASURE A Profl Services)			
				Invoice Extension ---->	51.48

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
531667289	UNIFORMS	07-16	07/05/16 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	UNIFORMS	01 4145 2150	1	1.41	1.41
		(General Fund Building Mtce Profl Services)			
0002	UNIFORMS	01 4300 2150	1	1.41	1.41
		(General Fund Parks & Rec Profl Services)			
0003	UNIFORMS	71 4454 2150	1	4.22	4.22
		(MEASURE A MEASURE A Profl Services)			
				Invoice Extension ---->	7.04
				Vendor Total ----->	92.04
					=====

.....
 1421 PARK STREET *** VENDOR.: GWA01 (GREAT WESTERN ALARM & COMMUNICATION INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
601752101	PROFESIONAL SERVICES FOR STORAGE TANK	07-16	07/01/16 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESIONAL SERVICES FOR STORAGE TANK	10 4420 2150	1	47.00	47.00
		(Wtr. Oper. Fund Water Operating Profl Services)			
				Invoice Extension ---->	47.00
				Vendor Total ----->	47.00
					=====

.....
 6144 CALLE REAL SUITE 200 *** VENDOR.: IMP01 (IMPULSE INTERNET SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
830954	COMMUNICATION	07-16	06/20/16 N N N	A-NET30 FROM INVOICE	2010
Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COMMUNICATION	01 4405 1150	1	141.22	141.22
		(General Fund Bldg and Safety Communications)			
0002	COMMUNICATION	12 4425 1150	1	141.22	141.22
		(Wst.Wtr.Op.Fund Wastewater Communications)			
0003	COMMUNICATION	01 4200 1150	1	141.22	141.22
		(General Fund Police Communications)			
0004	COMMUNICATION	01 4120 1150	1	141.22	141.22
		(General Fund Finance Communications)			
0005	COMMUNICATION	01 4220 1150	1	141.22	141.22
		(General Fund Fire Communications)			
0006	COMMUNICATION	01 4105 1150	1	141.22	141.22
		(General Fund Administration Communications)			

6144 CALLE REAL SUITE 200 *** VENDOR.: IMP01 (IMPULSE INTERNET SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No		
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount	
0007	COMMUNICATION		10 4420 1150	1	141.22	141.22	
			(Wtr. Oper. Fund Water Operating Communications)				
0008	COMMUNICATION		01 4300 1150	1	141.22	141.22	
			(General Fund Parks & Rec Communications)				
0009	COMMUNICATION		10 4420 1150	1	28.27	28.27	
			(Wtr. Oper. Fund Water Operating Communications)				
0010	COMMUNICATION		71 4454 1150	1	112.97	112.97	
			(MEASURE A MEASURE A Communications)				
						Invoice Extension ---->	1271.00
						Vendor Total ----->	1271.00

105 EAST ANAPAMU STREET *** VENDOR.: SAN08 (SANTA BARBAR LOCAL AGENCY)
 ATTENTION: ANDREA JOHNSON

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No		
062816	DISTRIBUTION OF LAFCO FOR 2016-2017	07-16	06/01/16 N N N	A-NET30 FROM INVOICE	2010		
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount	
0001	DISTRIBUTION OF LAFCO FOR 2016-2017		01 4140 2350	1	1207.00	1207.00	
			(General Fund Non-Departmentl Svcs.Other Agen)				
						Invoice Extension ---->	1207.00
						Vendor Total ----->	1207.00

ATTN: TFM SOUTHWEST CM9705 *** VENDOR.: USB01 (U.S. BANK TRUST N.A.)
 P.O. BOX 70870

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No		
062716	INTEREST AND PRINCIPAL DUE FROM 02/01/16-07/31/16	07-16	08/01/16 N N N	A-NET30 FROM INVOICE	2010		
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount	
0001	PRINCIPAL DUE FROM 02/01/16-07/31/16		26 2250	1	155000.00	155000.00	
			(RDA-Op.Fund Bonds Payable)				
0002	INTERESTL DUE FROM 02/01/16-07/31/16		26 4500 4100	1	129270.00	129270.00	
			(RDA-Op.Fund Redevelopment Debt Svc.Inter.)				
						Invoice Extension ---->	284270.00
						Vendor Total ----->	284270.00

1990 DORIS AVE *** VENDOR.: \C003 (SUSAN CHRISTOFF)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No		
000B60701	MQ CUSTOMER REFUND FOR CHR0013	07-16	06/01/16 N N N	A-NET30 FROM INVOICE	2010		
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount	
0001	MQ CUSTOMER REFUND FOR CHR0013		10 2049	1	24.39	24.39	
			(Wtr. Oper. Fund Interim Refunds Payable - MQ)				
						Invoice Extension ---->	24.39
						Vendor Total ----->	24.39

1466 JACARANDA CT. *** VENDOR.: \H001 (ANNELY HERNANDEZ)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No		
000B60701	MQ CUSTOMER REFUND FOR HER0190	07-16	06/01/16 N N N	A-NET30 FROM INVOICE	2010		
Line	Description		G/L Account No	Unit(s)	Unit Cost	Amount	
0001	MQ CUSTOMER REFUND FOR HER0190		10 2049	1	1.11	1.11	
			(Wtr. Oper. Fund Interim Refunds Payable - MQ)				
						Invoice Extension ---->	1.11

REPORT.: Jul 07 16 Thursday
 RUN...: Jul 07 16 Time: 12:18
 Run By.: Esther Britt

City of Guadalupe
 Invoice/Pre-Paid Check Audit Trail
 Batch B60707 - 12:18

PAGE: 003
 ID #: PY-IP
 CTL.: GUA

1466 JACARANDA CT.

*** VENDOR.: \H001 (ANNELY HERNANDEZ)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
			Vendor Total ----->	1.11 =====

PO. BOX 1064

*** VENDOR.: \Z001 (DANIEL ZUNIGA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
000B60701 MQ CUSTOMER REFUND FOR ZUN0006	07-16	07/01/16 N N N	A-NET30 FROM INVOICE	2010
Line Description		G/L Account No	Unit(s) Unit Cost	Amount
0001 MQ CUSTOMER REFUND FOR ZUN0006		10 2049	1 107.79	107.79
		(Wtr. Oper. Fund Interim Refunds Payable - MQ)		
			Invoice Extension ---->	107.79
			Vendor Total ----->	107.79 =====

** Total Invoices -----> 287020.33
 ** Total Checks -----> .00
 *** Total Purchases ----> 287020.33
 =====

water deposit - 133.29
286,887.04

..0..

33.52 +
 51.48 +
 7.04 +
 47. +
 1,271. +
 1,207. +
 284,270. +
 286,887.04 *

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	2010		Accounts Payable//General Fund	-2092.56					
01	4105	1150	Administratio/Communication/Gen	141.22	.00	.00	141.22	4600.00	4458.78
01	4120	1150	Finance/Communication/General F	141.22	.00	.00	141.22	3200.00	3058.78
01	4140	2350	Non-Departmen/Svcs.Other Ag/Gen	1207.00	.00	.00	1207.00	55000.00	53793.00
01	4145	2150	Building Mtce/Profl Service/Gen	35.88	.00	.00	35.88	19000.00	18964.12
01	4200	1150	Police/Communication/General Fu	141.22	.00	.00	141.22	9000.00	8858.78
01	4220	1150	Fire/Communication/General Fund	141.22	.00	.00	141.22	4600.00	4458.78
01	4300	1150	Parks & Rec/Communication/Gener	141.22	.00	.00	141.22	1900.00	1758.78
01	4300	2150	Parks & Rec/Profl Service/Gener	2.36	.00	.00	2.36	26000.00	25997.64
01	4405	1150	Bldg and Safe/Communication/Gen	141.22	.00	.00	141.22	2500.00	2358.78
Fund (01) Total ---->				.00	.00	.00	2092.56	125800.00	123707.44
10	2010		Accounts Payable//Wtr. Oper. Fu	-397.92					
10	2049		Interim Refunds Payable - MQ//W	133.29					
10	4420	1150	Water Operati/Communication/Wtr	169.49	.00	.00	169.49	4500.00	4330.51
10	4420	2150	Water Operati/Profl Service/Wtr	95.14	.00	.00	95.14	100000.00	99904.86
Fund (10) Total ---->				.00	.00	.00	264.63	104500.00	104235.37
12	2010		Accounts Payable//Wst.Wtr.Op.Fu	-141.22					
12	4425	1150	Wastewater/Communication/Wst.Wt	141.22	.00	.00	141.22	3500.00	3358.78
Fund (12) Total ---->				.00	.00	.00	141.22	3500.00	3358.78
26	2010		Accounts Payable//RDA-Op.Fund	-284270.00					
26	2250		Bonds Payable//RDA-Op.Fund	155000.00					
26	4500	4100	Redevelopment/Debt Svc.Inte/RDA	129270.00	.00	.00	129270.00	255600.00	126330.00
Fund (26) Total ---->				.00	.00	.00	129270.00	255600.00	126330.00
71	2010		Accounts Payable//MEASURE A	-118.63					
71	4454	1150	MEASURE A/Communication/MEASURE	112.97	.00	.00	112.97	2000.00	1887.03
71	4454	2150	MEASURE A/Profl Service/MEASURE	5.66	.00	.00	5.66	20000.00	19994.34
Fund (71) Total ---->				.00	.00	.00	118.63	22000.00	21881.37

ORDINANCE NO. 2016-448

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GUADALUPE,
CALIFORNIA AMENDING CHAPTER 18.52.150(B) OF THE CITY OF GUADALUPE
MUNICIPAL CODE**

**THE CITY COUNCIL OF THE CITY OF GUADALUPE, CALIFORNIA, DOES
HEREBY ORDAIN AS FOLLOWS:**

SECTION 1. Title 18 (Zoning) Chapter 18.52.150 of the City of Guadalupe Municipal Code, entitled “Signs – Size and number restrictions” is hereby amended to read as follows:

18.52.159 Signs – Size and number restrictions.

A. In all districts, one sign not over 5 square feet in area and used only to identify the occupants of the property, or to indicate that the property is for sale, lease or rent is permitted. House numbers shall not be considered signs.

B. In R-3, G-C, M-C, and G-I districts, one additional sign not more than 64 square feet in area identifying a permitted use is permitted. A double-faced sign containing 64 square feet on each side is permitted.

SECTION 2. In accordance with Section 36933 of the California Government Code, within fifteen (15) days after passage, the City Clerk shall cause this ordinance to be posted in three publicly accessible locations in the City.

SECTION 3. This ordinance shall go into effect and be in full force and effect at 12:01 a.m. on the thirty-first (31st) day after its passage.

SECTION 4. Savings and Interpretation Clause. This ordinance shall not be interpreted in any manner to conflict with controlling provisions of state law, including, without limitation, the Government Code of the State of California. If any section, subsection or clause of this ordinance shall be deemed to be unconstitutional or otherwise invalid, the validity of the remaining sections, subsections and clauses shall not be affected thereby. If this ordinance, or any section, subsection or clause of this ordinance shall be deemed unconstitutional or invalid as applied to a particular appeal, the validity of this ordinance and its sections, subsections and clauses in regards to other contracts, shall not be affected.

INTRODUCED at a regular meeting of the City Council held this 28th day of June, 2016 on motion of Councilmember ARISTON JULIAN, seconded by Councilmember GINA RUBALCABA, and on the following roll call vote, to wit:

AYES: 5 Beatty, Ponce, Lizalde, Rubalcaba, Julian
NOES: 0
ABSENT: 0
ABSTAIN: 0

PASSED AND ADOPTED at a regular meeting of the City Council held this 12th day of July, 2016 on motion of Councilmember _____, seconded by Councilmember _____, and on the following roll call vote, to wit:

AYES:
NOES:
ABSENT:
ABSTAIN:

CITY OF GUADALUPE

BY: _____
John Lizalde, Mayor

ATTEST:

Andrew Carter, Deputy City Clerk

APPROVED AS TO FORM:
Office of the City Attorney

By: _____
David M. Fleishman, City Attorney

**REPORT TO THE CITY COUNCIL
Council Agenda of June 12, 2016**

181

Prepared by:
Jeff A. van den Eikhof, P.E. City Engineer

AUC

Reviewed by:
Andrew N. Carter, City Administrator

SUBJECT:

Tognazzini Well Pump Removal and Video Inspection

RECOMMENDATION:

Adopt Resolution No. 2016-41 awarding the construction contract to CalWest Rain to remove Tognazzini Well Head and conduct a video inspection of the well.

DISCUSSION:

The City received approval of an USDA Emergency Community Water Assistance Grant (ECWAG) in the amount of \$347,000 for various water related projects including the Tognazzini Well Improvements. Prior to completing the well replacement and updates, the USDA has requested that the existing pump be removed and video inspected to determine the condition of the existing well.

On January 27, 2016, the City Engineer solicited bids from several local well drilling contractors to complete the inspection project. All of the contractors declined to bid on the project. To increase the possibility of receiving bids the City Engineer again solicited for bids and advertised both in the newspaper and online. A formal public bid opening was held on April 12, 2016. However, again no bids were received.

Due to the current water crisis throughout the State well drillers are very busy. Based upon discussions with other agencies that are having similar issues, the well drillers are spending their time on higher paying agricultural drilling. Due to the lack of bidders, the USDA was contacted for a recommendation on how to proceed on the project. The USDA suggested contacting a local well driller and negotiating with them directly. The City's consultant for water projects is MKN. They work with several drillers in the area and were able to encourage Fisher Pump & Well Service Inc. located in Santa Maria to give the City a simple proposal for the work.

In May 2016, the City Council approved a contract with Fisher Pump & Well Service, Inc. Upon receipt of the contract for signature, Fisher Pump declined to enter a contract after reviewing their schedule and the prevailing wage requirements.

MKN has found another driller that is willing to complete the work. CalWest Rain of Paso Robles has reviewed the City contract documents and requirements and approved their content.

Staff recommends that the City Council approve a contract with CalWest Rain for completion of the Tognazzini Well video inspection. Staff also recommends allowing the City Administrator issue contract change orders up to 25% of the project estimate. The project estimate for the project is \$9,272.

FISCAL IMPACT:

The cost of the project will be reimbursed by the USDA Emergency Community Water Assistance Grant (ECWAG).

ATTACHMENT:

Resolution No. 2016-41
CalWest Rain Project Estimate

RESOLUTION NO. 2016-41

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY GUADALUPE
APPROVING A CONTACT WITH CALWEST RAIN
FOR THE TOGNAZZINI WELL INSPECTION PROJECT**

WHEREAS, the City of Guadalupe has received approval of an USDA Emergency Community Water Assistance Grant (ECWAG) which will reimburse all construction costs associated with the Tognazzini Well Project; and,

WHEREAS, the City received a proposal from CalWest Rain; and,

WHEREAS, the City Administrator and the City Engineer recommend approval of the proposal.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Guadalupe as follows:

SECTION 1. Authorize the contract with CalWest Rain for \$9,272; and,

SECTION 2. Authorize the City Administrator to issue contract change orders up to 25% of the estimated price.

PASSED, APPROVED AND ADOPTED at a regular meeting on the 12th day of July 2016 by the following vote:

Motion:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, **Andrew Carter**, Deputy City Clerk of the City of Guadalupe **DO HEREBY CERTIFY** that the foregoing Resolution, being **Resolution No. 2016-41**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held July 12, 2016, and that same was approved and adopted.

ATTEST:

Andrew Carter
Deputy City Clerk

John Lizalde
Mayor

**AGREEMENT FOR CONTRACTOR SERVICES
BETWEEN
THE CITY OF GUADALUPE
AND
CALWEST RAIN INC.**

THIS AGREEMENT FOR CONTRACTOR SERVICES (the "Agreement") is made and entered into this 12th day of July 2016, by and between the CITY OF GUADALUPE, a municipal corporation ("City") and CalWest Rain, Inc. a California ("Contractor").

In consideration of the mutual covenants and conditions set forth herein, the parties agree as follows:

Section 1. Term of Agreement. Subject to the provisions of Section 19 (Termination of Agreement) of this Agreement, the term of this Agreement shall be for a period of one (1) year from the date of execution of this Agreement, as first shown above. Such term may be extended upon written agreement of both parties to this Agreement.

Section 2. Scope of Services. Contractor agrees to perform the services set forth in Exhibit A (Scope of Services) and made a part of this Agreement.

Section 3. Additional Services. Contractor shall not be compensated for any services rendered in connection with its performance of this Agreement which are in addition to or outside of those set forth in this Agreement or listed in Exhibit A, unless such additional services are authorized in advance and in writing by the City Council or City Administrator of City. Contractor shall be compensated for any such additional services in the amounts and in the manner agreed to by the City Council or City Administrator.

Section 4. Compensation and Method of Payment.

(a) Subject to any limitations set forth in this Agreement, City agrees to pay Contractor the amounts specified in Exhibit A (Compensation) and made a part of this Agreement.

(b) Each month Contractor shall furnish to City an original invoice for all work performed and expenses incurred during the preceding month. The invoice shall detail charges by the following categories: labor (by subcategory), travel, materials, equipment, supplies, sub-contractor contracts and miscellaneous expenses. City shall independently review each invoice submitted by Contractor to determine whether the work performed and expenses incurred are in compliance with the provisions of this Agreement and Scope of Services. In the event that no charges or expenses are disputed, the invoice shall be approved and paid according to the terms set forth in subsection (c). In the event City disputes any charges or expenses, City shall return the original invoice to Contractor with specific items in dispute identified for correction and re-submission. All undisputed charges shall be paid in accordance with this Agreement and Scope of Services.

(c) Except as to any charges for work performed or expenses incurred by Contractor, which are disputed by City, City will cause Contractor to be paid within forty-five (45) days of receipt of Contractor's invoice.

(d) Payment to Contractor for work performed pursuant to this Agreement shall not be deemed to waive any defects in work performed by Contractor.

(e) Contractor shall have the right to suspend services if not paid in accordance with this Agreement.

Section 5. Inspection and Final Acceptance. City may inspect and accept or reject any of Contractor's work under this Agreement, either during performance or when completed, if the work is found to be defective or not in compliance with the defined Scope of Services. Acceptance of any of the Contractor's work by City shall not constitute a waiver of any of the provisions of this Agreement, including but not limited to, Sections 15 and 16, pertaining to indemnification and insurance, respectively. Contractor agrees to cooperate in any such inspection.

Section 6. Ownership of Documents. All original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer files, files and other documents prepared, developed or discovered by Contractor in the course of providing any services pursuant to this Agreement shall become the sole property of City and may be used, reused or otherwise disposed of by City without the permission of the Contractor. Reuse of any materials outside the scope of this Agreement shall be at the sole risk of the City.

Section 7. Contractor's Books and Records.

(a) Contractor shall maintain any and all documents and records demonstrating or relating to Contractor's performance of services pursuant to this Agreement. Contractor shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to City pursuant to this Agreement. Any and all such documents or records shall be maintained in accordance with generally accepted accounting principles and shall be sufficiently completed and detailed so as to permit an accurate evaluation of the services provided by Contractor pursuant to this Agreement. Any and all such documents or records shall be maintained for three (3) years from the date of execution of this Agreement and to the extent required by laws relating to the audits of public agencies and their expenditures.

(b) Any and all records or documents required to be maintained pursuant to this section shall be made available for inspection, audit and copying, upon reasonable notice during regular business hours, upon written request by City or its designated representative. Copies of such documents or records shall be provided directly to the City for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records shall be made available at Contractor's address indicated for receipt of notices in this Agreement. The City shall compensate the Contractor for all costs associated with providing these materials to the City.

(c) Where City has reason to believe that any of the documents or records required to be maintained pursuant to this section may be lost or destroyed due to dissolution or termination of Contractor's business, City may, by written request, require that custody of such documents or records be given to the requesting party and that such documents and records be maintained by the requesting party. Access to such documents and records shall be granted to City, as well as to its successors-in-interest and authorized representatives.

Section 8. Status of Contractor.

(a) Contractor is and shall at all times during the terms of this Agreement remain a wholly independent Contractor and not an officer, employee or agent of City. Contractor shall have no authority to bind City in any manner, nor to incur any obligation, debt or liability of any kind on behalf of or against City, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by City.

(b) The personnel performing the services under this Agreement on behalf of Contractor shall at all times be under Contractor's exclusive direction and control. Neither City nor any elected or appointed boards, officers, officials, employees or agents of City, shall have control over the conduct of Contractor or any of Contractor's officers, employees or agents, except as set forth in this Agreement. Contractor shall not at any time or in any manner represent that Contractor or any of Contractor's officers, employees or agents are in any manner officials, employees or agents of City.

(c) Neither Contractor nor any of Contractor's officers, employees or agents shall obtain any rights to retirement, health care or any other benefits which may otherwise accrue to City's employees. Contractor expressly waives any claim Contractor may have to any such rights.

Section 9. Standard of Performance. Contractor represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Contractor shall at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described herein. In meeting its obligations under this Agreement, Contractor shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Contractor under this Agreement.

Section 10. Compliance With Applicable Laws, Permits and Licenses. Contractor shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement applicable to Contractor. Contractor shall obtain any and all licenses, permits and authorizations necessary to perform the services set forth in this Agreement. Neither City, nor any elected or appointed boards, officers, officials, employees or agents of City, shall be liable at law or in equity as a result of any failure of Contractor to comply with this section.

Section 11. Nondiscrimination. Contractor shall not discriminate, in any way, against any person on the basis of race, color, religious creed, national origin, ancestry, sex, age, disability, marital status or sexual orientation in connection with or related to the performance of this Agreement.

Section 12. Unauthorized Aliens. Contractor hereby promises and agrees to comply with all of the provisions of the Federal Immigration and Nationality Act, 8 U.S.C.A. sections 1101, et seq., as amended, and in connection therewith, shall not employ unauthorized aliens for the performance of work and/or services covered by this Agreement, and should any liability or sanctions be imposed against City for such use of unauthorized aliens, Contractor hereby agrees to and shall reimburse City for the cost of all such liabilities or sanctions imposed, together with any and all costs, including attorney's fees, incurred by City.

Section 13. Conflicts of Interest. Contractor agrees to at all times avoid conflicts of interest with the interests of the City in the performance of this Agreement.

Section 14. Confidential Information; Release of Information.

(a) All information gained or work product produced by Contractor in performance of this Agreement shall be considered confidential, unless such information is in the public domain or already known to Contractor. Contractor shall not release or disclose any such information or work product to persons or entities other than City without prior written authorization from the City Administrator, except as may be required by law.

(b) Contractor, its officers, employees, agents or subcontractors, shall not, without prior written authorization from the City Administrator or unless requested by the City Attorney of City, voluntarily provide declarations, letters of support, testimony at depositions, responses to interrogatories or other information concerning the work performed under this Agreement. A response to a subpoena or court order shall not be considered "voluntary" provided Contractor gives City notice of such court order or subpoena.

(c) If Contractor, or any officer, employee, agent or subcontractor of Contractor, provides any information or work product in violation of this section, then City shall have the right to reimbursement and indemnity from Contractor for any damages, costs and fees, including attorney's fees, caused by or incurred as a result of Contractor's conduct.

(d) Contractor shall promptly notify City should Contractor, its officers, employees, agents or sub contractors be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the work performed thereunder. City retains the right, but has no obligation, to represent Contractor or be present at any deposition, hearing or similar proceeding. Contractor agrees to cooperate fully with City and to provide City with the opportunity to review any response to discovery requests provided by Contractor. However, this right to review any such response does not imply or mean the right by City

to control, direct, or rewrite said response. Contractor shall be compensated for all costs associated with complying with this section.

Section 15. Indemnification.

(a) City and its respective elected and appointed boards, officials, officers, agents, employees and volunteers (individually and collectively, "**Indemnitees**") shall have no liability to Contractor or any other person for, and Contractor shall indemnify, defend, protect and hold harmless Indemnitees from and against, any and all liabilities, claims, actions, causes of action, proceedings, suits, damages, judgments, liens, levies, costs and expenses of whatever nature, including reasonable attorney's fees and disbursements (collectively, "**Claims**") which Indemnitees may suffer or incur or to which Indemnitees may become subject by reason of or arising out of any injury to or death of any person(s), damage to property, loss of use of property, economic loss or otherwise occurring as a result of or allegedly caused by Contractor's performance of or failure to perform any services under this Agreement or by the negligent or willfully wrongful acts or omissions of Contractor, its agents, officers, directors, sub contractors or employees, committed in performing any of the services under this Agreement.

(b) If any action or proceeding is brought against Indemnitees by reason of any of the matters against which Contractor has agreed to indemnify Indemnitees as provided above, Contractor, upon notice from City, shall defend Indemnitees at Contractor's expense by counsel acceptable to City, such acceptance not to be unreasonably withheld. Indemnitees need not have first paid for any of the matters to which Indemnitees are entitled to indemnification in order to be so indemnified. The insurance required to be maintained by Contractor under Section 16 shall ensure Contractor's obligations under this section, but the limits of such insurance shall not limit the liability of Contractor hereunder. The provisions of this section shall survive the expiration or earlier termination of this Agreement.

(c) The provisions of this section do not apply to Claims occurring as a result of the City's sole negligence or willfully wrongful acts or omissions.

(d) City agrees to indemnify Contractor for any such neglect or willfully wrongful acts committed by City or its officers, agents or employees.

Section 16. Insurance. Contractor agrees to obtain and maintain in full force and effect during the term of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work provided by Contractor, its agents, representatives or employees in performance of this Agreement. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII. All insurance policies shall be subject to approval by City as to form and content. These requirements are subject to amendment or waiver, if so approved in writing by City Administrator. Contractor agrees to provide City with copies of required policies upon request.

Contractor shall provide the following scope and limits of insurance:

A. Minimum Scope of Insurance: Coverage shall be at least as broad as:

(1) Insurance Services Office Form Commercial General liability coverage (Occurrence Form CG 0001).

(2) Insurance Services Office Form No. CA 0001 covering Automobile Liability, including code 1"any auto" and endorsement CA 0025, or equivalent forms subject to written approval of City.

(3) Workers' Compensation insurance as required by the Labor Code of the State of California and Employers' Liability insurance and covering all persons providing services on behalf of the Contractor and all risks to such persons under this Agreement.

(4) Errors and omission liability insurance appropriate to the Contractor's profession.

B. Minimum Limits of Insurance: Contractor shall maintain limits of insurance no less than:

(1) General Liability: \$1,000,000 general aggregate for bodily injury, personal injury and property damage.

(2) Automobile Liability: \$1,000,000 per accident for bodily injury and property damage.

(3) Workers' Compensation and Employer's Liability: Workers' Compensation as required by the Labor Code of the State of California and Employer's Liability limits of \$1,000,000 per accident.

(4) Errors and Omissions Liability \$1,000,000 per claim.

C. Other Provisions: Insurance policies required by this Agreement shall contain the following provisions:

(1) All Policies: Each insurance policy required by this Agreement shall be endorsed and state the coverage shall not be suspended, voided, canceled by the insurer or other party to this Agreement, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested has been given to City.

(2) General Liability and Automobile Liability Coverages.

(a) City and its respective elected and appointed officers, officials, employees and volunteers are to be covered as additional insureds as respects: liability arising out of activities Contractor performs; products and completed operations of Contractor; premises owned, occupied or used by Contractor; or automobiles owned, leased, hired or borrowed by Contractor. The

coverage shall contain no special limitations on the scope of protection afforded to City, and its respective elected and appointed officers, officials or employees.

(b) Contractor's insurance coverage shall be primary insurance with respect to City, and its respective elected and appointed officers, officials, employees and volunteers. Any insurance or self insurance maintained by City, and its respective elected and appointed officers, officials, employees or volunteers, shall apply in excess of, and not contribute with, Contractor's insurance.

(c) Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

(d) Any failure to comply with the reporting or other provisions of the policies including breaches of warranties shall not affect coverage provided to City, and its respective elected and appointed officers, officials, employees or volunteers.

(3) Workers' Compensation and Employer's Liability Coverage. Unless the City Administrator otherwise agrees in writing, the insurer shall agree to waive all rights of subrogation against City, and its respective elected and appointed officers, officials, employees and agents for losses arising from work performed by Contractor.

D. Other Requirements: Contractor agrees to deposit with City, at or before the effective date of this Agreement, certificates of insurance necessary to satisfy City that the insurance provisions of this Agreement have been met. The City Attorney may require that Contractor furnish City with copies of original endorsements effecting coverage required by this section. The certificates and endorsements are to be signed by a person authorized by that insurer to bind coverage on its behalf. City reserves the right to inspect complete, certified copies of all required insurance policies at any time.

(1) Contractor shall furnish certificates and endorsements from each subcontractor identical to those Contractor provides.

(2) Any deductibles or self-insured retentions must be declared to and approved by City. At the option of City, either the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects City or its respective elected or appointed officers, officials, employees and volunteers or the Contractor shall procure a bond guaranteeing payment of losses and related investigations, claim administration, defense expenses and claims.

(3) The procuring of such required policy or policies of insurance shall not be construed to limit Contractor's liability hereunder nor to fulfill the indemnification provisions and requirements of this Agreement.

Section 17. Assignment. The expertise and experience of Contractor are material considerations for this Agreement. City has an interest in the qualifications of and capability of the persons and entities who will fulfill the duties and obligations imposed upon Contractor under the Agreement. In recognition of that interest, Contractor shall not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Contractor's duties or obligations under this Agreement without the prior written consent of the City Council. Any attempted assignment shall be ineffective, null and void, and shall constitute a material breach of this Agreement, entitling City to any and all remedies at law or in equity, including summary termination of this Agreement. City acknowledges, however, that Contractor, in the performance of its duties pursuant to this Agreement, may utilize sub contractors.

Section 18. Continuity of Personnel. Contractor shall make every reasonable effort to maintain the stability and continuity of Contractor's staff assigned to perform the services required under this Agreement. Contractor shall notify City of any changes in Contractor's staff assigned to perform the services required under this Agreement, prior to any such performance.

Section 19. Termination of Agreement.

(a) City may terminate this Agreement, with or without cause, at any time by giving thirty (30) days' written notice of termination to Contractor. In the event such notice is given, Contractor shall cease immediately all work in progress.

(b) Contractor may terminate this Agreement at any time upon thirty (30) days' written notice of termination to City.

(c) If either Contractor or City fail to perform any material obligation under this Agreement, then, in addition to any other remedies, either Contractor or City may terminate this Agreement immediately upon written notice.

(d) Upon termination of this Agreement by either Contractor or City, all property belonging exclusively to City which is in Contractor's possession shall be returned to City. Contractor shall furnish to City a final invoice for work performed and expenses incurred by Contractor, prepared as set forth in Section 4 of this Agreement. This final invoice shall be reviewed and paid in the same manner as set forth in Section 4 of this Agreement.

Section 20. Default. In the event that Contractor is in default under the terms of this Agreement, the City shall not have any obligation or duty to continue compensating Contractor for any work performed after the date of default and may terminate this Agreement immediately by written notice to Contractor.

Section 21. Excusable Delays. Contractor shall not be liable for damages, including liquidated damages, if any, caused by delay in performance or failure to perform due to causes beyond the control of Contractor. Such causes include, but are not limited to, acts of God, acts of the public enemy, acts of federal, state or local governments, acts of the City, court

orders, fires, floods, epidemics, strikes, embargoes, and unusually severe weather. The term and price of this Agreement shall be equitably adjusted for any delays due to such causes.

Section 22. Cooperation by City. All public information, data, reports and maps as are existing and available to City as public records, and which are necessary for carrying out the work as outlined in Exhibit A, shall be furnished to Contractor in every reasonable way to facilitate, without undue delay, the work to be performed under this Agreement.

Section 23. Notices. All notices required or permitted to be given under this Agreement shall be in writing and shall be personally delivered, or sent by telecopier or United States mail, postage prepaid, addressed as follows:

To City: City Administrator
 City of Guadalupe
 918 Obispo Street
 Guadalupe, CA 93434

To Contractor: CalWest Rain Inc.
 2324 Tuley Court
 Paso Robles, CA 93446

Notice shall be deemed effective on the date personally delivered or transmitted by facsimile or, if mailed, three (3) days after deposit of the same in the custody of the United States Postal Service.

Section 24. Authority to Execute. The person or persons executing this Agreement on behalf of the Contractor represents and warrants that they have the authority to so execute this Agreement and to bind Contractor to the performance of its obligations hereunder.

Section 25. Binding Effect. This Agreement shall be binding upon the heirs, executors, administrators, successors and assigns of the parties.

Section 26. Modification of Agreement. No amendment to or modification of this Agreement shall be valid unless made in writing and approved by the Contractor and by the City Council. The parties agree that this requirement for written modifications cannot be waived and that any attempted waiver shall be void.

Section 27. Waiver. Waiver by any party to this Agreement of any term, condition or covenant of this Agreement shall not constitute a waiver of any other term, condition or covenant. Waiver by any party of any breach of the provisions of this Agreement shall not constitute a waiver of any other provision, nor a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by City of any work or services by Contractor shall not constitute a waiver of any provisions of this Agreement.

Section 28. Law to Govern; Venue. This Agreement shall be interpreted, construed and governed according to the laws of the State of California. In the event of litigation between the parties, venue in state trial courts shall lie exclusively in the County of Santa Barbara. In the event of litigation in a U.S. District Court, venue shall lie exclusively in the Central District of California, in Los Angeles.

Section 29. Attorney's Fees, Costs and Expenses. In the event litigation or other proceeding is required to enforce or interpret any provision of this Agreement, the prevailing party in such litigation or other proceeding shall be entitled to any award of reasonable attorney's fees, costs and expenses, in addition to any other relief to which it may be entitled.

Section 30. Entire Agreement. This Agreement, including the attached exhibits, is the entire, complete, final and exclusive expression of the parties with respect to the matters addressed therein and supersedes all other agreements or understandings, whether oral or written, or entered into between Contractor and City prior to the execution of this Agreement. No statements, representations or other agreements, whether oral or written, made by any party which are not embodied herein shall be valid and binding. No amendment to this Agreement shall be valid and binding unless in writing duly executed by the parties or their authorized representatives.

Section 31. Severability. If a term, condition or covenant of this Agreement is declared or determined by any court of competent jurisdiction to be invalid, void or unenforceable, the remaining provisions of this Agreement shall not be affected thereby, and the Agreement shall be read and construed without the invalid, void or unenforceable provision(s).

Section 32. Preparation of Agreement. This Agreement is the product of negotiation and preparation by and among the parties and their respective attorneys. The parties, therefore, expressly acknowledge and agree that this Agreement shall not be deemed prepared or drafted by one party or another, or any party's attorney, and will be construed accordingly.

CITY:

CITY OF GUADALUPE

By: _____
John Lizalde, Mayor

APPROVED AS TO FORM:

Dave Fleishman, City Attorney

CONTRACTOR:

CALWEST RAIN INC.

By: _____

Title: _____

By: _____

Title: _____

REPORT TO THE CITY COUNCIL OF THE CITY OF GUADALUPE

Agenda of July 12, 2016

181
Prepared by:
Gary L. Hoving, Director of Public Safety

Auc
Approved by:
Andrew Carter, City Administrator

SUBJECT: PROPOSAL TO AUTHORIZE CITY STAFF TO SUBMIT A GRANT APPLICATION FOR A COMMUNITY DEVELOPMENT BLOCK GRANT, HOLD A PUBLIC HEARING AND APPROVE A RESOLUTION IN SUPPORT OF THE GRANT APPLICATION

RECOMMENDATION

It is recommended that the City Council hold a public hearing seeking community input into the proposed submission of a Community Development Block Grant (CDBG), approve a resolution in support of the grant application, and authorize the Director of Public Safety to sign applications and supportive documents on behalf of the city.

BACKGROUND

The City of Guadalupe withdrew from a county-wide Community Development Block Grant consortium paving the way to submit grant applications directly to the State of California. The advantage is that direct submission is the ability to seek larger funding amounts up to \$1,500,000 with some added potential of an additional \$500,000 in supplemental funds for a single project. An informal CDBG committee was formed to improve city-owned facilities and to seek potential funding sources. Of primary concern was the youth center currently used by the Boys and Girls Club and the surrounding grounds known as Leroy Park. The condition of the structure and park are considered to be deteriorating with a need for rehabilitation to better serve the community.

DISCUSSION

The CDBG funding source is derived from federal monies passed to the state to support local development projects. There are a variety of programs funded through the CDBG grant source. In our case, we are seeking funding under the Public Facilities Activities category which permits the "acquisition, new construction, or rehabilitation of buildings/grounds for public purposes." A requirement for grant submission is a minimum of two public hearings. For our project the committee and staff members hosted one informal public forum on June 21, 2016, a legally noticed public hearing on July 6, 2016, and a legally noticed public hearing tonight, July 12,

2016. Translation service was available at each of the hearings and an opportunity for written comment was available.

Based on the informal committee, the previously held public forum and public hearing, the project needs were outlined for the grant application. In compliance with the CDGB requirement, the building and grounds rehabilitation is considered a single project.

The rehabilitation project will include the following items: replacement heating/air conditioning system for the building, reroofing the building, exterior paint, gated entry, door replacements, covered picnic area, Americans with Disabilities Act restroom upgrades, water saving irrigation system, rehabilitation of existing trees, new additional trees and plants, corral fencing in front of park, exercise workstations, ADA accessible walkways, small BBQ pits, picnic tables, exterior solar powered LED lighting, security camera system and replacement fencing along the north and west sides of the park.

While the exact numbers are still under development as the actual grant application is constructed, the request for funds will fall under \$1,000,000.

The project is expected to create a family friendly park setting with large and small group accommodations, enhanced beauty, protection of existing building, fitness options and improved security for the entire community to enjoy.

FISCAL IMPACT

If the project is approved and funded by the Community Development Block Grant, the City of Guadalupe will realize a greatly enhanced community facility with up to \$1,000,000 in government funding. There is no local match required for participation in the program.

RESOLUTION NO.2016-42

A RESOLUTION APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE 2016 FUNDING YEAR OF THE STATE CDBG PROGRAM

BE IT RESOLVED by the City Council of the City of Guadalupe as follows:

SECTION 1:

The City Council has reviewed and hereby approves an application for up to \$1,000,000 for the following activities:

Public Improvement Project – Park and Youth Center Rehabilitation
\$1,000,000

SECTION 2:

The City has determined that state and federal citizen participation requirements were met during the development of this application.

SECTION 3:

The City hereby authorizes and directs the Director of Public Safety or designee, to sign this application and act on the City's behalf in all matters pertaining to this application.

SECTION 4:

If the application is approved, the Director of Public Safety, or designee, is authorized to enter into and sign the grant agreement and any subsequent amendments with the State of California for the purposes of this grant.

SECTION 5:

If the application is approved, the Mayor, or designee, is authorized to sign Funds Requests and other required reporting forms.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Guadalupe held on July 12, 2016, by the following vote:

MOTION
AYES:
NOES:
ABSENT:

Joice Earleen Raguz
City Clerk

STATE OF CALIFORNIA
City of Guadalupe

I, Joice Earleen Raguz, City Clerk of the City of Guadalupe, State of California, hereby certify the above and foregoing to be a full, true and correct copy of a resolution adopted by said City Council on this 12th day of July, 2016.

Joice Earleen Raguz, City Clerk of the City of
Guadalupe, State of California

By: _____
Joice Earleen Raguz, City Clerk

Michael Jacob Rochlin
P.O. Box 245
Guadalupe, CA 93434

June 24, 2016

RECEIVED

JUN 27 2016

CITY OF GUADALUPE
City Clerk or Deputy Clerk

Andrew Carter
City Administrator
City of Guadalupe
918 Obispo Street
Guadalupe, CA 93434

Andrew Carter,

This is in response to the request for community input regarding park renovation.

If the grant is obtained, I think it should be spent on drought-tolerant landscaping. I don't think it is necessary to add or take away any amenity.

Mike Rochlin

REPORT TO CITY COUNCIL
Council Agenda of 07/12/16


Andrew Carter, City Administrator

SUBJECT SEIU Memorandum of Understanding for the
Time Period 07/01/16 through 06/30/18

RECOMMENDATION

Adopt Resolution No. 2016-38 approving a Memorandum of Understanding with the Service Employees International Union Local 620 for the time period 07/01/16 through 06/30/18 and authorizing the Mayor to sign the MOU.

DISCUSSION

Under direction from City Council, the City Administrator has conducted negotiations with the Service Employees International Union Local 620 (SEIU) to reach agreement on a new Memorandum of Understanding (MOU) to replace the MOU expiring on 06/30/16. Negotiations have concluded successfully and the attached MOU is presented to Council for approval tonight.

Here are the key terms of the proposed MOU:

- Two-year agreement from 07/01/16 through 06/30/18.
- Changes to take place on 07/02/16:
 - SEIU “classic” PERS employees (those hired prior to 01/01/13) to begin paying 4% of the nominal 7% employee contribution. City to pay the remaining 3%.
 - Currently, the City pays the entire 7%.
 - Cost of Living Adjustment (COLA) increase of 5%.
 - Effective pay increase is 1% (5% COLA – 4% PERS change = +1%).
 - All pay range steps increase by 5%, but all current employees move back one step (-5%).
 - Immediate impact is no increase in pay (5% – 5% = 0%).

- Purpose of range shift is to increase pay ranges for new hires and allow all current employees to achieve one additional step-in-grade during their lifetime of employment with the City.
 - Most current SEIU employees are at Step L1 or L2 now. Without the range shift, L2 employees would have no future potential for a step-in-grade.
 - In return, the future range shift for current L2 employees is delayed until FY 2017/18 or beyond.
- Changes to take place on 07/01/17:
 - Cost of Living Adjustment (COLA) increase of 2%.

The proposed 2016-18 SEIU MOU is modeled after the 2015-17 POA MOU approved by Council on 12/08/15. The 2015-17 POA MOU also included an effective pay increase of 1% on 07/02/16, a 07/02/16 range shift similar to the one noted above, and a 1.5% COLA on 07/01/17. The reason the SEIU 07/01/17 COLA of 2% is higher than the POA 07/01/17 COLA of 1.5% is because the SEIU MOU runs through 06/30/18 while the POA MOU runs through 12/31/17. The POA MOU also has POA “classic” PERS employees paying 4% of the employee PERS contribution.

In addition, the City agrees to conduct a classification study for all SEIU positions during FY 2016/17. The goal of the classification study is to make sure there is internal “logic” in the rate-of-pay differences between all SEIU positions. The method of implementation of any proposed changes that result from the classification study is to be determined.

FISCAL IMPACT

The 2016/17 impact of the proposed SEIU MOU is a 5.5% increase in pay and benefits for SEIU members. This is similar to the 2016/17 impact of the POA MOU. The impact of the SEIU and POA MOU’s is already incorporated into the 2016/17 City budget approved by Council on 06/14/16.

ATTACHMENTS

Resolution No. 2016-38
SEIU MOU with Exhibits

RESOLUTION NO. 2016-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE ADOPTING A MEMORANDUM OF UNDERSTANDING WITH SERVICE EMPLOYEES INTERNATIONAL UNION LOCAL 620

Whereas, Service Employees International Union Local 620 ("SEIU") is the recognized employee representative for employees in the general employees representation unit; and

Whereas, the City of Guadalupe and SEIU were signatories to a 2013-2015 Memorandum of Understanding (MOU) which expired on June 30, 2015; and

Whereas, the City and SEIU were also signatories to two Side Letter Agreements (#1 dated 07/14/15 and #2 dated 03/25/16) which extended the 2013-2015 MOU through June 30, 2016; and

Whereas, the City and SEIU have met and conferred in an attempt to reach agreement on a new MOU; and

Whereas, the City and SEIU have reached tentative agreement on all issues;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Guadalupe as follows:

SECTION 1. The City Council hereby approves the Memorandum of Understanding for 2016-18 attached hereto as Exhibit 1 and incorporated herein by reference and authorizes the Mayor to execute the Memorandum of Understanding on behalf of the City.

SECTION 2. If any provision or any part of a provision of this resolution shall be finally determined to be invalid, illegal, or otherwise unenforceable, such determination shall not impair or otherwise affect the validity, legality or enforceability of the remaining provisions or parts of provisions of this resolution, which shall remain in full force and effect as if the unenforceable provision or part were deleted.

SECTION 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED at a regular meeting on the 12th day of July, 2016 by the following vote:

MOTION:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, Andrew Carter, Deputy City Clerk of the City of Guadalupe, **DO HEREBY CERTIFY** that the foregoing Resolution, being **Resolution No. 2016-38**, has been duly signed by the Mayor and attested by the Deputy City Clerk, all at a regular meeting of the City Council, held July 12, 2016, and that same was approved and adopted.

ATTEST:

Andrew Carter
Deputy City Clerk

John Lizalde
Mayor

MEMORANDUM OF UNDERSTANDING

BETWEEN

**SERVICE EMPLOYEES
INTERNATIONAL UNION
LOCAL 620
Guadalupe Chapter**

AND

THE CITY OF GUADALUPE

July 1, 2016 through June 30, 2018

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The Parties have met and conferred in good faith regarding employment terms and conditions for the employees comprising the General Employees and Confidential and Supervisors Units, and, having reached agreement, as herein set forth, submit this memorandum of understanding to the City Council, with joint recommendation that the Council adopt the terms and conditions and take such other additional action as may be necessary to implement its provisions.

ARTICLE 1. TERM OF MEMORANDUM

The term of this Memorandum of Understanding ("MOU") shall be from July 1, 2016, until June 30, 2018, and thereafter shall continue from year to year.

ARTICLE 2. RECOGNITION

The City recognizes the Union as the sole and exclusive bargaining agent for all permanent classifications in the General Employees representation unit. This recognition is exclusive of management, supervisor, confidential, and temporary employees.

Additionally, the City recognizes the Union as the sole and exclusive representative for all permanent classifications in the Confidential and Supervisors Unit. Although in a separate unit from the General Unit, the Confidential and Supervisors Unit shall be governed by the same Memorandum of Understanding.

ARTICLE 3. NONDISCRIMINATION

The provisions of this Memorandum of Understanding shall be applied equally to all employees covered hereby without discrimination because of race, color, gender, sexual orientation, disability, age, national origin, religion, Union membership, or lack of Union membership, or any other basis protected under federal, state, or local law.

Employees may elect to exercise their right to join and participate in the activities of the Union for purposes of representation in all matter of their working conditions and employee-employee relations. The parties agree that there shall be no restraint, coercion, or interference with any employee with respect to or because of the employee's membership in the Union. The City and the Union agree that each employee shall be treated equally, fairly, and with dignity and respect.

The Union and the City agree that there shall be no discrimination within their respective organizations because of race, creed, gender, sexual orientation, color, national origin, age, disability, religious affiliation, political belief, Union membership, lack of Union membership, or any other basis protected under federal, state, or local law.

Discrimination complaints based on Union membership and/or activity shall be subject to the grievance procedure and arbitration.

ARTICLE 4. MANAGEMENT RIGHTS

The City expressly retains its authority under federal, state, and municipal law and exclusively retains its management rights, which include, but are not necessarily limited to, the right to:

- determine the mission of its constituent departments, commissions, boards; set standards of service to the public;
- establish the standards of selection for employment and promotions;
- direct its employees and establish work assignments and schedules;
- determine the methods and means to relieve its employees from duty because of lack of work or other lawful reasons;
- maintain the efficiency of governmental operations and determine the methods, means and personnel by which government operations are to be conducted;
- determine methods of financing;
- determine types of City-issued equipment to be used and exercise discretion over its facilities, technology, and organizational structure; and
- determine the number of locations, relocations, and types of operations, processes, and materials to be used in carrying out all City functions.

The City agrees to communicate with the Union before implementing any decisions to contract out or transfer work out of the bargaining unit, which result in layoff, reduction in hours, or other direct impacts on wages, hours or terms and conditions of employment to the extent such terms and conditions are within the scope of representation. Upon request, the City shall negotiate the decision and the impact of such decision on employee's terms and conditions of employment; the subject of such bargaining shall include the reasons, the expected financial impact and the anticipated impact on the quality of services provided.

ARTICLE 5. UNION RIGHTS

5.1 Representation; Stewards

A. With respect to the meet-and-confer process, up to three (3) employees may serve as Union representatives and shall be allowed to meet with City representatives on City time during their normal working hours for the purpose of meeting and conferring in good faith without loss of pay or any benefits.

B. The City shall provide, at no cost to the Union, a copy of each City Council agenda. By being provided the agenda, the Union acknowledges the City has met its obligation of notification of matters or issues within the scope of representation on the Council Agenda.

C. The City authorizes the Guadalupe Chapter of the Service Employees International Union to appoint up to three (3) "Union Stewards" and one (1) alternate, any of whom may represent an employee subject to the grievance procedure of this MOU as provided in Article 7.

The Union shall provide the City Administrator with a list of all authorized Union stewards, and the list shall be kept current.

An employee who files a grievance and/or his/her Union Steward representative may, when and to the extent necessary, participate on City time, without loss of compensation, in the investigation and processing of a grievance as provided for in Article 7, upon notification and approval of the immediate supervisor or his/her designee. The City Administrator shall approve employee and/or Union Steward in investigating and processing a grievance on City time, when and to the extent necessary, and not unreasonably withhold approval if such steward duties will in no event adversely affect the operational, security, or safety requirements of the City.

5.2 Use of City Facilities; Bulletin Boards

A. The Union may, with prior approval of the City Administrator, be granted the use of City facilities for Union business meetings of City employees, provided space is available. No use fee will be charged.

B. The City will furnish, for the use of the Union, reasonable bulletin board space at reasonable locations. Such bulletin board space shall be used for:

- Union recreational, social, and related news bulletins;
- Scheduled Union meetings;
- Information concerning Union elections or the results thereof;
- Reports of official business of the Union, including reports of committees or the Board of Directors.

Material shall clearly state that it is prepared and authorized by the Union.

Union agrees that notices posted on City bulletin boards shall not contain anything that may reasonably be construed as maligning the City or its representatives.

C. A duly authorized representative of the Union shall be permitted to enter the City's work locations for the purpose of conducting business within the scope of representation. The Union representative's visit shall not interfere with the operations of the facilities and may not interfere with or take an employee away from his/her work. The Union representative may have access to City work locations provided that the Union representative advises the Department Manager or designee immediately upon entering or accessing the City work location.

5.3 Dues Deduction

A. The City agrees to deduct dues bi-weekly and remit them to the Union, as approved by the Union Board of Directors and authorized in writing by the individual employees concerned, on forms currently accepted by the City and the Union for such deductions.

B. The City agrees to provide the Union the name and deduction status of all unit employees each pay period for which deductions are made. The report shall include employees hired/transferred into or out of the unit, as well as those on leaves of absence.

C. All employees in the unit who have not authorized a Union dues deduction shall, within the thirty (30) day period following notification of their obligation under this agreement, execute an authorization for the payroll deduction of one of the following: (1) Union dues; (2) a service fee, up to the percentage of the regular dues, that is used for legally permissible representation costs; or (3) if he/she qualifies, a charity fee, equal to the service fee, to the tax-exempt charitable organization that has been agreed to by the employee and the Union.

To qualify for the designated charity fee deduction, an employee must certify to the Union that he/she is a member of a bona-fide religion, body, or sect that has historically held conscientious objections to joining or financially supporting public employee organizations. Such exempt unit employees will be required to submit to the Union verifiable evidence such as a notarized letter certifying that person's membership in such a religion, body, or sect, signed by an official of the bona-fide religion, body, or sect.

If an employee fails to authorize one of the above deductions within the thirty (30) day authorization period, the City shall notify the employee, in writing, of his/her contractual obligation to authorize one of the payroll deductions.

D. A unit employee who is subject to the payment of a representation service fee has certain legal rights to object to that part of the fee payable by him or her, which represents the employee's additional pro-rata share of expenditures by the Union not incurred for the purpose of performing the duties incident to effective representation in employer-employee relations. An employee wishing to exercise these rights must contact the Union office.

E. Hold Harmless. The Union agrees to indemnify, defend, and hold harmless the City and its officers, employees, and agents against all claims, proceedings, and liabilities arising, directly or indirectly, out of any actions taken or not taken by or on behalf of the City under this Article.

F. Enforcement/Severability. In the event the Service Fee provision of the Article is declared by a court of competent jurisdiction to be illegal or unenforceable, the parties agree to reopen this Article of the Memorandum of Understanding for the purposes of implementing modified agency shop provisions.

ARTICLE 6. DISCIPLINARY ACTIONS, NOTICE, AND APPEALS

A. Actions. Disciplinary actions may range from informal conversations to formal discharge, with the objective of reinforcing or shaping employee behavior in a direction that is reasonable and necessary for actualizing agency goals. Such actions are therefore corrective rather than punitive, progressively more severe if necessary to further reinforce the objective, and fit the nature of the problem.

1. Counseling

If an employee's performance or conduct is unsatisfactory or needs improvement, the employee's lead or immediate supervisor ordinarily shall provide informal oral or written counseling. Counseling will be conducted in private, and should address performance or conduct which, if not modified, may result in further disciplinary action. When appropriate, an employee should be verbally counseled about her/his performance or conduct prior to receiving a written counseling memo or reprimand or other disciplinary action.

2. Letter of Concern or Written Reprimand

If an employee's performance or conduct fails to improve after counseling by the employee's supervisor, the supervisor ordinarily will prepare a report of the unfavorable performance or conduct, including specific suggestions for corrective action as appropriate. The report shall be placed in an employee's personnel file. Nothing in this section shall impair the right of the City to impose more severe discipline without a report of unfavorable performance or conduct when extraordinary circumstances warrant such action. The Union may request, and/or the City may elect to remove such written disciplinary action from the employee's file after an appropriate length of time. No such report shall be issued unless made and presented within fifteen working days of management's knowledge of the incident or occurrence.

3. Suspension

When circumstances warrant, an employee may be placed on administrative leave with pay by the City with or, when appropriate, without prior counseling or an unfavorable performance or conduct report and without a prior hearing. In such event the City shall thereafter issue a Notice of Disciplinary Action as set forth below, and the employee shall be entitled to challenge that action as provided for in this MOU.

B. Notice of Disciplinary Action. Notice of a proposed or recommended disciplinary action for all disciplinary actions, except counseling and reprimand, shall be served on the employee in person or by certified mail. The notice shall include:

1. A statement of the nature of the disciplinary action;
2. The proposed effective date of the action, and a date by which the employee must schedule an informal (Skelly) hearing with the appointing authority;

3. A statement of the reasons for the proposed disciplinary action;
4. A statement of alleged facts in ordinary and concise language of the acts or omissions upon which the charges are based; and
5. A statement advising the employee of their right to appeal and the right to Union representation during such appeal.

Employees represented by Local 620 receiving a "Notice of Proposed or Recommended Disciplinary Action" under this MOU or the City of Guadalupe Personnel Manual shall have the right to Union representation if he/she so chooses. The City agrees to send copies of all disciplinary notices for represented employees to the Union by Facsimile (FAX) and U.S. Mail at:

(805) 963-8341 (FAX)
Local 620, Service. Employees' International Union
350 S. Hope Ave, Ste. A-103 Santa Barbara, CA 93105

In cases involving suspension, demotion, or discharge, the City Administrator shall appoint a hearing officer to conduct an administrative review hearing regarding the merits of the proposed discipline. The City Administrator may assign her/himself, a disinterested manager, or other person as hearing officer. Probationary new hires shall not be entitled to a hearing regarding the imposition of discipline. After the hearing, the Hearing Officer may either affirm or modify the proposed disciplinary action. Notice of the determination of the Hearing Officer review shall be delivered to the employee and the Union in person or via certified U.S. mail.

Nothing in this Article shall preclude an employee and the City Administrator from informal discussions and/or settlements prior to the date of the hearing.

C. Appeals. Appeals from discipline and discharge of unit employees represented by S.E.I.U. Local 620 only, shall be processed exclusively in accordance with this modified appeal procedure. The provisions of this Article apply only to employees represented by S.E.I.U. Local 620 and supersede any conflicting practices or provisions contained in the Personnel Policy Manual of the City of Guadalupe.

For the purpose of this MOU and as applied to S.E.I.U. represented employees only, if the employee is not satisfied with the written decision of the City Administrator in a disciplinary action, the employee or the Union may file an appeal pursuant to Article 7, Grievance, of this Memorandum of Understanding beginning at Step 4 of that Article.

ARTICLE 7. GRIEVANCES/DISPUTES

A. Defined. Grievances shall be defined as an alleged violation of this MOU or dispute regarding interpretations, application, or enforcement of this MOU, City ordinances, rules, regulations, resolutions, and written policies related to personnel policies and working conditions, directions of supervisors and disciplinary actions. Grievances shall not include disagreements, disputes, or activities regarding or pertaining to examinations for employment or promotion or probationary terminations.

Each party involved in a grievance shall act quickly so that the grievance may be resolved promptly. No act or activity which may be grievable may be considered for resolution unless a grievance is filed in accordance with the procedure contained herein within thirty (30) working days of the date the grievable activity occurred or the date the employee could reasonably have known such activity occurred.

The time limitations for filing and responding to grievances may be waived or extended by mutual agreement of the parties.

B. Representation. The Union agrees that whenever investigation or processing of a grievance is to be transacted during working hours, only the amount of time necessary to bring about a prompt disposition of the matter will be utilized. At the City's discretion, time spent by City employees on the investigation and processing of grievances will be recorded on a form provided by management.

Stewards will be permitted reasonable time off with pay for the investigation and processing of grievances after first obtaining permission from his/her Department Head. Such permission will be granted promptly unless such absence would cause an undue interruption of work.

Upon entering a work location, the Steward shall inform the appropriate Department Head and supervisor of the nature of his/her business. An employee pursuing a grievance shall be granted permission to leave the job unless such absence would cause an undue interruption of work. If the employee cannot be made available, the Steward will be immediately informed when the employee will be made available.

If either party to the grievance so requests, an informal hearing shall be conducted at the Department Head or City Administrator appeal levels. Employees may be represented by counselor or other person at any stage in the grievance process.

C. Steps. The parties agree that all grievances will be processed in accordance with the following procedure.

1. Step One -Informal

Any employee who has a grievance shall first try to get it settled through discussion with his/her immediate supervisor without undue delay. Every effort shall be made to find an acceptable solution at the lowest possible level of supervision. After due deliberation, the immediate supervisor shall deliver their response promptly.

2. Step Two -Formal

If after such discussion the employee does not believe the grievance has been satisfactorily resolved, he/she may file a formal appeal in writing to his/her Department Head within ten (10) working days after receiving the informal decision of his/her immediate supervisor.

The Department Head receiving the formal appeal shall render his/her written decision and comment to the employee within ten (10) working days after receiving the appeal.

3. Step Three

If, within ten (10) working days after receipt of the written decision of the Department Head the employee is still dissatisfied, he or she may appeal directly to the City Administrator. The City Administrator shall review information provided by the employee and the decision of the Department Head. The City Administrator shall render his/her decision within ten (10) working days after the appeal is filed. Except as provided under Step Four, below, the City Administrator's decision shall be considered final.

4. Step Four

a. Request for Review By Personnel Commission

If the grievant is not satisfied with the decision at Step Three, he/she may, within ten (10) working days after the decision of the City Administrator is received, and with the concurrence of the Union, submit a request in writing to the City to proceed to Review by the Personnel Commission. The Union shall have the right to invoke this procedure on behalf of a class of employees. In the event the Union determines there is no violation or the proposed settlement is just, the Union is under no obligation to represent a grievant beyond Step Three of this procedure. Review by the Personnel Commission shall be conducted in accordance with the rules and procedures delineated in this Article.

b. Selection of Personnel Commission

The Personnel Commission shall be appointed for each grievance and shall consist of a member appointed by the City Administrator, a member appointed by the Union and a member mutually agreed upon by the City and the Union.

Unless the parties agree otherwise, a hearing shall be commenced no later than twenty eight (28) days from selection of the Personnel Commission. An independent Hearing Officer selected by mutual consent of the City and the Union shall preside over the hearing. However, the Hearing Officer shall not participate in the final determination or deliberations of the Personnel Commission.

c. Personnel Commission's Authority

Those issues which directly relate to alleged violations of this Memorandum of Understanding or City ordinances, resolutions and written policies related to personnel policies and working conditions shall be subject to review by the Personnel Commission. In addition, matters for which a separate and comprehensive administrative process is available that provides a remedy no less complete than that provided in a review by the Personnel Commission are not within the scope of this procedure. Examples of such comprehensive processes are: discrimination complaints covered by EEOC or DFEH, safety complaints under Cal OSHA and OSHA, and workers' compensation matters.

Neither the Personnel Commission nor the Hearing Officer will have any power to add to, subtract from, or modify the terms of this Memorandum of Understanding, City Ordinances, or the written policies, rules, regulations or procedures of the City. The Hearing Officer, however, may, in the course of determining the questions properly submitted to him/her, consider arguments and evidence based on external law.

d. Submission Agreement/Questions Regarding Review by the Personnel Commission

If the parties cannot agree upon a submission agreement, the Hearing Officer shall determine the issues by referring to the written grievance and the answers at each step. If any question arises as to the reviewability of the grievance, such question shall be ruled upon by the Hearing Officer prior to hearing the merits of the grievance.

e. Hearing Procedure

Except as indicated in this Article, the hearing shall be conducted in accordance with the California Code of Civil Procedure and the California Evidence Code. In addition, the Hearing Officer may allow the admission of hearsay evidence in the interest of justice. The hearing shall be conducted in private unless a public hearing is requested by the employee or the City.

f. Decision

After a hearing and an opportunity to present such closing arguments as may be appropriate, the matter shall be submitted to the Personnel Commission for deliberation. The Personnel Commission will make a reasonable effort to issue its decision within fourteen (14) days after the conclusion of the hearing. The decision shall be in writing and set forth the Personnel Commission's findings of fact, reasoning and conclusions on the issues submitted. The decision shall be final and binding on the parties.

g. Costs

All costs for the services of the Hearing Officer, including, but not limited to, per diem expenses, travel and subsistence shall be shared equally by the parties. Any cost incurred to obtain the use of a hearing room shall be borne by the City. All other costs shall be borne by the party incurring them.

D. General Grievances. Grievances which are general in character and which involve interpretation or application of this MOU or City policies or which involve matters requiring resolution outside the authority of the employee's Department Head shall be filed directly with the City Administrator who shall provide a written response within ten (10) working days.

An employee may appeal the response of the City Administrator. The employee's appeal shall be handled in accordance with the procedures beginning in step three above.

E. Disputes or complaints regarding open competitive or promotional examinations for employment shall be processed in accordance with the policy adopted by the City Administrator. The City shall consult with the Union prior to adopting or amending such policy.

F. Disputes or complaints regarding performance appraisals shall first be discussed with the individual who made the appraisal. An employee dissatisfied with the appraiser's response may discuss his/her complaint with the individual at the next higher level of supervision whose decision shall be final. An employee may be represented by counsel or other individual during these discussions.

ARTICLE 8. WAGES

8.1 Salaries/Wages

A. Effective July 2, 2016, salaries/wages for SEIU positions shall be increased by 5% over the pay ranges in effect on July 1, 2016.

B. In addition to the increase set forth in subsection (A) above, effective July 2, 2016, a range shift shall take place which will increase all the pay range steps for all SEIU positions by 5% over the ranges in effect on July 1, 2016. When this range shift takes place all incumbent employees in SEIU positions will move down one step – from old B to new A, from old C to new B, from old D to new C, etc.

C. Salaries/wages shall be increased by 2% effective the pay period starting July 1, 2017.

D. Exhibit A shows the impact of these salary/wage increases and the range shift on all current SEIU positions. Exhibit B shows the individual impact on each current SEIU member as well as when each current SEIU member will be eligible for their next step increase.

E. Ranges established for this unit are maintained in Human Resources.

F. Hazard Pay. Employees represented by SEIU Local 620 who work in recognized safety-related departments shall receive a 2.5% hazard pay allowance. This allowance applies to the following classifications: Community Services Technician (a.k.a. Community Services Officer) and Firefighter Driver/Operator.

8.2 Advancement in Salary (Step increases)

To the extent the step increase dates in Exhibit B conflict with this section, Exhibit B takes precedence.

The salary range as set forth for each classification is divided into steps that shall be interpreted and applied as outlined in this Article. Salary Step increases as provided

herein are not automatic but based on performance and merit. Employees shall be placed on the step and qualify for increase in compensation for advancement to the next higher step of the pay ranges in the manner following:

A. The first step, Step A, is the minimum rate and typifies the hiring rate.

B. The second step, Step B, is granted to employees after completion of the probationary period. The adjustment shall be recommended by an employee's supervisor and subject to the approval of the City Administrator or his/her designee.

C. The third step, Step C, shall be granted to an employee who has proven qualified in a given classification for one (1) full additional year from granting of the previous Step increase if and when recommended by an employee's supervisor and subject to the approval of the City Administrator or his/her designee.

D. The fourth step, Step D, shall be granted to an employee who has proven satisfactory performance in a given classification for one (1) full additional year by an employee's supervisor and with the approval of the City Administrator or his/her designee.

E. The fifth step, Step E, shall be granted to an employee who demonstrates satisfactory performance and continued growth in a given classification for one (1) full additional year by an employee's supervisor and with the approval of the City Administrator or his/her designee.

F. The first longevity step, Step L1, shall be granted to an employee who demonstrates satisfactory performance after three (3) full additional years beyond Step E, by an employee's supervisor and with the approval of the City Administrator or his/her designee.

G. The second longevity step, Step L2, shall be granted to an employee who demonstrates satisfactory performance after two (2) full additional years beyond Step L1, by an employee's supervisor and with the approval of the City Administrator or his/her designee.

H. A performance report on each employee recommended for salary advancement shall be prepared and submitted by an employee's supervisor to the City Administrator prior to final action on such recommendation at each Step.

I. An employee shall be evaluated annually by his/her employee's supervisor and Department Director, if any.

8.3 Reimbursements

All unit employees shall be reimbursed for the cost of licenses or certificates required to perform their duties under the following conditions:

- Licenses and certificates must be required by federal, state or city personnel policies or by class specifications, or other required renewal or testing. Fees for California drivers' licenses shall not be reimbursed under this provision.
- Reimbursement shall only apply to fees paid by the employee during the calendar year in which it is sought.

8.4 Shift Differential

A. Weekday differential. The City shall pay \$1.30 per hour additional wages for each hour worked when a majority of the hours worked on a shift are worked between 6:00 p.m. and 8:00 a.m., providing such working assignment has been assigned/approved by the Department Director and/or City Administrator.

B. Weekend differential. The City shall pay \$1.50 per hour additional wages for each hour worked when a majority of the hours worked on a shift are worked between 6:00 p.m. and 8:00 a.m., providing such working assignment has been assigned/approved by the Department Director and/or City Administrator.

ARTICLE 9. NO STRIKE/NO LOCKOUT

The Union agrees that during the term of this Memorandum of Understanding, neither the Union nor the employees it represents will engage in, encourage, sanction, support, or suggest strikes.

This does not mean general employees are waiving any rights as to the protection of personal safety as they may pertain to the refusal to cross picket line of another public employee organization on strike, or to the informational picketing by employees on their own time. The employer agrees that it will not lock out any of its employees during the term of this Memorandum of Understanding.

ARTICLE 10. SPECIAL PAY PRACTICES

10.1 Flex-Time Schedules

Hours may be altered to permit flex-time if reasonably practicable at Department Head discretion. Employees for whom necessity requires a different schedule than that generally applied shall work according to regulations prepared by the respective supervisor and approved by the City Administrator. The City shall specify in writing all changes in work place and hours and provide the affected employees with reasonable notice of these changes.

10.2 Use of Private Vehicle/Mileage Rate

An employee who is required to operate his or her own privately-owned automobile for the performance of official duties shall be reimbursed at the IRS rate for each mile necessarily traveled. Such reimbursement shall be paid monthly.

10.3 Callback Pay

Callback is defined as that circumstance requiring an employee to unexpectedly return to work after the employee has left work at the end of the employee's work day or work week, or, an employee called in early to start his/her shift, without prior reasonable notice. Pay for these circumstances shall be compensated at time and one half (1 1/2) overtime pay for a minimum of two (2) hours, or if the callback occurs between the hours of 11:00 p.m. and 4:00 a.m. for a minimum of three (3) hours at time and one half overtime pay, and in all cases at time and one half for all hours worked beyond the regular work day.

10.4 Hours of Work and Overtime

The normal working schedule of full-time employees shall be eight (8) hours or forty (40) hours per week. All authorized time worked in excess of forty (40) hours per week, or on a holiday recognized in this Memorandum of Understanding, shall be compensated at the rate of one and one-half (1-1/2) times the employee's regular base hourly rate of pay, except that work performed on callbacks from Standby status shall be compensated at two times the employee's regular rate of pay, consistent with section 10.5 of this Article. Time worked for computation of overtime shall be calculated at a maximum of eight (8) hours per day and may include up to eight hours of paid status on holidays, jury duty, "sick leave", bereavement leave, and/or previously scheduled vacation, for purposes of this paragraph.

Overtime shall be computed at the nearest quarter (1/4) hour. At the request of any employee eligible for overtime pay, his/her supervisor will provide that, in lieu of cash payment for any overtime, he/she may have the choice of time off with pay ("comp" or compensatory time") at the rate of one and one-half (1 1/2) hours for each hour of overtime worked. Compensatory time off shall be taken at the option of the employee, with the consent of the supervisor. The limit for accrued compensatory time off is 240 hours per employee. Upon separation from employment, an employee is entitled to receive cash compensation for any unused compensatory time.

10.5 Standby Pay

Standby duty is defined as circumstances which require an employee so assigned to:

1. Be ready to respond immediately to a call for service;
2. Be readily available at all hours by telephone, and, if provided with a pager by the City, then by pager; and
3. Refrain from activities which might impair the employee's ability to perform assigned duties.

An employee so assigned to standby duty shall receive \$1.50/hour for the first consecutive seven (7) days in standby status and \$2.00/hour for the second consecutive seven (7) days. Standby status begins at the end of the regularly scheduled

work day or work week, or other employee's standby time, and ends at the start of the next regularly scheduled work day, or the beginning of another employee's standby time. Except, however, that an employee shall not be entitled to standby pay if the employee fails to respond when called in or reports unable to perform the assigned duties.

When an employee is called in, compensation shall be paid at his/her normal rate of pay (including overtime as authorized in Article 10.4 of this Article), and standby pay will not apply. However, for call backs on holidays from standby status, compensation shall be paid at two times the usual rate of pay.

10.6 Rest Periods and Breaks

Employees in all bargaining unit classes are entitled to a fifteen (15) minute paid duty-free rest period during each four (4) hours of continuous work.

A rest period shall count as fifteen (15) minutes of time worked for calculation of pay.

Rest periods may be suspended when unusual emergency conditions require continuous performance of duties in order to protect or preserve life or property.

10.7 Alternate Work Schedules

The City and the Union agree that under some circumstances alternate work schedules may be beneficial to both employees and the City. Accordingly, employees may request to work an alternative work schedule. Such requests shall be subject to approval by the employee's supervisor and/or Department Director and the City Administrator. City management reserves the right to remove employees from alternative work schedules with reasonable notice, but in no case shall alternative work schedules be eliminated arbitrarily or capriciously.

10.8 Bilingual Allowance

An employee whose assignments and duties require the frequent and regular use of bilingual skills in English and Spanish or other language determined by the City Administrator to be of benefit to the City, shall be designated by the City Administrator to receive a bilingual allowance. "Frequent and regular" means at least once each work day or five times each work week. Payment for the bilingual language skill is restricted to the actual needs of the position. Positions requiring and/or benefiting from the bilingual language skill include, but are not limited to: Community Services Technician Officer, Account Clerk, Public Works Director, Records Management Officer, Maintenance Worker/Water I, Office Assistant, and Firefighter/Driver Operator.

A full time employee with a bilingual designation shall receive compensation of \$60 per pay period after demonstrating basic verbal bilingual skills to their immediate supervisor. An employee who demonstrates bilingual proficiency by passing a written and verbal examination shall receive compensation of \$125 per pay period. The form of the examination shall be agreed upon by the City and the union, and shall be given a minimum of two times per year.

ARTICLE 11. INSURANCE

11.1 Medical Insurance Benefits

A. The base medical plan (Blue Shield Access Plus) shall be defined as the Health Maintenance Organization (HMO) program available to the City. If availability of an HMO to the City is discontinued by the medical plan provider, the base plan will become the basic PPO (PERS Select) plan available to the City by the existing medical plan provider.

B. The Calendar Year 2016 full-time employee contribution for the base medical plan and all other current medical plans is shown in Exhibit C. In January 2017 and January 2018, increases to the base medical plan will be shared, with the City paying 70% of the increase and the employee paying 30% of the increase. If base medical plan premiums decrease in 2017 or 2018, the savings will be shared, with the City receiving 70% of the decrease and the employee receiving 30% of the decrease. If an employee chooses a medical plan other than the base medical plan, the City contribution for that plan is the same amount that the City would contribute if the employee selected the base medical plan.

C. Upon providing the City written proof that medical insurance coverage is in force through coverage provided by another source, a full-time employee may opt out of the City's medical insurance plan and receive deferred contribution in the amount of \$500 per month.

D. Retiree Medical

1. Employees who retire from City service will be allowed to purchase medical insurance coverage through the City.
2. The City has elected to participate in the PERS Health Benefit Program with the unequal contribution option. The City's contribution towards retirees shall start at \$35.00 per year in 2004. The contribution shall increase 1% per year of the City's contribution for active employees until such time that the contributions for retirees and active employees are equal, providing that the City is participating in the CalPERS Health Plan.

E. Employees may choose to enroll in the Section 125 plan to have their payroll premium deductions taken out pre-tax.

11.2 Vision Insurance

The City shall provide a Vision Care Plan for bargaining unit members. The City may select an alternate vision care provider during the term of the MOU providing that:

- Any new plan maintains equivalent or increased benefits to the employees; and
- At least twenty-one (21) days advanced notice of plan changes are provided to the Union and all bargaining unit employees.

Effective the pay day of January 10, 2014, the City and a full-time employee shall share in vision premiums with the City paying 75% and the employee paying 25%

11.3 Dental Insurance Plan

The City shall provide for all employees in classifications represented in this Memorandum of Understanding a dental plan of the City's choice. The City may select an alternate dental insurance plan provider during the term of this MOU providing that:

- Any new plan maintains equivalent benefits to the employees; and
- At least twenty-one (21) days advanced notice of plan changes are provided to the Union and all bargaining unit employees.

Effective the pay day of January 10, 2014, the City and a full-time employee shall share in dental premiums with the City paying 75% and the employee paying 25%

11.4 Life Insurance Plan

City shall provide group term life insurance benefit plan for bargaining unit members, which shall provide for fifty thousand dollars (\$50,000) life coverage for a full-time employee during the term of their employment.

ARTICLE 12. REIMBURSEMENTS

Effective the pay period starting November 9, 2013, the City shall end its practice of reimbursing employees for the employee share of State Disability Insurance, Medicare and FICA (approximately 9%).

ARTICLE 13. HOLIDAY LEAVE

The following days shall be paid annual holidays for full time employees, and pro-rated for part time employees:

1. January 1, New Year's Day
2. January -Third Monday, Martin Luther King Day
3. February -third Monday, Presidents Day
4. May -last Monday, Memorial Day
5. July 4, Independence Day
6. September -first Monday, Labor Day
7. November 11, Veterans Day
8. November -fourth Thursday, Thanksgiving Day
9. November -fourth Friday, Day Following Thanksgiving
10. December 24, Christmas Eve
11. December 25, Christmas Day
12. December 31, New Year's Eve
13. One Floating Holiday

When any of the above-listed holidays fall on Saturday, it will be recognized on Friday. If it falls on Sunday, it will be recognized on Monday. For all employees who regularly worked on Saturday and/or Sunday, the holiday will be specified by the above-listed

dates. In case a holiday falls on an employee's regularly scheduled day off, he/she shall have the option to take such a holiday on an alternate day, as selected by the employee and approved by the Department Director or City Administrator.

Employees required to work on holiday(s) shall, in addition to eight hours regular cash payment for the holiday, shall accrue compensatory holiday time at straight time and cash payment at one half time for all hours worked up to eight hours.

ARTICLE 14. VACATION LEAVE

A. The purpose of annual vacation leave is to enable each eligible employee to annually return to his work mentally and physically refreshed.

B. Each eligible employee shall be required to have served, on a permanent basis full or part time, six (6) continuous months of service, before accruing vacation leave, and twelve (12) continuous months before taking vacation leave. If, in the opinion of a Department Head, the interest of the City may be best served, an employee, with approval of the City Administrator, may take a vacation not to exceed five working days at the expiration of six (6) months of uninterrupted service with the City.

C. Employees who terminate employment and upon return of all City-owned property in good condition, shall be paid in a lump sum for all accrued vacation leave earned prior to the date of termination or may elect to add the accrued vacation leave to retirement as provided in the Retirement article of this MOU.

D. Vacation leave with pay shall be earned by full-time employees in accordance with the following schedule:

AFTER: YEARS	DAYS	HOURS PER MONTH
01	10	6.67
02	12	8.00
03	13	8.67
04	14	9.34
05	15	10.00
06	15	10.00
07	16	10.67
08	17	11.34
09	18	12.00
10	18	12.00
11	18	12.00
12	19	12.67
13	19	12.67
14	20	13.33
15	21	14.00

E. If for any reason an employee becomes ill during a vacation, or in the case where a holiday falls during a vacation period, the affected employee shall be entitled to utilize

such available sick or holiday leave in lieu of vacation leave. The vacation period may be appropriately extended upon approval of the Supervisor.

F. Vacation leave may be taken as it accrues. Vacation requests shall be submitted in writing to an employee's supervisor or, if the supervisor is unavailable, then the employee must submit the vacation request to the City Administrator or designee, utilizing the City's "Request For Approval of Time Off" form. The Supervisor or City Administrator or designee will approve or disapprove the employee's vacation request within two (2) working days. Vacation shall be scheduled at the discretion and convenience of each individual employee, with the consent of the Supervisor, within the limitations necessitated by the legitimate operational needs of the City.

G. Employees may accrue vacation leave up to a maximum of two times the annual accrual allowed. Upon request of an employee, an exception to the accrual limit may be made upon recommendation by the Department Director and approval by the City Administrator.

Not more frequently than six times during the term of this MOU, employees may cash out up to forty hours vacation leave per request. Requests to cash out vacation leave shall be submitted to the Finance Director or designee, and shall be granted provided (1) the requested cash out will occur no sooner than two months after a prior similar cash out, and (2) the employee retains a minimum balance of 40 hours of accumulated vacation time after the cash out occurs. The cash out shall be paid in a check separate from the normal payroll check. Vacation time cashed out pursuant to this provision shall be subtracted from the employee's accumulated vacation time balance when paid.

ARTICLE 15. SICK LEAVE

15.1 Sick Leave, Defined

A. Sick leave is defined as the time during which an employee is permitted to be absent from City duties by reason of illness or injury or quarantine not arising out of or in the course of employment, which incapacitates or prevents the employee from performing assigned duties, without deduction being made from salary or compensation, and shall include "family medical leave" (as defined below). With approval of the Department Head, sick leave may be used for employee medical, dental or optometry appointments, but only for the time actually required. Sick leave may not be used until it is accrued.

An employee on sick leave shall notify the Department Head or supervisor as soon as possible, and in every case make an effort to give such notice no later than two hours after the time set for beginning daily duties. If an employee is absent from duty on sick leave for three (3) days or more, or if the Department Head has reasonable suspicion of and/or there appears to be a pattern of sick leave abuse, a physician's certificate may be required certifying the condition giving rise to the absence.

B. All full-time, permanent employees shall accrue eight (8) hours of sick leave with pay for each calendar month of service or majority part thereof. The maximum accumulation of earned sick leave shall be 2,080 hours. An employee will not accumulate any additional sick leave until such time as his/her accumulated balance falls below 2,080 hours.

Upon retirement an employee may use 100% of unused sick leave to retire early before the commencement of PERS retirement benefits. Employees shall be paid on a monthly basis until accumulated sick leave is utilized or until PERS retirement benefits begin, whichever is earlier. At separation, employee may choose to be paid 50% of his/her unused sick leave, to a maximum of 480 hours at his/her current rate of pay. In the alternative, upon retirement, unused accumulated sick leave may be converted to PERS retirement credit per the City's contract with PERS.

C. Employees may transfer sick leave on a voluntary basis to a fellow employee who has exhausted all his/her sick leave and vacation leave due to an extended illness or injury. The transfer shall be based on each employee's hourly rate of pay and shall not exceed twenty-four (24) hours of sick leave based on the hourly rate of pay of the receiving employee. The transfer shall be requested on a form provided by the City, be completed by both employees who mutually request such transfer, and submitted for approval to their Department Directors and the City Administrator who will not withhold such approval arbitrarily or capriciously. The receiving employee shall not be obligated to repay any transferred leave to the contributing employee, and contributing employee understands that such transfer shall be deemed as if used and will be subject to all other provisions applicable.

D. An employee may take up to 75% of accrued sick leave per calendar year to care for a child, parent, spouse, or domestic partner who is ill, and the illness need not be a serious health condition. A physician's certificate may be requested.

15.2 Family Medical Leave

A. Family Medical Leave

To be eligible for family and medical leave benefits under state and/or federal law, an employee must have continuously worked for the City for twelve (12) months and have worked 1,250 hours over the previous 12 months.

1. Leave Available

Eligible employees may receive up to a total of 12 workweeks of unpaid leave during a rolling 12 month period for one or more of the following reasons:

- For the birth or adoption of a child;
- To care for an immediate family member (spouse, child, or parent) with a serious health condition; or

- To take medical leave when the employee is unable to work because of a serious health condition.

2. Notice and Certification

Employees seeking to use family and medical leave may be required to provide:

a. Thirty (30) day advance notice when the need for the leave is foreseeable; medical certification (both prior to the leave and prior to reinstatement); periodic re-certification; and periodic reports during the leave.

b. When leave is needed to care for an immediate family member or the employee's own serious health condition, and is for planned medical treatment, the employee must try to schedule treatment so as not to unduly disrupt the City's operation.

c. A medical certification that the employee is able to return to work.

3. Compensation and Benefits During Leave

Family and medical leave is unpaid; however, employees may elect to use accrued paid leave (such as vacation or sick leave) to cover some or all of the leave. The City will maintain health insurance coverage for an employee on family medical leave for up to a maximum of 12 workweeks if such insurance was provided before the leave was taken and on the same terms as if the employee had continued to work. In some instances, the City may recover premiums it paid to maintain health coverage for an employee who fails to return to work following family and medical leave.

4. Job Reinstatement

Under most circumstances, upon return from family and medical leave, an employee will be reinstated to his or her original job, or to an equivalent job with equivalent pay, benefits, and other employment terms and conditions. In addition, an employee's use of family and medical leave will not result in the loss of any employment benefit that the employee earned or was entitled to before using such leave.

B. Pregnancy Disability Leave

1. Leave Available

An employee disabled due to pregnancy, childbirth, or related medical condition may take up to a maximum of 16 weeks leave. Leave taken under the pregnancy disability policy runs concurrently with family and medical leave under federal law, but not family and medical leave under California law.

2. Notice and Certification Requirements

Employees requesting to take a pregnancy disability leave must provide the City with reasonable advance notice and certification from a health care provider.

3. Compensation and Benefits During Leave

Pregnancy disability leaves are without pay. However, employees may utilize accrued vacation time and any other accrued paid time off during the leave. If the employee taking pregnancy disability leave is eligible under the federal or state family and medical leave laws, the City will maintain health insurance coverage for up to a maximum of 12 workweeks if such insurance was provided before the leave was taken and on the same terms as if the employee had continued to work. In some instances, the City may recover premiums it paid to maintain health coverage for an employee who fails to return to work following pregnancy disability leave. If ineligible under the federal and state family and medical leave laws, employees on pregnancy disability leave will receive continued paid health coverage on the same basis as employees taking other leave.

C. Family Temporary Disability Insurance (Paid Family Leave Benefits)

California's Family Temporary Disability Insurance fund (known as "FTDI" or the Paid Family Leave Benefits fund ["PFL"]) is administered by the California Employment Development Department ("EDD"), not the City. Through the FTDI fund, EDD will provide eligible employees with a wage supplement for a maximum of six weeks within a rolling 12-month period. FTDI benefits may be available from EDD for a leave of absence:

1. For the birth or placement of a child for adoption or foster care; or
2. To care for an immediate family member (spouse, registered domestic partner, child or parent) who is seriously ill and requires care.

Employee Contributions: Like State Disability Insurance ("SDI") contributions, employee FTDI contributions are not optional and must be deducted automatically from each employee's paycheck. The amount of the contributions is fixed by EDD, not the City.

Employee Eligibility: EDD decides whether an employee is eligible for FTDI benefits, not the City, and employees must apply for FTDI benefits through EDD. Requests to take time off from work will be evaluated in accordance with City policies and applicable law.

Waiting Period: EDD mandates a seven (7) day waiting period before an eligible employee may receive FTDI benefits. Accrued sick leave may be used during the waiting period to the extent permitted by law. If sick leave is unavailable, or the available accrual is less than a full week, employees must use accrued vacation.

After FTDI Wage Period Ends: As noted, EDD will provide eligible employees with FTDI wages for a maximum of six weeks within a rolling 12-month period. Employees who remain on an authorized leave of absence after the FTDI wage period ends may use any accrued sick leave to the extent permitted by law. Employees, if applicable, using

FMLA/CFRA leave may be required to use accrued vacation if sick leave is unavailable and after any available sick leave has been exhausted.

Concurrent Use of FTDI Benefits and Authorized Leave: FTDI benefits may be coordinated with an otherwise authorized leave of absence. In such circumstances, the use of FTDI benefits and/or paid time off (such as sick leave and vacation) during the leave period will not extend the length of the leave beyond what is required by applicable law and/or City policy.

Fraud: Fraud or dishonesty in connection with an application for or use of FTDI benefits is grounds for immediate disciplinary action, up to and including discharge.

Accrual of Benefits: Employee benefits do not accrue during a leave of absence unless otherwise required by law or applicable City policies.

Insurance Benefits During Leave: Employee benefits, including health insurance, do not continue during a leave of absence unless otherwise required by law and/or applicable City policies. As appropriate, you will receive separate information about your right to continue your health insurance under Cal-COBRA or COBRA.

Receipt of benefits from the FTDI Fund does not entitle an employee to a leave of absence, or a leave of absence for any particular time period. Nothing in this policy may be construed guaranteeing a leave of absence, benefits during a leave of absence, reinstatement following a leave of absence, etc.

15.3 Bereavement Leave

Permanent employees shall be granted leave by their Department Director whenever the affected employee has experienced a death in the immediate family, defined as the spouse, the employee's or employee's spouse's parent, brother or sister, child or stepchild, grandparent, grandchildren, aunt or uncle, or any other person residing in the employee's household.

Such absence by the employee shall be limited to three (3) working days per occurrence of paid leave. Such leave is not chargeable against sick or vacation leave. As a condition of granting leave for bereavement purposes, the appointing authority may request verification of the loss.

15.4 Absent Without Notification

Any employee absent from his/her position for more than three (3) working days without notification or prior permission of his/her Department Head, shall be deemed to have resigned his/her employment, subject to appeal pursuant to Article 6.

ARTICLE 16. LEAVES OF ABSENCE

16.1 Medical Leave

For the purpose of recovery beyond sick, bereavement and family medical leaves represented in Article 14, medical leave without pay, may be granted from prolonged illness or injury or to restore health for pregnancy, upon employee's written request to and approved by the City Administrator, subject to submission of medical evidence establishing the employee's medical need. Such medical leave without pay shall not exceed a period of sixty (60) days unless approved and granted by the City Council. The employee's insurance, including medical, dental, vision, and life insurance will be maintained under the same conditions as if the employee were still working for a maximum of ninety (90) days, after which the employee may continue such benefits at employee's sole expense.

16.2 Emergency Leave

Emergency leave without pay may be granted to any permanent employee who, upon written request to and approved by the Department Director and City Administrator, demonstrates that the leave is necessary for personal reasons beyond his/her control or will serve to improve his/her ability as an employee of the City. Emergency leaves may be granted up to a maximum of one (1) year. Upon expiration of an approved emergency leave, the employee shall be reinstated in the position held at the time leave was granted. The leave period shall not be credited to employee seniority or credited toward time served with the City. Failure on the part of the employee on leave to report promptly at the leave's expiration shall be cause for discharge. During the leave period the City will not pay employee benefits; however, the employee may elect to maintain City medical insurance coverage for employee and dependents at employee's sole expense if such coverage of all individuals is in effect sixty (60) days prior to leave application to the City Administrator.

16.3 Jury Duty

Upon receiving notice to appear for jury duty, an employee shall notify his/her supervisor or Department Head as soon as possible. Employees shall be granted leave, with full pay and no loss in benefits, when called for jury duty, provided that the employee remits jury fees received for such jury duty. The employee may retain all travel pay or subsistence pay granted by the court because of the employee's participation in jury duty. An employee called to jury duty and released by the court one hour or more before the end of the employee's regular work hours shall return to his or her normal duties on the same day. The employee shall make every reasonable effort to keep his/her supervisor advised as to the anticipated length of service, and return to work immediately following the final day of jury duty service.

16.4 Military Leave

Every employee of the City shall be granted military leaves of absence and other benefits as provided by federal law and Division II, Part I, Chapter VII of the Military and Veteran's Code of the state of California and any applicable amendments. All employees applying for military leave shall give the Department Head, within the limits of military regulations, an opportunity to determine when such leaves shall be taken. Employees may use compensatory time and vacation leave for weekend drills.

ARTICLE 17. UNIFORM ALLOWANCE

17.1 Clothing

The City requires uniforms for certain employee classifications. Uniforms may consist of required shirt(s), pants, jackets, and belts, as determined by the department head. Shoes/boots and glasses are addressed in the next sections of this article.

The City agrees to furnish one uniform for each day of the work week and to pay an annual uniform maintenance allowance of \$400 for employees in the following classifications:

- Community Services Technician
- Firefighter/Driver Operator

The City agrees to furnish freshly laundered uniforms for each work day for employees in the following classifications:

- Building Maintenance Worker/Recreation Coordinator
- Maintenance & Operations Field Manager
- Maintenance Worker/Water I
- Parks/Building Maintenance Worker
- Street Worker
- Wastewater Treatment Plant Operator I
- Wastewater Treatment Plant Supervisor
- Water Department Supervisor

Employees hired to fill newly-created classifications will also receive uniforms under this section if the wearing of a uniform is required. Uniforms for the above-listed field personnel are to be worn during work and may be worn to and from work. The City will replace a uniform annually if it becomes unserviceable, or at any time a uniform is damaged and/or no longer wearable during the year. For uniforms lost from employee negligence, replacement costs shall be borne by the employee.

17.2 Safety Shoes

During the term of this Memorandum, the City shall pay to the following unit employees, \$150 per year toward the purchase of safety shoes:

- Firefighter/Driver Operator
- Building Maintenance Worker/Recreation Coordinator
- Maintenance & Operations Field Manager
- Maintenance Worker/Water I
- Parks/Building Maintenance Worker
- Street Worker
- Wastewater Treatment Plant Operator I
- Wastewater Treatment Plant Supervisor
- Water Department Supervisor

Employees working less than one (1) year will receive a prorated safety shoe allowance based upon time worked. The safety shoes must be worn during all hours where there is a need for such shoes or as required by the Department Director.

With the approval of the employee's supervisor, an employee may be authorized to obtain a second pair of safety shoes at a maximum cost of \$150, if the employee's initial safety shoes were damaged in the line of duty.

17.3 Safety Glasses

The City will provide safety prescription glasses and lens for those employees who need them to carry out their tasks. The glasses will comply with OSHA standards.

ARTICLE 18. RETIREMENT

18.1 Retirement Defined

Retirement is defined as the termination of employment at an age when the employee would qualify for an allowance under the Public Employees Retirement System (PERS) and the City's Personnel Regulations.

18.2 PERS Retirement Contributions – Classic Employees

A. The PERS 2% at Age 55 Retirement Plan is provided for bargaining unit employees classified as "classic" members of CalPERS as defined by Public Employees Pension Reform Act (PEPRA). Effective July 2, 2016, the City shall pay 3% of the employee portion of the PERS contribution. The employee shall pay 4%.

B. The employee portion of the PERS contribution, made by the City, shall be reported to PERS as income. Employees may buy back, at their expense, retirement service credit for prior military service as permitted by PERS.

C. Retirement benefits will be based on the highest single year compensation.

D. Employees will receive credit for unused sick leave.

E. The spouse of a deceased member, who was eligible to retire for service at the time of death, may elect to receive the Pre-Retirement Optional Settlement 2 Death Benefit.

18.3 PEPRA New Hires

For employees hired on or after January 1, 2013 and classified as "new" members of CalPERS as defined by Public Employees Pension Reform Act (PEPRA), the City shall maintain a contract with CalPERS for the provision of a 2% @ 62 (highest 36 months) retirement benefit formula. Also pursuant to PEPRA these employees and the City are each responsible for paying one-half of the normal cost of this retirement plan.

ARTICLE 19. PROBATIONARY PERIOD

New employee appointments shall be tentative and subject to a probationary period of twelve (12) months for the effective adjustment of employees to new positions, and for the termination of any probationary employee whose performance does not meet required standards of performance. The Department Head, with the consent of the City Administrator, may release a newly hired probationary employee from City employment without cause at any time during the probationary period.

Newly promoted or transferred employees shall be subject to a probationary period of six (6) months for the effective adjustment of the employee to the new position. If the performance of the probationary employee is not satisfactory, the Department Head will so notify the Human Resources Director in writing any time during the probationary period, and subsequently, with the consent of the City Administrator, may remove a transferred or promoted employee from the position to which she or he promoted without cause during the probationary period. In such event, the employee shall be reinstated to his/her original position from which originally transferred or promoted pursuant to Article 21.

Upon rejection of a probationary employee, reasons for rejection shall be discussed with the employee. Written notification of rejection shall be furnished the probationary employee and a copy filed with the Department Head and the Human Resources Director.

Satisfactory ratings shall result in the passing of probation. Upon satisfactory conclusion of a probationary period, the employee shall be notified of permanent status.

In cases where a Department Head determines that a new employee's performance does not meet the required standards of the job, but believes that further training and experience may improve the employee's performance, the Department Head may extend the probationary period an additional six (6) months or any lesser period, provided that the employee's immediate supervisor has prepared a performance review fifteen (15) days prior to the conclusion of the original probationary period under the provisions of Article 20, Performance Review. The immediate supervisor shall also prepare a performance review fifteen (15) days prior to the conclusion of the extended probationary period. In no case shall probationary periods be extended arbitrarily or capriciously.

ARTICLE 20. PERSONNEL RECORDS

An employee or his/her designee may inspect his/her personnel file and obtain one copy of any and all items in that file at City expense. An employee may have placed in his/her personnel file any signed and dated statement of clarification or disagreement to any item or article contained within her/her personnel file, as well as any statements of commendation or acclaim.

Personnel files include those files maintained by the immediate supervisor or other administrators/supervisors involved in employee evaluations, as well as the central personnel file.

A supervisor's personal notes shall not be considered a part of the personnel file.

ARTICLE 21. PERFORMANCE REVIEW

Performance review forms shall be provided by the Human Resources Director. An employee's immediate supervisor shall prepare, sign and date a performance review for each employee fifteen (15) days preceding the conclusion of six (6) months of service after regular appointment from an employment list, and after any change in status of any employee; and, an employee performance review shall be prepared within fifteen (15) days preceding the conclusion of twelve (12) months of service, and annually thereafter.

The original form shall be filed in the employee's official personnel file and a copy shall be handed to the employee for review and retention. After an employee has been given an opportunity to examine performance review reports, such reports may be considered in promotional examinations and actions relating to transfer, demotion, removal or other changes affecting the status of an employee.

ARTICLE 22. PROMOTION

The movement of an employee from a position in one class to a position in another class imposing higher duties and responsibilities, providing a higher maximum rate of pay will be regarded as a promotion. Promotional opportunities for classifications within the representation unit will be posted for at least ten (10) working days prior to selection. When practical, and consistent with the best interests of the City, all vacancies in the classified service shall be filled by promotion from within.

Promotional opportunities may be made with the consent of the City Administrator without opening the position for examination of non-employees. All current employees shall be given consideration for a position opening that will be filled by such promotion; a promotional exam need not be given when only one employee is eligible under the minimum qualifications for the position. Promotional examinations and selection procedures shall be conducted as provided in Article 30.

Promotion of an employee to a higher range shall result in an increase in salary. The employee's salary shall be placed in the salary range of the new position which would result in at least a five percent (5%) increase in salary compared to the employee's existing salary position. A promotion shall establish a new anniversary date.

An employee promoted to a new position shall serve a six (6) month probationary period in that position. In the event the promoted employee is removed from the position to which promoted, the employee shall receive credit for time served in the promotional position (unless charges are filed and the employee is discharged as provided under this Memorandum of Understanding). Such an employee rejected for promotion shall then be returned to the position and range from which promoted. A rejected employee shall retain his or her salary anniversary date held prior to promotion.

ARTICLE 23. FLEXIBLE JOB SERIES

The Wastewater Treatment Plant Operator, Account Clerk, Office Assistant, and Maintenance Worker (Water and Parks/Building) job series shall be flexibly staffed classifications. Movement within the series shall not require an examination or certification to a list of eligibles. Movement within these series shall be as follows:

1. Employees shall be flexed to "II" after one (1) year of service as a "I", contingent upon satisfactory performance.
2. Employees shall be flexed to "III" after no less than three (3) years but no more than four (4) years of service as a "II", contingent upon satisfactory performance.
3. Satisfactory performance shall mean the employee's annual Performance Review is sufficient to allow the employee a merit salary increase.

ARTICLE 24. CLASSIFICATION; REVIEW

A. Position Classification System. All positions in the City are classified according to their duties and responsibilities. Positions that are similar in type of work, level of difficulty and level or responsibility are grouped together into a class. All positions in a class shall be treated alike in such matters as salary, examinations, and minimum qualifications. One purpose of the system is to ensure equal pay for equal work throughout the City.

B. Classification Review. During the course of this MOU, the City shall notify the employees concerned, and their employee association, in case of contemplated change in job content as contained in the classification descriptions that were in effect at the beginning of the MOU.

Employees who believe they are working out of classification on a regular and on-going basis may request a classification review by submitting a letter to the Human Resources Director. The request shall include a general statement describing why the employee feels they are working out of classification.

The City Administrator, Human Resources Director, or designee shall conduct a classification review within sixty (60) days of receipt of the request. The results of the classification review shall be forwarded in writing to the employee.

"Working out of Classification" is defined as a management-authorized assignment to a budgeted position on a temporary basis, where all significant duties are performed by an individual holding a classification within a lower compensation range. Pay for working out of classification shall be as follows:

1. Employees appointed to unfilled positions on an "out of classification" basis will receive acting pay within the range of the higher classification beginning the first day of the assignment.

2. Employees appointed to a position for a vacation, sick leave, or other leave of absence coverage will receive acting pay within the range of the higher classification after five (5) consecutive work days of assignment in the acting position.

Such acting pay shall be a minimum of five percent (5%) over the employee's current salary.

"Out of classification" provisions do not apply to work assignments performed in connection with specific predetermined apprenticeship or training programs or declared conditions of emergency and/or disaster.

C. Reclassification or reallocation. Positions, the duties of which have changed materially so as to necessitate reclassification, shall be reallocated by the Human Resources Director to a more appropriate class. Reclassification shall not be used for the purpose of avoiding restrictions surrounding demotions or promotions. The City Administrator or Personnel Officer shall also recommend the abolishment or consolidation of classifications as appropriate and shall conduct periodic studies to otherwise assure the proper classification of City employees.

D. The City agrees to conduct a classification study covering all SEIU positions in Fiscal Year 2016/17. The method of implementation of that study will be the subject of future negotiations between the City and the SEIU.

ARTICLE 25. TRANSFERS

Transfer of an employee to a position within the employee's current range shall not affect the employee's salary rate. Transfer of an employee to a position within a higher range shall be considered a promotion. Transfer of an employee to a lower range shall be considered a demotion.

ARTICLE 26. DEMOTION

Demotion of an employee to a lower class shall result in reduction of salary. The employee's salary shall be placed in the identical step in the lower class that the employee enjoyed in the class from which demotion was made, unless special "Y" Rating compensation applies.

"V" Rating compensation is defined as a rate of compensation in excess of the maximum compensation provided by Step E of the basic salary ranges for any designated position. Such "Y" rating shall be discontinued whenever Step E of the salary range assigned equals or exceeds such "Y" rating. Compensation at the "Y" rating may also be discontinued after the employee has received such compensation for three (3) complete years.

Demotion can be made for cause, except for demotions from probationary positions. Cause shall be provided to the employee in writing by the Department Director prior to

any action taking place. Demotion for disciplinary reasons may be appealed through the grievance procedure by the demoted employee. Such demoted employee shall not be eligible for promotion for a period of six months.

ARTICLE 27. DRUG TESTING

According to DOT Regulations and Resolution No. 98-07, employees will be issued a copy of the policy at hire.

ARTICLE 28. LAYOFFS AND DISPLACEMENT

A. Definition. Termination of employment or separation from a position because of lack of funds or lack of work.

B. Process & Notice.

Workers subject to a reduction in force shall be given at least forty-five (45) working days written notice prior to the effective date of the layoff. Such written notice shall include notification of any displacement right, appeal right or right to a hearing, and shall clearly inform the employee of any time or other limits upon the exercise of such rights. The Union shall receive concurrent notice including a designation of classes affected, the number of positions in the affected classes and an abstract of the employees in the classes affected by the layoff at least forty-five (45) working days prior to the effective date thereof. The Union shall be granted a timely opportunity to meet and consult with the City to discuss proposed alternatives to a reduction in force. Employees subject to layoff shall be given reasonable administrative leave as may be required to seek employment.

Permanent full-time employees and permanent part-time employees shall be considered separately when the order of layoff reaches Sections C and D below. Nothing herein is intended to require a preference for or against either full-time or part-time permanent employees in the order of layoff.

Seniority shall be used to determine the order of layoff pursuant to the following procedures: The order of layoff shall be as follows:

1. Temporary workers in inverse order of seniority (least first);
2. Initial Probationary employees in inverse order of seniority; and
3. Permanent employees in inverse order of seniority.

"Seniority" for the purposes of this Article shall be defined as the length of service as a permanent full-time employee with the City. When determining seniority for permanent full-time positions within a classification subject to layoff, only permanent full-time service shall be considered.

C. Displacement. Permanent full-time employees subject to layoff shall have the right to displace an employee in the same classification in any Department of the City or in a different class within the City with the same or lower salary range provided, however, that:

1. The employee subject to layoff has greater seniority than the employee being displaced and was rated at a minimum of competent/satisfactory in his/her latest evaluation.

2. If the displacement is to a different class, it must be a class in the same occupational series as determined by the City with the concurrence of the Union OR, to a class previously held by the employee as a permanent full-time employee of the City.

3. An employee must provide the City Administrator written notification of his/her intent to exercise the displacement option not later than 10 working days following receipt of the notice of layoff. Failure to provide such timely notification shall be deemed a waiver of the displacement option

D. Re-hire Lists. Laid off employees are named to a re-hire list. If a position in the laid-off employee's classification, or a similar position in a classification for which the City determines the former employee is suited, becomes available within twenty-four (24) months of layoff, such former employee(s) shall be offered the position in the inverse order of layoff. If a job in a lower paid classification becomes available within twenty-four (24) months, the City shall review the previously laid-off employees' qualifications. If a laid-off former employee is qualified in the judgment of the City, he/she may fill the slot(s) until his/her former position becomes available, if ever. Employees hired off a re-hire list shall retain seniority, minus the number of months on actual layoff.

ARTICLE 29. RESIGNATION

An employee wishing to leave City employment in good standing may at their option file with the immediate supervisor a written resignation stating the effective date of his/her resignation at least ten (10) days before leaving the service. The resignation shall be forwarded by the Department Head with other pertinent information concerning the employee's service performance. An employee who files a resignation at least ten (10) working days before leaving the service may request a letter of reference from a City supervisor.

ARTICLE 30. OUTSIDE EMPLOYMENT

A full-time, permanent employee of the City of Guadalupe may not accept significant outside employment without written notice to the employee's supervisor. A copy of the written notice shall be filed in the employee's personnel file.

The following shall apply in all cases: (1) The employee must waive the City's Workers' Compensation in case of injury sustained while on duty during outside employment. (2) Should a conflict of work schedule arise, the employee's City job must prevail.

An employee with outside employment shall strive to maintain quality performance standards in his or her the City position. Should the employee's performance fall below Satisfactory as indicated in the performance review process, the employee shall be subject to disciplinary procedures as outlined in Article 6 of this Memorandum of Understanding.

ARTICLE 31. POSITION VACANCIES

A. General provisions. Selection procedure and job description information will be attached or incorporated into a job-posting notice, which will be announced in at least one newspaper of general circulation in the City. Techniques used in the examination process shall be impartial, of a practical nature, and shall relate to those subjects which are pertinent to the duties and responsibilities of the position. Any tests used shall be reasonably predictive of success in the classification; and tests may not be biased with respect to race, gender, religion, creed, political affiliation, sexual orientation, color, national origin, ancestry, or age.

B. Selection procedures.

1. Application

Both inside and outside candidates will submit applications on forms specified by the Human Resources Director, after an opening has been announced (excepting temporary or emergency employment situations). The time for filing applications will be included in the initial posting, and may be extended or re-opened as determined by the Human Resources Director provided such notice is also posted.

2. Screening

Applications will be screened by the employing Department to ascertain whether candidates meet minimum requirements as outlined in the job description for the classification as adopted by the City Council. Applicants screened out at this level will receive a written response explaining such action.

3. Performance Testing

Performance tests, such as typing, machinery or vehicle operation, skills, demonstration, physical agility, etc., will be qualifying. Pass/fail points will be announced in advance for qualifying tests.

4. Written Tests

Written achievement or aptitude tests will be qualifying. Pass/fail points will be announced in advance for qualifying tests.

5. interviews/Appraisals

Interviews may be conducted individually or by interview boards and will be qualifying. Interview boards shall be composed of qualified and unbiased people. If individual interviews or an interview board is used, a majority of the individuals or board members must recommend a candidate in order for the candidate to qualify for appointment.

6. Appointment

Candidates who successfully complete all phases of the selection procedure will be recommended to the Department Director and/or City Administrator. The Department Director and/or City Administrator will make appointments from among those recommended candidates who are most qualified as determined by objective review of selection procedure results and background materials.

C. Unfilled Positions. Should the City determine that a vacancy will not be filled, such determination shall be made within 120 working days of the date upon which the worker vacated the position. Upon said determination the City will notify the workers in the affected Department and the Union.

ARTICLE 32. UNIT ASSIGNMENTS

Any new permanent full-time job classification which does not fall under the City's management, supervisory, or confidential criteria or which is not represented by the Guadalupe Police Officers' Association shall be represented by SEIU in the General Unit. If, however, any new permanent full-time classification falls under the City's confidential or supervisory criteria, then that classification shall be represented by SEIU in the Confidential and Supervisors Unit.

ARTICLE 33. FURLOUGHS

Not applicable.

ARTICLE 34. PART-TIME EMPLOYEES

Part-time employees in represented classifications shall receive pro-rated benefits based on their percentage of FTE status.

ARTICLE 35. MAINTENANCE OF BENEFITS AND TERMS AND CONDITIONS

All benefits, terms and conditions of employment enjoyed by unit employees as of the signing date of this Memorandum of Understanding, and any side letter agreements reached after that date, shall remain in full force and effect unless modified by a subsequent Memorandum of Understanding or by mutual agreement, in writing, of the parties.

ARTICLE 36. MOU IMPLEMENTATION

Both parties agree that the terms of this Memorandum of Understanding supersede provisions of all other practices, Memorandum of Understandings, resolutions, and rules of the City that conflict with provisions of this Memorandum of Understanding.

ARTICLE 37. OBLIGATION TO MEET AND WAIVER CLAUSE

Except as otherwise expressly provided in this Agreement or, where the parties mutually agree to meet and confer on a matter, the City and the Union expressly waive

and relinquish the right, and each agrees that the other shall not be obligated to meet and confer with respect to any subject or matter, including mandatory subjects of negotiation, whether or not referred to in this Memorandum of Understanding.

ARTICLE 38. SAVINGS CLAUSE

Should any provision of this Memorandum of Understanding be held inoperative, void, or invalid by a Court of competent jurisdiction, the remaining provisions of this MOU shall not be affected thereby, and the parties shall meet and confer for the sole purpose of arriving- at a mutually satisfactory replacement of such provision.

SEIU, Local 620,

City of Guadalupe

Sam Ramirez, Chief Negotiator

John Lizalde, Mayor

Bargaining Team Member

Bargaining Team Member

Bargaining Team Member

Bargaining Team Member

Exhibit A -- Wage Ranges

2016/17 SEIU Wage Ranges -- Before Range Shift (For Illustration only)
5% COLA = 1% regular COLA + 4% special COLA tied to EE PERS Change

Position	Old A	Old B	Old C	Old D	Old E	Old L1	Old L2
Parks & Bldg. Maint. Worker Street Worker	15.875	16.669	17.502	18.377	19.296	20.261	21.274
Community Services Tech. II	16.671	17.505	18.380	19.299	20.264	21.277	22.341
WWTP Operator	18.401	19.321	20.287	21.301	22.367	23.485	24.659
Water Dept. Supervisor	20.344	21.361	22.429	23.551	24.728	25.965	27.263
Administrative Assistant Account Clerk, Permit Tech	21.400	22.470	23.594	24.773	26.012	27.312	28.678
Business Manager	27.172	28.531	29.957	31.455	33.028	34.679	36.413
WWTP Supervisor Public Works Supervisor	27.949	29.346	30.814	32.354	33.972	35.671	37.454

2016/17 SEIU Wage Ranges -- After Range Shift (Effective 07/02/16)

Position	New A	New B	New C	New D	New E	New L1	New L2
Parks & Bldg. Maint. Worker Street Worker	16.669	17.502	18.377	19.296	20.261	21.274	22.338
Community Services Tech. II	17.505	18.380	19.299	20.264	21.277	22.341	23.458
WWTP Operator	19.321	20.287	21.301	22.367	23.485	24.659	25.892
Water Dept. Supervisor	21.361	22.429	23.551	24.728	25.965	27.263	28.626
Administrative Assistant Account Clerk, Permit Tech	22.470	23.594	24.773	26.012	27.312	28.678	30.112
Business Manager	28.531	29.957	31.455	33.028	34.679	36.413	38.234
WWTP Supervisor Public Works Supervisor	29.346	30.814	32.354	33.972	35.671	37.454	39.327

2017/18 SEIU Wage Ranges -- 2% COLA (Effective 07/01/17)

Position	New A	New B	New C	New D	New E	New L1	New L2
Parks & Bldg. Maint. Worker Street Worker	17.002	17.852	18.745	19.682	20.666	21.699	22.784
Community Services Tech. II	17.855	18.748	19.685	20.669	21.703	22.788	23.927
WWTP Operator	19.707	20.692	21.727	22.813	23.954	25.152	26.409
Water Dept. Supervisor	21.788	22.877	24.021	25.222	26.483	27.808	29.198
Administrative Assistant Account Clerk, Permit Tech	22.919	24.065	25.268	26.532	27.858	29.251	30.714
Business Manager	29.101	30.556	32.084	33.688	35.372	37.141	38.998
WWTP Supervisor Public Works Supervisor	29.933	31.430	33.001	34.651	36.384	38.203	40.113

EXHIBIT B – IMPACT OF RANGE SHIFT ON CURRENT SEIU EMPLOYEES

(Range Shift takes effect on 07/02/16)

NAME	JOB TITLE	OLD STEP	NEW STEP	DATE ACHIEVED OLD STEP	NEXT STEP	
					DATE AFTER RANGE SHIFT	RANGE SHIFT
Britt, Esther	Account Clerk`	L2	L1	07/01/07	07/01/17 = L2	
Meraz, Josue	Street Worker	L1	E	01/22/15	01/22/17 = L1*	
Merino-Escobar, Juana	Admin. Asst.	L2	L1	12/06/13	12/06/17 = L2	
Ostos, Carlos	WWTP Operator	L2	L1	07/01/08	07/01/17 = L2	
Pena, Michael	Pub. Wks. Supv.	L2	L1	08/02/09	08/02/17 = L2	
Pereyra-Leon, Angie	Business Mgr.	L2	L1	12/07/11	12/07/17 = L2	
Rivas, Isaias	Account Clerk	C	B	01/21/16	01/21/17 = C	
Sarellano, Steve	Street Worker	L1	E	02/19/15	02/19/17 = L1*	
Saucedo, Alice	FF/Permit Tech	L1	E	09/17/14	09/17/16 = L1*	
Vasquez, Charlie	WWTP Super.	E	D	05/31/14	05/31/17 = E**	
Vidales, Jaime	Water Dept. Super.	L2	L1	11/10/15	11/10/18 = L2***	

* No penalty in shifting from L1 to E for these employees. (E to L1 is usually 3 years, while L1 to L2 is 2 years.)

** No advantage in shifting from E to D for this employee. (E to L1 is 3 years, while D to E is usually 1 year.)

*** Shift to new L2 delayed one year for this employee to acknowledge short time in old L2.

After the step increases take place which are shown in the “Next Step Date After Range Shift” column above, the regular step increase rules in MOU Section 8.2 Advancement in Salary apply.

Exhibit C -- Medical Insurance

SEIU Members

CY 2016

Total	EE only	EE + 1	EE + 2
Blue Shield Access+	\$654.87	\$1,309.74	\$1,702.66
Blue Shield Net Value	\$666.35	\$1,332.70	\$1,732.51
PERS Choice	\$683.71	\$1,367.42	\$1,777.65
PERS Select	\$625.20	\$1,250.40	\$1,625.52

Employee Cost	EE only	EE + 1	EE + 2
Blue Shield Access+	\$0.00	\$394.67	\$663.06
Blue Shield Net Value	\$0.00	\$417.63	\$692.91
PERS Choice	\$0.00	\$452.35	\$738.05
PERS Select	\$0.00	\$335.33	\$585.92

Employer Cost	EE only	EE + 1	EE + 2
Blue Shield Access+	\$654.87	\$915.07	\$1,039.60
Blue Shield Net Value	\$666.35	\$915.07	\$1,039.60
PERS Choice	\$683.71	\$915.07	\$1,039.60
PERS Select	\$625.20	\$915.07	\$1,039.60

REPORT TO CITY COUNCIL
Council Agenda of 07/12/2016



Andrew Carter, City Administrator

SUBJECT Pay and benefit changes for Unrepresented employees

RECOMMENDATION Adopt Resolution No. 2016-39 implementing pay and benefit changes for designated Unrepresented employees.

DISCUSSION

When changes are made to SEIU employee pay and benefits, it is the City's practice to make similar changes to the pay and benefits of the following three Unrepresented employees – the Finance Director, the Human Resources Coordinator, and the Parks and Recreation Coordinator. The Finance Director is a full-time employee. The Human Resources Coordinator and the Parks and Recreation Coordinator are half-time positions.

Resolution 2016-40 does the following:

- 1) Changes to take place on 07/02/16:
 - a. Increases the employee PERS contribution from 0% to 4% for the three “classic” employees occupying the Finance Director, Human Resources Coordinator, and Parks and Recreation Coordinator positions. This is the same change that will take place for SEIU employees.
 - b. Provides a 5% Cost of Living Adjustment increase to the pay rates for the three positions. The net impact of a) and b) is an effective pay increase of 1%. This is the same change that will take place for SEIU employees.
 - c. Increases the pay range steps for the Human Resources Coordinator position by 5%, but has the employee occupying this position shift down one range step. The immediate impact of this range shift is no additional increase in pay for the Human Resources Coordinator. The future impact is to allow an additional step-in-grade for the Human Resources Coordinator during her lifetime of service to the City. This is the same change that will take place for SEIU employees.

A range shift is proposed for the unrepresented Human Resources Coordinator so as to retain comparability to the SEIU-represented Business Manager position.

<u>As of 07/02/16</u>	<u>Low End of Range</u>	<u>High End of Range</u>
Business Manager	28.531/hour	38.234/hour
Human Resources Coordinator	28.589/hour	38.313/hour

No range shift adjustment is proposed for the Finance Director because the point of comparison for this position is the salary for similar positions in neighboring cities.

City	Position Title	Min	Max	Steps	
Santa Maria	Admin Serv. Dir. (#1)	\$140,758	\$171,092	5	
Lompoc	Fin. Serv. Dir. (#1)	\$123,144	\$166,608	Multi.	
Pismo Beach	Admin Serv. Dir. (#1)	\$122,723	\$149,171	5	
Arroyo Grande	Admin Serv. Director	\$119,071	\$144,775	Multi.	
Grover Beach	Admin Serv. Director	\$110,376	\$141,540	Multi.	
Solvang	Admin Serv. Director	\$96,236	\$120,337	5	
Santa Maria	Acct. Manager (#2)	\$95,951	\$116,630	5	
Lompoc	Fin. Serv. Mgr. (#2)	\$95,768	\$116,406	5	<u>Pay on 07/02/06</u>
Guadalupe	Finance Director	\$85,680	\$114,819	7	\$99,186
Buellton	Finance Director	\$92,147	\$109,901	5	
Pismo Beach	Finance Manager (#2)	\$89,026	\$108,212	5	

No range shift adjustment is proposed for the Parks and Recreation Coordinator because there is no set range for this position, simply a fixed rate of pay subject to change by Council over time.

2) Changes to take place on 07/01/17:

- a. Provides a 2% Cost of Living Adjustment increase. This is the same change that will take place for SEIU employees.

FISCAL IMPACT

The 2016/17 impact of the changes above is a 5.5% increase in pay and benefits for the three Unrepresented positions. This is the same 2016/17 percentage impact which results from the new SEIU MOU. This impact is already incorporated into the 2016/17 City budget approved by Council on 06/14/16.

ATTACHMENTS

Resolution No. 2016-39

Resolution 2016-39, Exhibit A

Effective 07/02/2016

Finance Director	A	B	C	D	E	L1	L2
New Range	41,192	43,252	45,415	47,685	50,070	52,573	55,202
(at full-time)	3,295.38	3,460.15	3,633.16	3,814.82	4,005.56	4,205.84	4,416.13
(at full-time)	85,680.00	89,964.00	94,462.20	99,185.31	104,144.58	109,351.80	114,819.39

Human Resources Coordinator	A	B	C	D	E	L1	L2
New Range	28,589	30,019	31,520	33,096	34,751	36,488	38,313
(at 1/2-time)	1,143.58	1,200.76	1,260.79	1,323.83	1,390.02	1,459.53	1,532.50
(at 1/2-time)	29,733.00	31,219.65	32,780.63	34,419.66	36,140.65	37,947.68	39,845.06

Parks and Recreation Coordinator

Hourly Rate	12,075
Biweekly (at 1/2 time)	483.00
Annually (at 1/2 time)	12,558.00

Effective 07/02/2017

Finance Director	A	B	C	D	E	L1	L2
New Range	42,016	44,117	46,323	48,639	51,071	53,625	56,306
(at full-time)	3,361.31	3,529.37	3,705.84	3,891.13	4,085.69	4,289.98	4,504.47
(at full-time)	87,394.00	91,763.70	96,351.89	101,169.48	106,227.95	111,539.35	117,116.32

Human Resources Coordinator	A	B	C	D	E	L1	L2
New Range	29,162	30,620	32,151	33,758	35,446	37,218	39,079
(at 1/2-time)	1,166.46	1,224.78	1,286.02	1,350.33	1,417.84	1,488.73	1,563.17
(at 1/2-time)	30,328.00	31,844.40	33,436.62	35,108.45	36,863.87	38,707.07	40,642.42

Parks and Recreation Coordinator

Hourly Rate	12,316
Biweekly (at 1/2 time)	492.65
Annually (at 1/2 time)	12,809.00

REPORT TO CITY COUNCIL
Council Agenda of 07/12/16



Andrew Carter, City Administrator

SUBJECT Update Employer Paid Member Contribution information provided to CalPERS

RECOMMENDATION Adopt Resolution No. 2016-40 informing CalPERS of changes to Employer Paid Member Contributions for “classic” PERS employees.

DISCUSSION

Assuming the new SEIU Memorandum of Understanding is approved tonight and the proposed changes to Unrepresented employee pay and benefits are approved tonight, all classic PERS Miscellaneous Employees will begin paying 4% of the nominal 7% employee PERS contribution effective with the payroll beginning 07/02/16. All classic PERS Public Safety Employees are already paying 4% of their nominal 7% employee PERS contribution.

CalPERS requires the City to formally adopt a resolution incorporating this change. The attached resolution does that.

ATTACHMENTS

Resolution No. 2016-40

RESOLUTION NO. 2016-40

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE FOR PAYING AND REPORTING THE VALUE OF EMPLOYER PAID MEMBER CONTRIBUTIONS

WHEREAS, the governing body of the City of Guadalupe has the authority to implement Government Code Section 20636(c) (4) pursuant to Section 20691;

WHEREAS, the governing body of the City of Guadalupe has a written labor policy or agreement which specifically provides for the normal member contributions to be paid by the employer, and reported as additional compensation;

WHEREAS, one of the steps in the procedures to implement Section 20691 is the adoption by the governing body of the City of Guadalupe of a Resolution to commence paying and reporting the value of said Employer Paid Member Contributions (EPMC);

WHEREAS, the governing body of the City of Guadalupe has identified the following conditions for the purpose of its election to pay EPMC;

- **This benefit shall consist of paying three percent of the normal contributions as EPMC for represented and unrepresented classic Miscellaneous Employees and three percent of the normal contributions as EPMC for classic Public Safety Employees, and reporting the same percent (value) of compensation earnable {excluding Government Code Section 20636(c)(4)} as additional compensation.***
- **The effective date of this Resolution shall be July 12, 2016.**

NOW, THEREFORE, BE IT RESOLVED:

SECTION 1. The governing body of the City of Guadalupe elects to pay and report the value of EPMC, as set forth above.

SECTION 2. This Resolution shall become effective immediately upon its adoption.

SECTION 3. The City Administrator is directed to file with the Board of Administration of the Public Employees' Retirement system a verified copy of this Resolution, and to perform on behalf of the City all functions required of it under the regulations of the Board of Administration.

PASSED AND ADOPTED at a regular meeting on the 12th day of July, 2016 by the following vote:

MOTION:

AYES:
NOES:
ABSENT:
ABSTAIN:

I, Andrew Carter, Deputy City Clerk of the City of Guadalupe, **DO HEREBY CERTIFY** that the foregoing Resolution, being **Resolution No. 2016-40**, has been duly signed by the Mayor and attested by the Deputy City Clerk, all at a regular meeting of the City Council, held April 12, 2016, and that same was approved and adopted.

ATTEST:

Andrew Carter
Deputy City Clerk

John Lizalde
Mayor

APPROVED AS TO FORM:

DAVID M. FLEISHMAN, City Attorney

* Note: Payment of EPMC and reporting the value of EPMC on compensation earnable is on pay rate and special compensation except special compensation delineated in Government Code Section 20636(c)(4) which is the monetary value of EPMC on compensation earnable.

REPORT TO CITY COUNCIL
Council Agenda of 07/12/16

ANC

Andrew Carter, City Administrator

SUBJECT Purchase of Utility Truck with Crane
for the Wastewater Department

RECOMMENDATION Adopt Resolution No. 2016-43 authorizing the purchase of a utility
truck with crane for the Wastewater Department.

DISCUSSION

The approved 2016/17 budget for the Wastewater Department includes funds to purchase a utility truck with crane via 5-year financing to replace the current utility truck with crane the City owns. The current truck with crane is 21 years old.

Originally, the plan was to purchase the utility truck with crane in 2015/16. Funds were set aside in the 2015/16 budget to do so. Staff did not follow through in making the purchase due to problems encountered in purchasing the four other trucks (three utility trucks plus one flatbed truck) authorized in the 2015/16 budget. Those trucks were purchased from Downtown Ford in Sacramento as a “piggyback” purchase under the California Multiple Award Schedule (CMAS) administered by the California Department of General Services and available to all state agencies and local municipalities.

The purchase order for those four trucks was issued in early November 2015 with delivery promised by the end of January 2016. Three of the four trucks didn’t arrive until April. The fourth didn’t arrive until June. Needless to say, the City’s experience with Downtown Ford was less than satisfactory and staff did not want to reward that dealer with another order.

In addition, the truck needed by the Wastewater Department is highly specialized given the crane attached to it. It is not an “off the lot” item, but rather a special order. The primary use of the crane is to lift motors in and out of the City’s wastewater lift stations. The truck and crane is also used by wastewater, water, and public works to lift other supplies and equipment. That includes regular off-road work in the wastewater spray field on Pasquini farm property in the Santa Maria River basin. Given the off-road work on the farm property often in the mud caused by rainy weather, a 4x4 vehicle is needed. Given the weight of the rear utility box and crane, a Ford 350 is needed. The City’s current utility truck with crane is also a 4x4 Ford 350.

Not wanting to use Downtown Ford in Sacramento, the authorized CMAS dealer, City staff sought bids from Ford Motor dealerships in San Luis Obispo, Arroyo Grande, Santa Maria, and Buellton. Despite repeated follow-up, only Santa Maria Ford responded with a quote.

The Santa Maria Ford quote (attached) comes to \$67,095 with tax. The quote is as follows:

Cost of truck	\$38,850
Cost of rear utility box and crane	\$29,075
<u>Discounts</u>	<u>(\$5,800)</u>
Price before tax	\$62,125
<u>Tax</u>	<u>\$4,970</u>
Total Cost	\$67,095

We are still awaiting final financing costs from Ford Motor Credit. Assuming the same 4.7% rate with quarterly payments over five years for the four trucks received in April and June, each quarterly payment for the utility truck with crane would be \$3,784. Thus \$15,136 per year for five years. This amount was included in the approved 2016/17 budget for the Wastewater Department.

ATTACHMENTS

Quote for utility truck with crane
Resolution No. 2016-43

From: Kurt Rodriguez [mailto:kurt@ci.guadalupe.ca.us]
Sent: Thursday, July 7, 2016 1:41 PM
To: Mike Pena <MPena@ci.guadalupe.ca.us>
Subject: FW: revised quote

Hello Mike, here is the quote from April and the pricing is still good. I now have this truck in stock awaiting a green light and we can send this chassis to Scelzi in Fresno for Build. This quote is good for as long as I have this truck in stock, please let me know at your earliest convenience if you will need this chassis.

Thanks,
Kurt Rodriguez
Commercial Fleet Sales Manager
Santa Maria Ford
(805)868-0375 Direct

Scelzi
Revised GAS (Same Body Specs) 4x4

CNGP530 VEHICLE ORDER CONFIRMATION 04/15/16 13:40:18
 ==> 2016 F-SERIES SD Dealer: F71452
 Page: 1 of 2
 Order No: K415 Priority: 10 Order Type: 1 Price Level: 650
 Ord Code: 640A Cust/Flt Name: GUADALUPE PO Number:
 RETAIL DLR INV RETAIL DLR INV
 F3H F350 4X4 CHAS/C \$37165 \$35121.00 LESS TPMS
 141" WHEELBASE 14000# GVWR PKG
 Z1 OXFORD WHITE 213* ELECTRONIC SOF 185 *171.00
 A VNYL 40/20/40 425 50 STATE EMISS NC NC
 S STEEL JOB #1 BUILD
 640A PREF EQUIP PKG 52B* BRAKE CONTROLLER 270 *249.00
 .XL TRIM 62D STRG WHL CNTLS 70 65.00
 572 .AIR CONDITIONER NC NC 65Z AFT AXLE TANK NC NC
 996 6.2L EFI V8 ENG NC NC
 44P 6-SPD AUTOMATIC NC NC TOTAL BASE AND OPTIONS 41020 38850.00
 TBK .LT245 BSW AS 17 NC NC TOTAL 41020 38850.00
 X4L 4.30 LTD SLIP 350 323.00 *THIS IS NOT AN INVOICE*
 * 90L PWR EQUIP GROUP 895 824.00 + * MORE ORDER INFO NEXT PAGE *
 TELE TT MIR-PWR
 17F X-RECOR PKG NC NC F8=Next
 F1= F2=Return to Order F3/F12=Veh Ord Menu

CNGP530 VEHICLE ORDER CONFIRMATION 04/15/16 13:40:38
 ==> 2016 F-SERIES SD Dealer: F71452
 Page: 2 of 2
 Order No: K415 Priority: 10 Order Type: 1 Price Level: 650
 Ord Code: 640A Cust/Flt Name: GUADALUPE PO Number:
 RETAIL DLR INV RETAIL DLR INV
 * 91M AUX AUDIO INPUT
 * 96V SYNC SYSTEM 295 *272.00
 XL VALUE PKG 595 *548.00
 .CRUISE CONTROL
 .AMFM/CD/CLK
 FUEL CHARGE 82.00
 DEST AND DELIV 1195 1195.00
 TOTAL BASE AND OPTIONS 41020 38850.00
 TOTAL 41020 38850.00
 THIS IS NOT AN INVOICE

City of Guadalupe pnc

\$38,850.00 Truck
\$29,075.00 Body

67,925
-5000

\$62,925.00
-800 Advertising credit

* \$62,125.00 + TAX EST
4970 EST TAX

Est Total \$67,095.00
4/15/2016



Scelzi Enterprises, Inc.
Custom Truck Body Manufacturing

Annadale Office, 2316 E. Annadale Fresno, CA 93706
Phone: 559-237-5541 Fax: 559-237-5554 Toll Free: (800) 858-2883

WORK ORDER / ESTIMATE

115357

Page 1 of 2

Customer: SANTA MARIA FORD MITSUBISHI
Address: CITY OF GUADALUPE
1035 E. BATTLES RD
SANTA MARIA, CA 93456

Date: 04/14/16
Phone: (805) 925-2445 FAX: (805) 922-0070
Contact: KURT RODRIGUEZ
Terms: Net 10

Make	Year	Model	Vehicle Info	Type	VIN #
	2016	CUSTTRUCK	FORD F-450 2WD, REG CAB, DRW, DIESEL, WHITE, 60"CA	Customer	

Quantity	Part No / Description	Price
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**PAINT BODY WHITE
REAR MOUNTED FUEL TANK
DEF TANK SET-UP WITH HOSES AND BEZEL**

1 EA	SB-CUSTOM SERVICE BODY CUSTOM: SBD 108-94-49-38-VO-VO-V 1EA - CRANE REINFORCE PASSENGER SIDE REAR COMPARTMENT FOR A 4,000LB CRANE 1EA - AUTO CRANE 4004EH HW "HARD WIRED" CRANE POWER EXTENSION 10' TO 16' WITH MANUAL EXTENSION TO 20', MOUNT PASSENGER SIDE REAR, PART #404240020 1EA - 24" REAR WORK DECK WITH ACCESS DOORS SET-UP FOR TYPE "D" MANUAL OUTRIGGERS, ADD A V-GROOVE 1EA - #190510 "D" STYLE MANUAL OUTRIGGERS 1EA - BOOM REST PASSENGER SIDE 1EA - SPRING PACKAGE TO BRING TRUCK TO LEVEL 1EA - AUXILIARY BATTERY 12 VOLT DEEP CYCLE SET-UP FOR ELECTRIC CRANE - INCLUDES BATTERY BOX AND SEPARATOR 1EA - INSTALL ON CRANE, A HORN, HORN BUTTON, ALL WARNING STICKERS AND A 5LB ABC FIRE EXTINGUISHER 1EA - CLASS 5 RECEIVER HITCH 1EA - 7 PRONG FLAT RV PLUG #12707	\$29,047.00/EA
1 EA	WEIGHT CERTIFICATE WEIGHT CERTIFICATE OF COMPLETED UNIT	\$28.00/EA
1 EA	TRANSPORTATION ONE WAY TO SANTA MARIA FORD IN SANTA MARIA, CA	\$0.00/EA

THIS WORK AUTHORIZED BY: _____ DATE: _____

Total: \$29,075.00

Payment in full on completion of job if credit arrangements have not been made in advance.

The above quotation is submitted according to specifications submitted by customer. Any alterations or changes increasing production costs will be charged for accordingly.

ESTIMATE PREPARED BY: Parsons, Julie

SALESMAN: GLENN CARPENTER

RESOLUTION NO. 2016-43

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE
TO PURCHASE A UTILITY TRUCK WITH CRANE
FOR THE WASTEWATER DEPARTMENT**

WHEREAS, the Wastewater Department needs a utility truck with crane to complete work regularly done by the department, including lifting machinery from the City's wastewater lift stations and off-road operations in the spray field on the Pasquini farm; and

WHEREAS, the current utility truck with crane used by the Wastewater Department is 21 years old and needs to be replaced; and

WHEREAS, the utility truck with crane will be available for use by other City departments, including Public Works and Water, to do other lifting of equipment and supplies;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Guadalupe as follows:

SECTION 1. City staff is authorized to purchase a Ford 350 4x4 utility truck with crane from Santa Maria Ford for the purchase price with tax of \$67,095.

SECTION 2. City staff is also authorized to enter into a contract with Ford Motor Credit or another appropriate company with better interest rates to finance this purchase.

PASSED AND ADOPTED at a regular meeting on the 12th day of July 2016 by the following vote:

Motion:

AYES:

NOES:

ABSENT:

ABSTAIN:

I, **Andrew Carter**, Deputy City Clerk of the City of Guadalupe, **DO HEREBY CERTIFY** that the foregoing Resolution, being **Resolution No. 2016-43**, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held July 12, 2016, and that same was approved and adopted.

ATTEST:

Andrew Carter
Deputy City Clerk

John Lizalde
Mayor