



**MAYOR:** JOHN LIZALDE  
**MAYOR PRO TEM:** ARISTON JULIAN  
**COUNCIL MEMBER:** GINA RUBALCABA  
**COUNCIL MEMBER:** JERRY BEATTY  
**COUNCIL MEMBER:** VIRGINIA PONCE

**CITY ADMINISTRATOR:** ANDREW CARTER  
**CITY ATTORNEY:** DAVID FLEISHMAN  
**CITY CLERK:** JOICE EARLEEN RAGUZ  
**CITY TREASURER:** PETRONA AMIDO

## **AGENDA**

### **GUADALUPE CITY COUNCIL**

**Regular Meeting**  
**Tuesday, December 22, 2015**

**CLOSED SESSION 5:30 P.M.**  
**REGULAR SESSION 6:00 P.M.**

**City Hall, Council Chambers**  
**918 Obispo Street, Guadalupe, California 93434**

*In compliance with the Americans with Disabilities Act, if you need special assistance to participate in a City meeting or other services offered by this City, please contact the City Clerk's office, (805) 356-3891. Notification of at least 72 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.*

*If you wish to speak concerning any item on the agenda, please complete the Request to Speak form that is provided at the rear of the Council Chambers prior to the completion of the staff report and hand the form to the City Clerk. **Note:** Staff Reports for this agenda, as well as any materials related to items on this agenda submitted after distribution of the agenda packet, are available for inspection at the office of the City Administrator, City Hall, 918 Obispo Street, Guadalupe, California during regular business hours, 8:00 a.m. to 4:30 p.m., Monday through Friday; telephone (805) 356-3891.*

1. **MOMENT OF SILENCE.**
2. **PLEDGE OF ALLEGIANCE.**
3. **ROLL CALL.** Council Members Jerry Beatty, Virginia Ponce, Gina Rubalcaba, Ariston Julian and Mayor John Lizalde.
4. **CLOSED SESSION.**
  - a. **CONFERENCE WITH LABOR NEGOTIATOR:**  
Government Code Section 54957.6  
City Negotiator: City Attorney & City Administrator  
Employee Organizations: International Association of Firefighters (IAFF) Local 4403

### **CLOSED SESSION ANNOUNCEMENT.**

5. **COMMUNITY PARTICIPATION FORUM.**

*Each person will be limited to a discussion of 3 minutes or as directed by the Mayor. This time is reserved to accept comments from the public on Consent Agenda items, Closed Session items, or matters not otherwise scheduled on this agenda. Pursuant to provisions of the Brown Act, no action may be taken on these matters unless they are listed on the agenda, or unless certain emergency or special circumstances exist. City Council may direct Staff to investigate and/or schedule certain matters for consideration at a future City Council meeting.*

6. **SWEARING IN OF:                    PAID-CALL FIREFIGHTER– ISSAC GARCIA.**

7. **CONSENT CALENDAR.** The following items are presented for Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.

- a. Payment of Warrants for the period ending December 17, 2015 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Director.
- b. Minutes of the City Council Regular Meeting of November 24, 2015 to be ordered filed.
- c. Minutes of the City Council Regular Meeting of December 8, 2015 to be ordered filed.
- d. Monthly Reports from Department Heads:
  - i. Police Department report for the month of November 2015.
  - ii. Fire Department report for the month of November 2015.
  - iii. Building Department report for the month of November 2015.
  - iv. City Treasurer’s report for the month of November 2015.
  - v. Monthly Cash Balance Report.
  - vi. City Engineer’s report for the month of November 2015.
  - vii. Parks and Recreation Department Update.
- e. Second Reading of Ordinance No. 2015-439 amending the Guadalupe Municipal Code in regards to the allowable locations for adult oriented businesses and establishing performance standards.
- f. Illness and Injury Prevention Program.

8. **IAFF LOCAL 4403 LETTER AGREEMENT FOR THE TIME PERIOD 07/01/15 THROUGH 06/30/17.** That the City Council adopt Resolution No. 2015-60 approving a Letter Agreement with IAFF Local 4403 for the time period 07/01/15 through 06/30/17 and authorizing the Mayor to sign that Agreement.

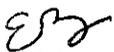
- a. Written Staff Report (Andrew Carter, City Administrator)
- b. City Council discussion and consideration.
- c. It is recommended that the City Council adopt Resolution No. 2015-60.

9. CITY MANAGER REPORT/ FUTURE AGENDA ITEMS.
10. ANNOUNCEMENTS / COUNCIL ACTIVITY REPORTS.
11. ADJOURNMENT.

*I hereby certify under penalty of perjury under the laws of the State of California that the foregoing Agenda was posted at the City Hall display case, the Water Department and the City Clerk's office not less than 72 hours prior to the meeting. Dated this 18<sup>th</sup> day of December 2015.*

By:   
Andrew Carter, City Administrator

**REPORT TO THE CITY COUNCIL**  
**Council Agenda of December 22, 2015**

  
\_\_\_\_\_  
Prepared by  
Esther Britt

  
\_\_\_\_\_  
Reviewed by  
Andrew Carter

  
\_\_\_\_\_  
Approved by  
Annette Munoz

**SUBJECT:** Payment of warrants for the period ending December 17, 2015 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Department staff.

**RECOMMENDATION:** That the City Council review and approve the listing of hand checks and warrants to be paid on December 23, 2015

**BACKGROUND:** Submittal of the listing of warrants issued by the City to vendors for the period and explanations for disbursement of these warrants. An exception, such as an emergency hand check may be required to be issued and paid prior to submittal of the warrant listing, however, this warrant will be identified as "Ratify" on the warrant listing.

141 SUBURBAN ROAD STE C-1 \*\*\* VENDOR.: ABA01 (ABALONE COAST ANALYTICAL, INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
15-7153	WATER SAMPLES	12-15	11/25/15 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WATER SAMPLES	12	4425 2150	1	70.00	70.00
( Wst.Wtr.Op.Fund Wastewater Profl Services )						
Invoice Extension ---->					70.00	

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
15-7242	WATER SAMPLES	12-15	12/02/15 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	WATER SAMPLES	12	4425 2150	1	140.00	140.00
( Wst.Wtr.Op.Fund Wastewater Profl Services )						
Invoice Extension ---->					140.00	
Vendor Total ----->					210.00	
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304 E. OAK STREET \*\*\* VENDOR.: ALL02 (ALL AMERICAN SCREEN PRINT INC,)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
12379	4 LADIES BLACK POLO SHIRTS- (NORMA)	12-15	12/11/15 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	4 LADIES BLACK POLO SHIRTS- (NORMA)	01	4200 0450	1	151.55	151.55
( General Fund Police Other Benefits )						
Invoice Extension ---->					151.55	
Vendor Total ----->					151.55	
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543-C W. BETTERAVIA ROAD \*\*\* VENDOR.: AME04 (AMERICAN INDUSTRIAL SUPPLY INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
0287819IN	ATLAS-FIT GLOVES	12-15	11/30/15 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	ATLAS-FIT GLOVES	12	4425 2150	1	136.86	136.86
( Wst.Wtr.Op.Fund Wastewater Profl Services )						
Invoice Extension ---->					136.86	

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
0287820IN	CALIBRATE MUTIPRO 4 GAS MONITOR	12-15	11/30/15 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	CALIBRATE MUTIPRO 4 GAS MONITOR	12	4425 1550	1	54.00	54.00
( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )						
Invoice Extension ---->					54.00	
Vendor Total ----->					190.86	
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AUS WEST LOCKBOX \*\*\* VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
121415	UNIFORM BALANCE FROM INVOICE 531026383	12-15	10/20/15 N N N	A-NET30 FROM INVOICE	2010	
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001	UNIFORM BALANCE FROM INVOICE 531026383	10	4420 2150	1	19.68	19.68
( Wtr. Oper. Fund Water Operating Profl Services )						
Invoice Extension ---->					19.68	

INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION			G/L ACCOUNT No
AUS WEST LOCKBOX P.O. BOX 101179		12-15	11/10/15	N	N	N	2010
531079986 SMALL BATH TOWELS				A-NET30 FROM INVOICE			
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount	
0001	SMALL BATH TOWELS	01	4200 1550	1	49.51	49.51	
( General Fund Police Op Supp/Expense )							
Invoice Extension ---->						49.51	
INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION			G/L ACCOUNT No
531132635 MATS,WET AND DUST MOPS		12-15	12/01/15	N	N	N	2010
531132635 MATS,WET AND DUST MOPS				A-NET30 FROM INVOICE			
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount	
0001	MATS,WET AND DUST MOPS	01	4300 2150	1	27.24	27.24	
( General Fund Parks & Rec Prof Services )							
Invoice Extension ---->						27.24	
INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION			G/L ACCOUNT No
531132636 UNIFORM		12-15	12/01/15	N	N	N	2010
531132636 UNIFORM				A-NET30 FROM INVOICE			
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount	
0001	UNIFORM	10	4420 2150	1	15.38	15.38	
( Wtr. Oper. Fund Water Operating Prof Services )							
0002	UNIFORM	01	4145 2150	1	.86	.86	
( General Fund Building Mtce Prof Services )							
0003	UNIFORM	01	4300 2150	1	.86	.86	
( General Fund Parks & Rec Prof Services )							
0004	UNIFORM	10	4420 2150	1	1.29	1.29	
( Wtr. Oper. Fund Water Operating Prof Services )							
0005	UNIFORM	71	4454 2150	1	1.29	1.29	
( MEASURE A MEASURE A Prof Services )							
Invoice Extension ---->						19.68	
INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION			G/L ACCOUNT No
531132638 UNIFORM		12-15	12/01/15	N	N	N	2010
531132638 UNIFORM				A-NET30 FROM INVOICE			
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount	
0001	UNIFORM	12	4425 2150	1	15.07	15.07	
( Wst.Wtr.Op.Fund Wastewater Prof Services )							
Invoice Extension ---->						15.07	
INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION			G/L ACCOUNT No
531132639 UNIFORM		12-15	12/01/15	N	N	N	2010
531132639 UNIFORM				A-NET30 FROM INVOICE			
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount	
0001	UNIFORM	71	4454 2150	1	6.86	6.86	
( MEASURE A MEASURE A Prof Services )							
Invoice Extension ---->						6.86	
INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION			G/L ACCOUNT No
531150062 SMALL BATH TOWELS		12-15	12/08/15	N	N	N	2010
531150062 SMALL BATH TOWELS				A-NET30 FROM INVOICE			
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount	
0001	SMALL BATH TOWELS	01	4200 1550	1	49.51	49.51	
( General Fund Police Op Supp/Expense )							
Invoice Extension ---->						49.51	
INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION			G/L ACCOUNT No
531150066 MATS,WET AND DUST MOPS		12-15	12/08/15	N	N	N	2010
531150066 MATS,WET AND DUST MOPS				A-NET30 FROM INVOICE			
Line	Description	G/L Account No		Unit(s)	Unit Cost	Amount	
0001	MATS,WET AND DUST MOPS	01	4145 2150	1	27.24	27.24	
( General Fund Building Mtce Prof Services )							
Invoice Extension ---->						27.24	
INVOICE-TYPE DESCRIPTION		PERIOD	DATE	TERM-DESCRIPTION			G/L ACCOUNT No
531150067 UNIFORM		12-15	12/05/15	N	N	N	2010
531150067 UNIFORM				A-NET30 FROM INVOICE			

AUS WEST LOCKBOX \*\*\* VENDOR.: ARA01 (ARAMARK UNIFORM SERVICES)

P.O. BOX 101179  
 INVOICE-TYPE DESCRIPTION

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	Unit(s)	Unit Cost	Amount
0001	UNIFORM	10	4420 2150	( Wtr. Oper. Fund Water Operating Profl Services )		1	9.90	9.90
0002	UNIFORM	10	4420 2150	( Wtr. Oper. Fund Water Operating Profl Services )		1	1.40	1.40
0003	UNIFORM	01	4145 2150	( General Fund Building Mtce Profl Services )		1	.93	.93
0004	UNIFORM	01	4300 2150	( General Fund Parks & Rec Profl Services )		1	.93	.93
0005	UNIFORM	71	4454 2150	( MEASURE A MEASURE A Profl Services )		1	1.40	1.40
Invoice Extension ---->								14.56

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	Unit(s)	Unit Cost	Amount
531150069	TOWELS, UNIFORM	12-15	12/08/15 N N N	A-NET30 FROM INVOICE	2010			
0001	TOWELS, UNIFORM	12	4425 2150	( Wst.Wtr.Op.Fund Wastewater Profl Services )		1	17.20	17.20
Invoice Extension ---->								17.20

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	Unit(s)	Unit Cost	Amount
531150070	UNIFORM	12-15	12/08/15 N N N	A-NET30 FROM INVOICE	2010			
0001	UNIFORM	71	4454 2150	( MEASURE A MEASURE A Profl Services )		1	2.28	2.28
0002	UNIFORM	01	4145 2150	( General Fund Building Mtce Profl Services )		1	2.29	2.29
0003	UNIFORM	01	4300 2150	( General Fund Parks & Rec Profl Services )		1	2.29	2.29
Invoice Extension ---->								6.86
Vendor Total ----->								253.41

1407 REVERE STREET \*\*\* VENDOR.: BAA01 (TIMOTHY BAAL)

TIMOTHY BAAL CONTRACTOR  
 INVOICE-TYPE DESCRIPTION

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	Unit(s)	Unit Cost	Amount
112015	OIL CHANGE, REPLACE SWITCH, CALIBRATE CO MONITOR	12-15	11/20/15 N N N	A-NET30 FROM INVOICE	2010			
0001	OIL CHANGE, REPLACE SWITCH, CALIBRATE CO MONITOR	01	4220 1400	( General Fund Fire Equipment Maint )		1	545.20	545.20
Invoice Extension ---->								545.20
Vendor Total ----->								545.20

1889 ALCATRAZ AVENUE \*\*\* VENDOR.: BAR02 (BARTLE WELLS ASSOCIATES)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	Unit(s)	Unit Cost	Amount
1006A	BWA JOB # 541A WATER AND SEWER RATE STUDY.	12-15	12/09/15 N N N	A-NET30 FROM INVOICE	2010			
0001	BWA JOB # 541A WATER AND SEWER RATE STUDY	10	4420 2150	( Wtr. Oper. Fund Water Operating Profl Services )		1	3916.15	3916.15
0002	BWA JOB # 541A WATER AND SEWER RATE STUDY	12	4425 2150	( Wst.Wtr.Op.Fund Wastewater Profl Services )		1	1928.85	1928.85
Invoice Extension ---->								5845.00
Vendor Total ----->								5845.00

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P.O. BOX 515  
 JOHN P. SUREY  
 INVOICE-TYPE DESCRIPTION

\*\*\*\*\* VENDOR.: BAS02 (BASICDATA BUSINESS PRINTING)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
151211006 9 & 10 WINDOW ENVELOPES	12-15	12/11/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	9 & 10 WINDOW ENVELOPES	10 4420 1550	1	464.83	464.83
		( Wtr. Oper. Fund Water Operating Op Supp/Expense )			
0002	9 & 10 WINDOW ENVELOPES	12 4425 1550	1	464.84	464.84
		( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )			
				Invoice Extension ---->	929.67
				Vendor Total ----->	929.67

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INVOICE-TYPE DESCRIPTION

\*\*\*\*\* VENDOR.: BRI02 (NORMA BRIBIESCA)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
121615 REIMBURSEMENT FOR UNIFORM	12-15	12/15/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	REIMBURSEMENT FOR UNIFORM	01 4200 0450	1	248.45	248.45
		( General Fund Police Other Benefits )			
				Invoice Extension ---->	248.45
				Vendor Total ----->	248.45

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P.O. BOX 14196

\*\*\*\*\* VENDOR.: CAE01 (CALIFORNIA ELECTRIC SUPPLY CORP.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
631525 10 BUSS 600V RK FUSE	12-15	12/04/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	10 BUSS 600V RK FUSE	12 4425 1550	1	181.97	181.97
		( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )			
				Invoice Extension ---->	181.97
				Vendor Total ----->	181.97

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1480 W. STOWELL RD.

\*\*\*\*\* VENDOR.: CAL03 (CAL COAST IRRIGATION, CORP.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
TR5064351 3 RED LAYFLAT HOSE FOOT	12-15	11/24/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	3 RED LAYFLAT HOSE FOOT	12 4425 1550	1	19.88	19.88
		( Wst.Wtr.Op.Fund Wastewater Op Supp/Expense )			
				Invoice Extension ---->	19.88
				Vendor Total ----->	19.88

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121 LEXINGTON DRIVE # 344

\*\*\*\*\* VENDOR.: CAL05 (CALIFORNIA SPORT DESIGN LLC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
121615 SHIRTS FOR THE GLADIATOR KIDS AND ADVISORS * Invoice will NOT be added to vendor's 1099 disbursements *	12-15	12/15/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	SHIRTS FOR THE GLADIATOR KIDS AND ADVISORS	57 4213 1550	1	418.06	418.06
		( Alcohol & Drug Drug & Alcohol Op Supp/Expense )			
				Invoice Extension ---->	418.06
				Vendor Total ----->	418.06

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1410 MARSH STREET \*\*\* VENDOR.: CAR08 (CARMEL NACCASHA ATTORNEYS AT LAW LLP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
23614 PROFESSIONAL SERVICES FOR OVERSIGHT BOARD	12-15	11/30/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PROFESSIONAL SERVICES FOR OVERSIGHT BOARD	26 4500 2150	1	678.00	678.00
	( RDA-Op.Fund Redevelopment Profl Services )			
			Invoice Extension ---->	678.00
			Vendor Total ----->	678.00

P.O. BOX 60229 \*\*\* VENDOR.: CHA03 (CHARTER COMMUNICATIONS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
121615 CHARTER INTERNET	12-15	12/06/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 CHARTER INTERNET	01 4140 1000	1	135.00	135.00
	( General Fund Non-Departmentl Utilities )			
			Invoice Extension ---->	135.00
			Vendor Total ----->	135.00

867 GUADALUPE ST \*\*\* VENDOR.: CLA02 (CLAY'S SEPTIC & JETTING, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
53517 JET STORM DRAIN GULARTE & PIONEER	12-15	11/19/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 JET STROM DRAIN GULARTE & PIONEER	71 4454 2150	1	5000.00	5000.00
	( MEASURE A MEASURE A Profl Services )			
			Invoice Extension ---->	5000.00
			Vendor Total ----->	5000.00

P.O. BOX 329 \*\*\* VENDOR.: CLI01 (CLIN.LAB-SAN BERNADINO INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
947179 WATER SAMPLE	12-15	12/10/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 WATER SAMPLE	10 4420 2150	1	204.00	204.00
	( Wtr. Oper. Fund Water Operating Profl Services )			
			Invoice Extension ---->	204.00
			Vendor Total ----->	204.00

P.O BOX 674173 \*\*\* VENDOR.: COR02 (BBVA COMPASS BANK)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
357481 INSPECTION SERVICE FOR ELEVATED TANK & OBISPO ST	12-15	11/30/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 INSPECTION SERVICE FOR ELEVATED TANK & OBISPO ST	10 4420 2150	1	1150.00	1150.00
	( Wtr. Oper. Fund Water Operating Profl Services )			
			Invoice Extension ---->	1150.00
			Vendor Total ----->	1150.00

11020 W. PLANK COURT STE 100 \*\*\* VENDOR.: COR03 (CORIX WATER PRODUCTS (US) INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
175130333 PIPES,MAC COUPLING,12 ADS FLARED END SECTION	12-15	11/19/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PIPES,MAC COUPLING,12 ADS FLARED END SECTION	10 4420 1550	1	371.21	371.21
		( Wtr. Oper. Fund Water Operating Op Supp/Expense )			
0002	PIPES,MAC COUPLING,12 ADS FLARED END SECTION	71 4454 1550	1	969.40	969.40
		( MEASURE A MEASURE A Op Supp/Expense )			
		Invoice Extension ---->			1340.61

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
175130336 3 ZENNER HYD METER & BARREL LOCK	12-15	11/23/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	3 ZENNER HYD METER & BARREL LOCK	10 4420 1535	1	1742.83	1742.83
		( Wtr. Oper. Fund Water Operating Meters )			
		Invoice Extension ---->			1742.83
		Vendor Total ----->			3083.44

P.O. BOX 11407 \*\*\* VENDOR.: CRA02 (CRAFCO, INC.)  
 DEPT #2279

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
00428550 HP ASPHALT COLD PATCH	12-15	11/30/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	HP ASPHALT COLD PATCH	71 4454 1550	1	944.97	944.97
		( MEASURE A MEASURE A Op Supp/Expense )			
		Invoice Extension ---->			944.97
		Vendor Total ----->			944.97

966 HUBER ST \*\*\* VENDOR.: CUL01 (CULLIGAN/CENTRAL COAST WATER)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
31558 TANK RENTAL	12-15	11/30/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	TANK RENTAL	01 4200 1550	1	35.00	35.00
		( General Fund Police Op Supp/Expense )			
		Invoice Extension ---->			35.00
		Vendor Total ----->			35.00

\*\*\* VENDOR.: CUR01 (SALVADOR CURIEL)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
121615 REIMBURSEMENT FOR EQUIPMENT	12-15	12/15/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	REIMBURSEMENT FOR EQUIPMENT	01 4200 0450	1	400.00	400.00
		( General Fund Police Other Benefits )			
		Invoice Extension ---->			400.00
		Vendor Total ----->			400.00

P.O. BOX 6600 \*\*\* VENDOR.: DEE01 (DEERE CREDIT, INC.)  
 ATTN: ACCT.DEPT-ALP PROCESSING

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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.....  
 P.O. BOX 6600 \*\*\* VENDOR.: DEE01 (DEERE CREDIT, INC.)  
 ATTN: ACCT.DEPT-ALP PROCESSING  
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

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Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
121615	ADVANCE LEASE PAYMENT FOR # 0064553	12-15 12/16/15 N N N	A-NET30 FROM INVOICE		2010
0001	ADVANCE LEASE PAYMENT FOR # 0064553	20 4430 4150	1	1891.21	1891.21
	( Gas Tax Fund Gas Tax-Streets Lease-Purchase )				
	Invoice Extension ---->				1891.21
	Vendor Total ----->				1891.21

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.....  
 ACCOUNT SERVICES \*\*\* VENDOR.: DEP09 (DEPARTMENT OF JUSTICE)  
 P.O. BOX 944255  
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

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Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
137410	FINGERPRINT APPS,PEACE OFFICER-BILLED	12-15 12/03/15 N N N	A-NET30 FROM INVOICE		2010
0001	FINGERPRINT APPS,PEACE OFFICER-BILLED	01 4200 2350	1	51.00	51.00
	( General Fund Police Svcs.Other Agen )				
	Invoice Extension ---->				51.00
	Vendor Total ----->				51.00

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 P.O. BOX 111 \*\*\* VENDOR.: FAR02 (FARM SUPPLY COMPANY INC.)  
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

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Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
30795	SAND BAGS	12-15 11/10/15 N N N	A-NET30 FROM INVOICE		2010
0001	SAND BAGS	71 4454 1550	1	86.60	86.60
	( MEASURE A MEASURE A Op Supp/Expense )				
	Invoice Extension ---->				86.60
	Vendor Total ----->				86.60

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 P.O. BOX 71628 \*\*\* VENDOR.: GAL01 (GALL'S LLC.)  
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

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Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
004509357	SHIRTS,GLOVE,,HOLSTER,HANDCUFF ETC.	12-15 12/03/15 N N N	A-NET30 FROM INVOICE		2010
0001	SHIRTS,GLOVE,,HOLSTER,HANDCUFF ETC.	01 4200 0450	1	356.82	356.82
	( General Fund Police Other Benefits )				
	Invoice Extension ---->				356.82
	Vendor Total ----->				356.82

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.....  
 220 HIGH STREET \*\*\* VENDOR.: GEO01 (GEO SOLUTIONS, INC)  
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

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Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
34164	PROFESSIONAL SERVICES (830 GUADALUPE ST -REPAIRS)	12-15 11/30/15 N N N	A-NET30 FROM INVOICE		2010
0001	PROFESSIONAL SERVICES (830 GUADALUPE ST -REPAIRS)	71 4454 2150	1	1108.00	1108.00
	( MEASURE A MEASURE A Profi Services )				
	Invoice Extension ---->				1108.00
	Vendor Total ----->				1108.00

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ANDRES CAMARENA  
 1076 GUADALUPE STREET  
 INVOICE-TYPE DESCRIPTION

\*\*\* VENDOR.: GON01 (GONZALEZ AUTOMOTRIZ)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1421 TUNE UP CHEVY STREET TRUCK (E055822)	12-15	12/01/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	TUNE UP CHEVY STREET TRUCK (E055822)	71 4454 1460	1	280.57	280.57
		( MEASURE A MEASURE A Vehicle Maintnc )			
				Invoice Extension ---->	280.57

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
19847 SMOG ON WWTP TRUCK (1060050)	12-15	12/02/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	SMOG ON WWTP TRUCK (1060050)	12 4425 1460	1	42.00	42.00
		( Wst.Wtr.Op.Fund Wastewater Vehicle Maintnc )			
				Invoice Extension ---->	42.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
19852 SMOG FOR STREET TRUCK (E055822)	12-15	12/02/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	SMOG FOR STREET TRUCK (E055822)	71 4454 1460	1	42.00	42.00
		( MEASURE A MEASURE A Vehicle Maintnc )			
				Invoice Extension ---->	42.00
				Vendor Total ----->	364.57
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\*\*\* VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
87831 1 12 PC TOOL SET ,1 ADAPTER	12-15	08/04/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	1 12 PC TOOL SET ,1 ADAPTER	71 4454 1550	1	85.47	85.47
		( MEASURE A MEASURE A Op Supp/Expense )			
				Invoice Extension ---->	85.47

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
93140 BATTERIES,HAMMER,100FT SOLID COPPER WIRE	12-15	11/28/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	100FT SOLID COPPER WIRE	71 4454 1550	1	156.00	156.00
		( MEASURE A MEASURE A Op Supp/Expense )			
0002	BATTERIES,HAMMER	01 4145 1550	1	47.11	47.11
		( General Fund Building Mtce Op Supp/Expense )			
				Invoice Extension ---->	203.11

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
93257 REPAIR HOLES TO STREET TRUCK ROOF	12-15	12/05/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	REPAIR HOLES TO STREET TRUCK ROOF	71 4454 1550	1	18.77	18.77
		( MEASURE A MEASURE A Op Supp/Expense )			
				Invoice Extension ---->	18.77

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
93369 1 BOX OF AAA BATTERIES	12-15	12/03/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	1 BOX OF AAA BATTERIES	01 4145 1550	1	10.81	10.81
		( General Fund Building Mtce Op Supp/Expense )			
				Invoice Extension ---->	10.81

\*\*\* VENDOR.: GUA02 (GUADALUPE HARDWARE COMPANY INC.)

P.O. BOX 337

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
93467	LIGHT BULBS,FLORESCENT LIGHTS	12-15	12/18/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	LIGHT BULBS,FLORESCENT LIGHTS	01 4145 1550	1	36.33	36.33
( General Fund Building Mtce Op Supp/Expense )					
Invoice Extension ---->					36.33

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
93500	LUBIANT (LPS)	12-15	12/08/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	LUBIANT (LPS)	01 4220 1460	1	21.64	21.64
( General Fund Fire Vehicle Maintnc )					
Invoice Extension ---->					21.64

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
94327	2 LIGHT BULBS	12-15	12/05/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	2 LIGHT BULBS	01 4220 1460	1	8.62	8.62
( General Fund Fire Vehicle Maintnc )					
Invoice Extension ---->					8.62

Vendor Total -----> 384.75  
 =====

621 GUADALUPE STREET  
 LUIS RUIZ

\*\*\* VENDOR.: GUA03 (GUADALUPE LAUNDROMAT & DRY CLEANING)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
7694	TURNOUT	12-15	12/16/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	TURNOUT	01 4220 1400	1	5.00	5.00
( General Fund Fire Equipment Maint )					
Invoice Extension ---->					5.00

Vendor Total -----> 5.00  
 =====

1340 VALLEY VISTA DRIVE STE200

\*\*\* VENDOR.: HDL01 (HINDERLITER DE LLAMAS & ASSOCIATES)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0024531IN	PROFESSIONAL SERVICES (SALES TAX)	12-15	11/27/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	PROFESSIONAL SERVICES (SALES TAX)	01 4105 2150	1	300.00	300.00
( General Fund Administration Profl Services )					
Invoice Extension ---->					300.00

Vendor Total -----> 300.00  
 =====

1850 W. BETTERAVIA ROAD

\*\*\* VENDOR.: HBA01 (HEALTH SANITATION SERVICE INC.)

INVOICE-TYPE	DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
0289403	BALANCE FROM PREVIOUS BALANCE-ROLL-OFF	12-15	11/15/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	BALANCE FROM PREVIOUS BALANCE-ROLL-OFF	71 4454 2150	1	3.28	3.28
( MEASURE A MEASURE A Profl Services )					
Invoice Extension ---->					3.28

1850 W. BETTERAVIA ROAD \*\*\* VENDOR.: HEA01 (HEALTH SANITATION SERVICE INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
0290026 TRASH SERVICES FROM 10/10/15-11/10/2015	12-15	12/01/15 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 TRASH SERVICES FROM 10/10/15-11/10/2015	15 4435 2110		1	38021.16	38021.16
	( Solid Waste Solid Waste HSS SERVICES )				
	Invoice Extension ---->				38021.16
	Vendor Total ----->				38024.44

P.O. BOX 825 \*\*\* VENDOR.: HEN01 (HENDERSON PETROLEUM CORP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
145860 FUEL	12-15	12/15/15 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 FUEL	01 4220 1560		1	206.31	206.31
	( General Fund Fire Fuels/Lubricant )				
0002 FUEL	10 4420 1560		1	167.47	167.47
	( Wtr. Oper. Fund Water Operating Fuels/Lubricant )				
0003 FUEL	71 4454 1560		1	233.23	233.23
	( MEASURE A MEASURE A Fuels/Lubricant )				
0004 FUEL	12 4425 1560		1	207.33	207.33
	( Wst.Wtr.Op.Fund Wastewater Fuels/Lubricant )				
	Invoice Extension ---->				814.34

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
145872 FUEL	12-15	12/15/15 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 FUEL	01 4200 1560		1	865.20	865.20
	( General Fund Police Fuels/Lubricant )				
	Invoice Extension ---->				865.20
	Vendor Total ----->				1679.54

\*\*\* VENDOR.: HOV01 (GARY L. HOVING)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
121615 UNIFORM/EQUIPMENT	12-15	12/15/15 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 UNIFORM/EQUIPMENT	01 4200 0450		1	243.37	243.37
	( General Fund Police Other Benefits )				
	Invoice Extension ---->				243.37
	Vendor Total ----->				243.37

3070 SKYWAY DR. \*\*\* VENDOR.: IND01 (INDUSTRIAL MEDICAL GROUP INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
38530 DMV PHYSICAL EXAM	12-15	12/08/15 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 DMV PHYSICAL EXAM	71 4454 0450		1	100.00	100.00
	( MEASURE A MEASURE A Other Benefits )				
	Invoice Extension ---->				100.00
	Vendor Total ----->				100.00

406 W. BETTERAVIA STE B \*\*\* VENDOR.: INT09 (INTERSTATE BATTERIES OF CENTRAL COAST)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
101013145 BATTERRY	12-15	12/02/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 BATTERRY	71 4454 1460	1	142.78	142.78
	( MEASURE A MEASURE A Vehicle Maintnc )			
			Invoice Extension ---->	142.78
			Vendor Total ----->	142.78

P.O. BOX 601002 \*\*\* VENDOR.: IRO01 (IRON MOUNTAIN RECORDS MGT)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
MBV6151 SHREDDING	12-15	11/30/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 SHREDDING	01 4200 1550	1	65.50	65.50
	( General Fund Police Op Supp/Expense )			
0002 SHREDDING	01 4120 1550	1	25.13	25.13
	( General Fund Finance Op Supp/Expense )			
			Invoice Extension ---->	90.63
			Vendor Total ----->	90.63

P.O. BOX 2002 \*\*\* VENDOR.: JAS01 (JAS PACIFIC, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
PC4521 PROFESSIONAL SERVICES-PROJECTS-11/01-11/30/2015	12-15	12/05/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PROFESSIONAL SERVICES PROJECTS-11/01-11/30/2015	01 4405 2150	1	1732.50	1732.50
	( General Fund Bldg and Safety Profl Services )			
			Invoice Extension ---->	1732.50

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
BI12018 PROFESSIONAL SERVICES INSPECTORS 11/01/-11/30/2015	12-15	12/05/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PROFESSIONAL SERVICES INSPECTORS 11/01/-11/30/2015	01 4405 2150	1	3378.00	3378.00
	( General Fund Bldg and Safety Profl Services )			
			Invoice Extension ---->	3378.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
BI12019 PASADERA-BUILDING INSPECTOR 11/01/-11/30/2015	12-15	12/05/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PASADERA-BUILDING INSPECTOR 11/01/-11/30/2015	01 2004	1	488.25	488.25
	( General Fund D.J. FARMS )			
			Invoice Extension ---->	488.25
			Vendor Total ----->	5598.75

P.O. BOX 400 \*\*\* VENDOR.: LEE01 (LEE CENTRAL COAST NEWSPAPERS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
70915 PUBLIC NOTICE (ADULT BUSINESS)	12-15	12/03/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001 PUBLIC NOTICE (ADULT BUSINESS)	01 4105 1250	1	71.50	71.50
	( General Fund Administration Advertisin/Pub. )			
			Invoice Extension ---->	71.50

P.O. BOX 400

\*\*\* VENDOR.: LEE01 (LEE CENTRAL COAST NEWSPAPERS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total -----> 71.50 =====

DEPT 34921 \*\*\* VENDOR.: LNC01 (L.N. CURTIS & SONS)

P.O. BOX 39000

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
1373581-0 EQUIPMENT, FIRE EXTINGUISHER, SMOKECHASER, HOSE, PUMP	12-15	12/01/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 EQUIPMENT, FIRE EXTINGUISHER, SMOKECHASER, HOSE, PUMP	40 4225 1500		1 2129.63	2129.63
				( Fire Saf.Fund Fire Pub.Safety Equipment Replc )
				Invoice Extension ----> 2129.63
				Vendor Total -----> 2129.63 =====

25881 NETWORK PLACE

\*\*\* VENDOR.: MAI01 (MAILFINANCE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
N5664598 LEASE PAYMENTFOR 01/2016-04/2016	12-15	12/05/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 LEASE PAYMENTFOR 01/2016-04/2016	10 4420 4150		1 673.60	673.60
				( Wtr. Oper. Fund Water Operating Lease-Purchase )
0002 LEASE PAYMENTFOR 01/2016-04/2016	12 4425 4150		1 673.61	673.61
				( Wst.Wtr.Op.Fund Wastewater Lease-Purchase )
				Invoice Extension ----> 1347.21
				Vendor Total -----> 1347.21 =====

DEPT. LA 23793

\*\*\* VENDOR.: MAT02 (MATHESON TRI-GAS, INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
12417327 RENTAL	12-15	11/30/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 RENTAL	12 4425 2200		1 37.70	37.70
				( Wst.Wtr.Op.Fund Wastewater Equip.Rental )
				Invoice Extension ----> 37.70
				Vendor Total -----> 37.70 =====

P.O. BOX 120

\*\*\* VENDOR.: MKL01 (MKL, 2005 INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
121615 REIMBURSEMENT FOR OPTIONAL BONUS/BEDROOMS	12-15	11/17/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PERMIT # 4978,4979, & 4980	01 4405 2150		1 1666.00	1666.00
				( General Fund Bldg and Safety Profl Services )
				Invoice Extension ----> 1666.00
				Vendor Total -----> 1666.00 =====

GARY NICKLIN  
 208 E. VINTAGE STREET

\*\*\* VENDOR.: NIC02 (NICK'S TELECOM)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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 GARY NICKLIN \*\*\* VENDOR.: NIC02 (NICK'S TELECOM)  
 208 E. VINTAGE STREET  
 INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
5756	INSTALLATION OF LIGHTBAR, CONSOLE, CAMERA SYSTEM	12-15 12/14/15 N N N	A-NET30 FROM INVOICE	2010	
0001	INSTALLATION OF LIGHTBAR, CONSOLE, CAMERA SYSTEM	42 4210 3200	1	1800.00	1800.00
	( Pol.Safety Fund Pol.Pub.Safety Equipment )				
	Invoice Extension ---->				1800.00

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
5764	WHELLEN, JUSTICE, LED LIGHTBAR , MOUNT KIT	12-15 12/14/15 N N N	A-NET30 FROM INVOICE	2010	
0001	WHELLEN, JUSTICE, LED LIGHTBAR , MOUNT KIT	42 4210 3200	1	1700.61	1700.61
	( Pol.Safety Fund Pol.Pub.Safety Equipment )				
	Invoice Extension ---->				1700.61
	Vendor Total ----->				3500.61
					=====

P.O. BOX 997300 \*\*\* VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
120915	AL'S UNION	12-15 12/02/15 N N N	A-NET30 FROM INVOICE	2010	
0001	AL'S UNION	26 4500 2150	1	11.38	11.38
	( RDA-Op.Fund Redevelopment Profl Services )				
	Invoice Extension ---->				11.38

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
120915-B	4545 10TH ST	12-15 12/02/15 N N N	A-NET30 FROM INVOICE	2010	
0001	4545 10TH ST	01 4145 1000	1	111.44	111.44
	( General Fund Building Mtce Utilities )				
	Invoice Extension ---->				111.44

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
120915-C	884 GUADALUPE ST	12-15 12/02/15 N N N	A-NET30 FROM INVOICE	2010	
0001	884 GUADALUPE ST	65 4485 1000	1	61.59	61.59
	( Quad.Light Dist Gdlpe Light Dis Utilities )				
	Invoice Extension ---->				61.59

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
120915-D	5125 W MAIN STREET	12-15 11/30/15 N N N	A-NET30 FROM INVOICE	2010	
0001	5125 W MAIN STREET	12 4425 1000	1	9882.17	9882.17
	( Wst.Wtr.Op.Fund Wastewater Utilities )				
	Invoice Extension ---->				9882.17

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
120915-E	945 GUADALUPE ST (CLOCK TOWER)	12-15 11/25/15 N N N	A-NET30 FROM INVOICE	2010	
0001	945 GUADALUPE ST (CLOCK TOWER)	65 4485 1000	1	18.49	18.49
	( Quad.Light Dist Gdlpe Light Dis Utilities )				
	Invoice Extension ---->				18.49

INVOICE-TYPE DESCRIPTION PERIOD DATE TERM-DESCRIPTION G/L ACCOUNT No

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
120915-F	303 OBISPO ST-TANK	12-15 11/25/15 N N N	A-NET30 FROM INVOICE	2010	

P.O. BOX 997300 \*\*\* VENDOR.: PAC01 (PACIFIC GAS & ELECTRIC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
Line Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001 303 OBISPO ST-TANK		10 4420 1000	1	4551.47	4551.47
		( Wtr. Oper. Fund Water Operating Utilities )			
			Invoice Extension ---->		4551.47

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
120915-G GULARTE LANE	12-15	12/01/15 N N N	A-NET30 FROM INVOICE	2010	
Line Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001 GULARTE LANE		12 4425 1000	1	42.42	42.42
		( Wst.Wtr.Op.Fund Wastewater Utilities )			
			Invoice Extension ---->		42.42
			Vendor Total ----->		14678.96
					=====

P.O. BOX 40 \*\*\* VENDOR.: PER01 (J. PERRY AUTO SUPPLY, INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
141714 ANTIFREEZE	12-15	11/06/15 N N N	A-NET30 FROM INVOICE	2010	
Line Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001 ANTIFREEZE		71 4454 1460	1	27.47	27.47
		( MEASURE A MEASURE A Vehicle Maintnc )			
			Invoice Extension ---->		27.47

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
141943 CAR WASH	12-15	12/08/15 N N N	A-NET30 FROM INVOICE	2010	
Line Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001 CAR WASH		01 4220 1460	1	6.48	6.48
		( General Fund Fire Vehicle Maintnc )			
			Invoice Extension ---->		6.48
			Vendor Total ----->		33.95
					=====

2224 BEEBEE STREET \*\*\* VENDOR.: POO01 (POOR RICHARD'S PRESS INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
268698 PRINTING PROP 218 & MAILING	12-15	12/14/15 N N N	A-NET30 FROM INVOICE	2010	
Line Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001 PRINTING PROP 218 & MAILING		10 4420 1200	1	396.42	396.42
		( Wtr. Oper. Fund Water Operating Off Suppl/Postg )			
0002 PRINTING PROP 218 & MAILING		12 4425 1200	1	396.43	396.43
		( Wst.Wtr.Op.Fund Wastewater Off Suppl/Postg )			
			Invoice Extension ---->		792.85
			Vendor Total ----->		792.85
					=====

P.O BOX 3309 \*\*\* VENDOR.: RAN01 (RANGE MASTER INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
9485 UNIFORM FOR (CARRILLO)	12-15	12/02/15 N N N	A-NET30 FROM INVOICE	2010	
Line Description		G/L Account No	Unit(s)	Unit Cost	Amount
0001 UNIFORM FOR (CARRILLO)		01 4200 0450	1	383.32	383.32
		( General Fund Police Other Benefits )			
			Invoice Extension ---->		383.32

P.O BOX 3309

\*\*\* VENDOR.: RAN01 (RANGE MASTER INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->
				383.32 =====

P.O. BOX 28

\*\*\* VENDOR.: RNJ01 (R-N-J TIRE SERVICE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
786494 2 SWITCH TIRES	12-15	12/01/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 2 SWITCH TIRES	01 4200 1460		1 30.00	30.00
				( General Fund Police Vehicle Maintnc )
				Invoice Extension ---->
				30.00
				Vendor Total ----->
				30.00 =====

P.O. BOX 1188

\*\*\* VENDOR.: SAN81 (SANTA MARIA FORD)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
138912 REPLACED INSTRUMENTS CLUSTER	12-15	11/30/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 REPLACED INSTRUMENTS CLUSTER	01 4200 1460		1 614.91	614.91
				( General Fund Police Vehicle Maintnc )
				Invoice Extension ---->
				614.91
				Vendor Total ----->
				614.91 =====

325 E. ELLIOT RD SUITE 25

\*\*\* VENDOR.: SAT01 (SATCOM GLOBAL PZE)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
AS1115118 COMMUNICATION	12-15	11/01/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 COMMUNICATION	01 4220 1150		1 42.75	42.75
				( General Fund Fire Communications )
0002 COMMUNICATION	01 4200 1150		1 42.75	42.75
				( General Fund Police Communications )
				Invoice Extension ---->
				85.50

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
AS1215098 COMMUNICATION	12-15	12/01/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 COMMUNICATION	01 4220 1150		1 42.75	42.75
				( General Fund Fire Communications )
0002 COMMUNICATION	01 4200 1150		1 42.75	42.75
				( General Fund Police Communications )
				Invoice Extension ---->
				85.50
				Vendor Total ----->
				171.00 =====

3217 EAST LORENA  
 P.O. BOX 1048

\*\*\* VENDOR.: SIL03 (SILVAS OIL COMPANY, INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
212399 6 PAIL 76 FOOD MACHINE OIL	12-15	12/07/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 6 PAIL 76 FOOD MACHINE OIL	10 4420 1550		1 650.15	650.15
				( Wtr. Oper. Fund Water Operating Op Supp/Expense )
				Invoice Extension ---->
				650.15

3217 EAST LORENA \*\*\* VENDOR.: SIL03 (SILVAS OIL COMPANY, INC.)

P.O. BOX 1048

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
15-2966 REIMBURSEMENT FOR VEHICLE EXPENSE	12-15	11/30/15 N N N	A-NET30 FROM INVOICE	2010
Vendor Total ----->				650.15 =====

240 EAST ROEMER WAY \*\*\* VENDOR.: SMO01 (SMOOTH INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
15-2966 REIMBURSEMENT FOR VEHICLE EXPENSE	12-15	11/30/15 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 REIMBURSEMENT FOR VEHICLE EXPENSE	23 4461 2200		1	51.68	51.68
	( LTF - Transit LTF Transit Equip.Rental )				
Invoice Extension ---->				51.68	

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
15-2967 CONTRACT REIMBURSEMENT	12-15	11/30/15 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 LESS FARES AND PASSES RECEIVED	23 3511		-1	6400.24	-6400.24
	( LTF - Transit Fair Box Revenues )				
0002 CONTRACT REIMBURSEMENT	23 4461 2354		1	19764.97	19764.97
	( LTF - Transit LTF Transit )				
0003 LC TOP	23 4461 2358		1	5291.26	5291.26
	( LTF - Transit LTF Transit )				
Invoice Extension ---->				18655.99	

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
15-2968 MAINTENANCE REIMBURSEMENT FOR 11/2015	12-15	11/30/15 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 MAINTENANCE REIMBURSEMENT FOR 11/2015	23 4461 1400		1	2852.35	2852.35
	( LTF - Transit LTF Transit Equipment Maint )				
Invoice Extension ---->				2852.35	
Vendor Total ----->				21560.02 =====	

P.O. BOX C \*\*\* VENDOR.: SOU01 (SOUTHERN CALIFORNIA GAS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
120915 1025 GUADALUPE ST	12-15	11/30/15 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 1025 GUADALUPE ST	01 4145 1000		1	53.99	53.99
	( General Fund Building Mtce Utilities )				
Invoice Extension ---->				53.99	

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
120915-A 918 OBISPO ST	12-15	11/30/15 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 918 OBISPO ST	01 4145 1000		1	202.73	202.73
	( General Fund Building Mtce Utilities )				
Invoice Extension ---->				202.73	

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
120915-B 4545 10TH ST	12-15	11/30/15 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 4545 10TH ST	01 4145 1000		1	104.41	104.41
	( General Fund Building Mtce Utilities )				
Invoice Extension ---->				104.41	

\*\*\* VENDOR.: SOU01 (SOUTHERN CALIFORNIA GAS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
				Vendor Total ----->
				361.13 =====

P.O. BOX 31001-2052  
 LOCKBOX # 912052  
 \*\*\* VENDOR.: STA02 (STATEWIDE TRAFFIC SAFETY & SIGNS INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
03002549 CUSTOM SIGNS	12-15	12/09/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 CUSTOM SIGNS	71 4454 1550		1 644.14	644.14
				( MEASURE A MEASURE A Op Supp/Expense )
				Invoice Extension ---->
				644.14
				Vendor Total ----->
				644.14 =====

DEPT, CH 10651  
 \*\*\* VENDOR.: STA08 (STANLEY CONVERGENT SECURITY SOLUTION IN.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
12997169 PROFESSIONAL SERVICES WWTP	12-15	11/27/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PROFESSIONAL SERVICES WWTP	12 4425 2150		1 44.10	44.10
				( Wst.Wtr.Op.Fund Wastewater Profl Services )
				Invoice Extension ---->
				44.10

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
13008423 PROFESSIONAL SERVICES @ WWTP	12-15	11/27/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PROFESSIONAL SERVICES @ WWTP	01 4105 2150		1 45.00	45.00
				( General Fund Administration Profl Services )
				Invoice Extension ---->
				45.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
13009144 PROFESSIONAL SERVICES @ FINANCE DEPT	12-15	11/27/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 PROFESSIONAL SERVICES @ FINANCE DEPT	01 4120 2150		1 45.00	45.00
				( General Fund Finance Profl Services )
				Invoice Extension ---->
				45.00
				Vendor Total ----->
				134.10 =====

410 BEDLOE LANE  
 \*\*\* VENDOR.: STR03 (STREATOR PIPE AND SUPPLY INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
S1343965 HOT WATER HEATER INSTALLATION	12-15	11/17/15 N N N	A-NET30 FROM INVOICE	2010
Line Description	G/L Account No		Unit(s) Unit Cost	Amount
0001 HOT WATER HEATER INSTALLATION	01 4145 1550		1 246.42	246.42
				( General Fund Building Mtce Op Supp/Expense )
				Invoice Extension ---->
				246.42
				Vendor Total ----->
				246.42 =====

JOSEPH FRANZONE  
 P.O. BOX 1479  
 \*\*\* VENDOR.: TEM01 (TEMPLETON UNIFORMS)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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JOSEPH FRANZONE \*\*\* VENDOR.: TEM01 (TEMPLETON UNIFORMS)

P.O. BOX 1479

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
86872 UNIFORM (ESTRADA)	12-15	12/01/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	UNIFORM	01 4200 0450 ( General Fund Police Other Benefits )	1	400.00	400.00
Invoice Extension ---->					400.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
86878 UNIFORM (IWASKO)	12-15	12/01/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	UNIFORM (IWASKO)	01 4200 0450 ( General Fund Police Other Benefits )	1	170.90	170.90
Invoice Extension ---->					170.90

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
86998 UNIFORM (OSEGUERA )	12-15	12/04/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	UNIFORM (OSEGUERA )	01 4200 0450 ( General Fund Police Other Benefits )	1	400.00	400.00
Invoice Extension ---->					400.00

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
87059 UNIFORM FOR EXPLORERS	12-15	12/08/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	UNIFORM FOR EXPLORERS	01 4200 3210 ( General Fund Police Police Explorer )	1	447.85	447.85
Invoice Extension ---->					447.85

Vendor Total -----> 1418.75  
 =====

\*\*\* VENDOR.: TES80 (R. TESORO)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
121615 REIMBURSEMENT FOR UNIFORM	12-15	12/15/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	REIMBURSEMENT FOR UNIFORM	01 4200 0450 ( General Fund Police Other Benefits )	1	395.28	395.28
Invoice Extension ---->					395.28

Vendor Total -----> 395.28  
 =====

FILE 57202 \*\*\* VENDOR.: TOS02 (TBS CA/NV-FORMERLY WOLCO CORP)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
12406432 COLOR COPIES	12-15	12/08/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	COLOR COPIES	01 4105 1550 ( General Fund Administration Op Supp/Expense )	1	229.31	229.31
Invoice Extension ---->					229.31

Vendor Total -----> 229.31  
 =====

FILE 51122 \*\*\* VENDOR.: UNI15 (UNITED RENTALS NORTHWEST, INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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FILE 51122

\*\*\* VENDOR.: UNI15 (UNITED RENTALS NORTHWEST,INC)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
133341388 RENTAL ON ESCALANTE ST-DRAIN	12-15	11/23/15 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 RENTAL ON ESCALANTE ST-DRAIN	71 4454 2200		1	195.17	195.17
	( MEASURE A MEASURE A Equip.Rental )				
			Invoice Extension ---->		195.17
			Vendor Total ----->		195.17

P.O. BOX 9004-C#322222

\*\*\* VENDOR.: USA01 (U.S.A. BLUEBOOK INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
813309 HYDRANT METER LOCKS	12-15	12/01/15 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 HYDRANT METER LOCKS	10 4420 1550		1	271.56	271.56
	( Wtr. Oper. Fund Water Operating Op Supp/Expense )				
			Invoice Extension ---->		271.56
			Vendor Total ----->		271.56

P.O. BOX 920041

\*\*\* VENDOR.: VER02 (VERIZON CALIFORNIA CORP.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
121615 COMMUNICATION	12-15	12/04/15 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 COMMUNICATION	01 4220 1150		1	62.72	62.72
	( General Fund Fire Communications )				
0002 COMMUNICATION	01 4105 1150		1	109.17	109.17
	( General Fund Administration Communications )				
0003 COMMUNICATION	01 4120 1150		1	117.30	117.30
	( General Fund Finance Communications )				
0004 COMMUNICATION	01 4200 1150		1	171.89	171.89
	( General Fund Police Communications )				
0005 COMMUNICATION	01 4105 1150		1	62.72	62.72
	( General Fund Administration Communications )				
0006 COMMUNICATION	01 4405 1150		1	62.71	62.71
	( General Fund Bldg and Safety Communications )				
			Invoice Extension ---->		586.51

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
121516-B COMMUNICATION	12-15	12/01/15 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 COMMUNICATION	12 4425 1150		1	113.42	113.42
	( Wst.Wtr.Op.Fund Wastewater Communications )				
			Invoice Extension ---->		113.42

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No	
121615-A COMMUNICATION	12-15	12/04/15 N N N	A-NET30 FROM INVOICE	2010	
Line Description	G/L Account No		Unit(s)	Unit Cost	Amount
0001 COMMUNICATION	01 4105 1150		1	75.73	75.73
	( General Fund Administration Communications )				
			Invoice Extension ---->		75.73
			Vendor Total ----->		775.66

104 INDEPENDENCE WAY

\*\*\* VENDOR.: WIT01 (WITMER PUBLIC SAFETY GROUP INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
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104 INDEPENDENCE WAY \*\*\* VENDOR.: WIT01 (WITMER PUBLIC SAFETY GROUP INC.)

INVOICE-TYPE DESCRIPTION	PERIOD	DATE	TERM-DESCRIPTION	G/L ACCOUNT No
E1404223 WATERPROOF AND SAFTEY BOOTS	12-15	12/01/15 N N N	A-NET30 FROM INVOICE	2010

Line	Description	G/L Account No	Unit(s)	Unit Cost	Amount
0001	WATERPROOF AND SAFTEY BOOTS	01 4220 1400 ( General Fund Fire Equipment Maint )	1	305.99	305.99
				Invoice Extension ---->	305.99
				Vendor Total ----->	305.99 =====
				** Total Invoices ----->	123697.24
				** Total Checks ----->	.00
				*** Total Purchases ---->	123697.24 =====

2,852.35 +  
 53.99 +  
 202.73 +  
 104.41 +  
 644.14 +  
 44.10 +  
 45.00 +  
 45.00 +  
 246.42 +  
 400.00 +  
 170.90 +  
 400.00 +  
 447.85 +  
 395.28 +  
 229.31 +  
 195.17 +  
 271.56 +  
 586.51 +  
 113.42 +  
 75.73 +  
 305.99 +  
 123,697.24 \*

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
01	2004		D.J. FARMS//General Fund	488.25					
01	2010		Accounts Payable//General Fund	-16282.22					
01	4105	1150	Administratio/Communication/Gen	247.62	1947.26	141.19	2336.07	4600.00	2263.93
01	4105	1250	Administratio/Advertisin/Pu/Gen	71.50	556.75	.00	628.25	1500.00	871.75
01	4105	1550	Administratio/Op Supp/Expen/Gen	229.31	1140.37	.00	1369.68	2500.00	1130.32
01	4105	2150	Administratio/Profl Service/Gen	345.00	859.80	.00	1204.80	2000.00	795.20
01	4120	1150	Finance/Communication/General F	117.30	1294.81	141.19	1553.30	3200.00	1646.70
01	4120	1550	Finance/Op Supp/Expen/General F	25.13	568.43	111.99	705.55	2000.00	1294.45
01	4120	2150	Finance/Profl Service/General F	45.00	6426.33	4614.77	11086.10	15000.00	3913.90
01	4140	1000<*>	Non-Departmen/Utilities/General	135.00	270.00	.00	405.00	.00	-405.00
01	4145	1000	Building Mtce/Utilities/General	472.57	11046.18	1815.29	13334.04	32000.00	18665.96
01	4145	1550	Building Mtce/Op Supp/Expen/Gen	340.67	2336.89	34.13	2711.69	7000.00	4288.31
01	4145	2150	Building Mtce/Profl Service/Gen	31.32	5908.68	1389.73	7329.73	18000.00	10670.27
01	4200	0450	Police/Other Benefit/General Fu	3149.69	5061.00	.00	8210.69	20561.00	12350.31
01	4200	1150	Police/Communication/General Fu	257.39	3638.70	195.07	4091.16	6500.00	2408.84
01	4200	1460	Police/Vehicle Maint/General Fu	644.91	2166.58	.00	2811.49	14000.00	11188.51
01	4200	1550	Police/Op Supp/Expen/General Fu	199.52	5004.59	477.84	5681.95	12000.00	6318.05
01	4200	1560	Police/Fuels/Lubrica/General Fu	865.20	9005.72	853.86	10724.78	24000.00	13275.22
01	4200	2350	Police/Svcs.Other Ag/General Fu	51.00	8372.27	18.00	8441.27	58000.00	49558.73
01	4200	3210<*>	Police/Police Explor/General Fu	447.85	.00	.00	447.85	.00	-447.85
01	4220	1150	Fire/Communication/General Fund	148.22	1546.48	271.09	1965.79	4620.00	2654.21
01	4220	1400	Fire/Equipment Mai/General Fund	856.19	3159.42	.00	4015.61	10000.00	5984.39
01	4220	1460	Fire/Vehicle Maint/General Fund	36.74	1081.50	325.72	1443.96	9000.00	7556.04
01	4220	1560	Fire/Fuels/Lubrica/General Fund	206.31	2061.93	210.61	2478.85	8500.00	6021.15
01	4300	2150	Parks & Rec/Profl Service/Gener	31.32	9002.75	1822.85	10856.92	27500.00	16643.08
01	4405	1150	Bldg and Safe/Communication/Gen	62.71	1024.43	141.19	1228.33	2600.00	1371.67
01	4405	2150	Bldg and Safe/Profl Service/Gen	6776.50	29706.94	7026.25	43509.69	184000.00	140490.31
Fund (01 ) Total ---->				.00	113187.81	19590.77	148572.55	469081.00	320508.45
Fund (10 ) Total ---->				.00	89504.75	13455.76	117567.85	263000.00	145432.15
10	2010		Accounts Payable//Wtr. Oper. Fu	-14607.34					
10	4420	1000	Water Operati/Utilities/Wtr. Op	4551.47	47677.97	4643.43	56872.87	90000.00	33127.13
10	4420	1200	Water Operati/Off Suppl/Pos/Wtr	396.42	3385.90	566.42	4348.74	10000.00	5651.26
10	4420	1535	Water Operati/Meters/Wtr. Oper.	1742.83	7093.98	.00	8836.81	25000.00	16163.19
10	4420	1550	Water Operati/Op Supp/Expen/Wtr	1757.75	7105.83	45.62	8909.20	45000.00	36090.80
10	4420	1560	Water Operati/Fuels/Lubrica/Wtr	167.47	1379.03	33.04	1579.54	5000.00	3420.46
10	4420	2150	Water Operati/Profl Service/Wtr	5317.80	21514.84	8167.25	34999.89	75000.00	40000.11
10	4420	4150	Water Operati/Lease-Purchas/Wtr	673.60	1347.20	.00	2020.80	13000.00	10979.20
Fund (10 ) Total ---->				.00	89504.75	13455.76	117567.85	263000.00	145432.15
12	2010		Accounts Payable//Wst.Wtr.Op.Fu	-14467.85					

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
12	4425	1000	Wastewater/Utilities/Wst.Wtr.Op	9924.59	64524.67	3554.13	78003.39	185000.00	106996.61
12	4425	1150	Wastewater/Communication/Wst.Wt	113.42	1475.36	175.78	1764.56	4000.00	2235.44
12	4425	1200	Wastewater/Off Suppl/Pos/Wst.Wt	396.43	3236.09	516.30	4148.82	10000.00	5851.18
12	4425	1460	Wastewater/Vehicle Maint/Wst.Wt	42.00	311.91	220.54	574.45	1000.00	425.55
12	4425	1550	Wastewater/Op Supp/Expen/Wst.Wt	720.69	3340.85	1584.55	5646.09	30000.00	24353.91
12	4425	1560	Wastewater/Fuels/Lubrica/Wst.Wt	207.33	2132.77	140.21	2480.31	8000.00	5519.69
12	4425	2150	Wastewater/Profl Service/Wst.Wt	2352.08	34124.49	3747.94	40224.51	100000.00	59775.49
12	4425	2200	Wastewater/Equip.Rental/Wst.Wtr	37.70	663.32	.00	701.02	5000.00	4298.98
12	4425	4150	Wastewater/Lease-Purchas/Wst.Wt	673.61	1347.22	.00	2020.83	30000.00	27979.17
Fund (12 ) Total ---->				.00	111156.68	9939.45	135563.98	373000.00	237436.02
15	2010		Accounts Payable//Solid Waste	-38021.16					
15	4435	2110	Solid Waste/HSS SERVICES/Solid	38021.16	114602.34	.00	152623.50	450000.00	297376.50
Fund (15 ) Total ---->				.00	114602.34	.00	152623.50	450000.00	297376.50
20	2010		Accounts Payable//Gas Tax Fund	-1891.21					
20	4430	4150	Gas Tax-Stree/Lease-Purchas/Gas	1891.21	.00	.00	1891.21	30000.00	28108.79
Fund (20 ) Total ---->				.00	.00	.00	1891.21	30000.00	28108.79
23	2010		Accounts Payable//LTF - Transit	-21560.02					
23	3511		<*>Fair Box Revenues//LTF - Transi	-6400.24	-29343.07	.00	-35743.31	-90000.00	-54256.69
23	4461	1400	LTF Transit/Equipment Mai/LTF -	2852.35	23057.92	.00	25910.27	95000.00	69089.73
23	4461	2200	LTF Transit/Equip.Rental/LTF -	51.68	76.74	.00	128.42	3500.00	3371.58
23	4461	2354	LTF Transit//LTF - Transit	19764.97	87900.73	.00	107665.70	300000.00	192334.30
23	4461	2358<*>	LTF Transit//LTF - Transit	5291.26	14571.95	.00	19863.21	.00	-19863.21
Fund (23 ) Total ---->				.00	96264.27	.00	117824.29	308500.00	190675.71
26	2010		Accounts Payable//RDA-Op.Fund	-689.38					
26	4500	2150	Redevelopment/Profl Service/RDA	689.38	4535.79	315.00	5540.17	30000.00	24459.83
Fund (26 ) Total ---->				.00	4535.79	315.00	5540.17	30000.00	24459.83
40	2010		Accounts Payable//Fire Saf.Fund	-2129.63					
40	4225	1500<*>	Fire Pub.Safe/Equipment Rep/Fir	2129.63	37191.57	.00	39321.20	8000.00	-31321.20
Fund (40 ) Total ---->				.00	37191.57	.00	39321.20	8000.00	-31321.20
42	2010		Accounts Payable//Pol.Safty Fun	-3500.61					

FUND	DEPT	OBJT	Description (DEPT/OBJT/FUND)	Activity	Actual	Encumbrance	Total	Budget	Variance
42	4210	3200<*>	Pol.Pub.Safet/Equipment/Pol.Saf	3500.61	3000.00	3000.00	9500.61	8000.00	-1500.61
Fund (42 ) Total ---->				.00	3000.00	3000.00	9500.61	8000.00	-1500.61
57	2010		Accounts Payable//Alcohol & Dru	-418.06					
57	4213	1550	Drug & Alcoho/Op Supp/Expen/Alc	418.06	400.01	151.08	969.15	2000.00	1030.85
Fund (57 ) Total ---->				.00	400.01	151.08	969.15	2000.00	1030.85
65	2010		Accounts Payable//Guad.Light Di	-80.08					
65	4485	1000	Gdlpe Light D/Utilities/Guad.Li	80.08	15393.61	3698.86	19172.55	75000.00	55827.45
Fund (65 ) Total ---->				.00	15393.61	3698.86	19172.55	75000.00	55827.45
71	2010		Accounts Payable//MEASURE A	-10049.68					
71	4454	0450<*>	MEASURE A/Other Benefit/MEASURE	100.00	943.43	.00	1043.43	360.00	-683.43
71	4454	1460	MEASURE A/Vehicle Maint/MEASURE	492.82	418.88	144.99	1056.69	3000.00	1943.31
71	4454	1550	MEASURE A/Op Supp/Expen/MEASURE	2905.35	4922.39	888.60	8716.34	15000.00	6283.66
71	4454	1560	MEASURE A/Fuels/Lubrica/MEASURE	233.23	1985.48	179.82	2398.53	8000.00	5601.47
71	4454	2150<*>	MEASURE A/Profl Service/MEASURE	6123.11	4767.10	394.82	11285.03	.00	-11285.03
71	4454	2200<*>	MEASURE A/Equip.Rental/MEASURE	195.17	3003.32	1995.33	5193.82	4000.00	-1193.82
Fund (71 ) Total ---->				.00	16040.60	3603.56	29693.84	30360.00	666.16

7b.

## MINUTES

**GUADALUPE CITY COUNCIL**  
**Regular Meeting Tuesday, November 24, 2015**

**REGULAR SESSION 6:00 P.M.**  
**City Hall, Council Chambers**  
**918 Obispo Street, Guadalupe, California 93434**

1. **MOMENT OF SILENCE**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL** Council Members Jerry Beatty, Virginia Ponce, Gina Rubalcaba, Ariston Julian and Mayor John Lizalde. **All Present**
4. **PRESENTATION BY: RICHARD SILVA, SANTA MARIA ELKS CLUB – DONATION TO THE GUADALUPE FIREFIGHTERS ASSOCIATION FOR THEIR COMMUNITY CHRISTMAS PROGRAM**

**Richard Silva** of the Santa Maria Elks Club presented the Firefighters Association with three checks totaling \$800 to be used to buy candy for Guadalupe youth this Christmas.

5. **COMMUNITY PARTICIPATION FORUM**

**George Alvarez** asked Council to push the Santa Barbara County Board of Supervisors to build a levee west of Route 1 to protect Pioneer Street from flooding. **Mr. Alvarez** also spoke about the drug abuse, mental health, and violent behavior problems the Guadalupe Police Department is facing.

6. **CONSENT CALENDAR.** The following items are presented for Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.
  - a. Payment of Warrants for the period ending November 19, 2015 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Director.
  - b. Minutes of the City Council Regular Meeting of November 10, 2015 to be ordered filed.
  - c. Monthly Reports from Department Heads:
    - i. Police Department report for the month of October 2015.
    - ii. Fire Department report for the month of October 2015.

- iii. Building Department report for the month of October 2015.
  - iv. City Treasurer's report for the month of October 2015.
  - v. Monthly Cash Balance Report.
  - vi. City Engineer's report for the month of October 2015.
  - vii. Parks and Recreation Department Update.
- d. Reappointment of Amelia Villegas as the City Representative on the Santa Barbara County Library Advisory Committee

**Councilmember Beatty** recused himself from consideration of the HSS warrant in Item 6.a. He pulled Item 6.c.i. **Councilmember Ponce** pulled Item 6.c.vi.

**Motion made by Julian, 2<sup>nd</sup> by Beatty, to approve all items except 6.c.i and 6.c.vi. Passed 5-0.**

On Item 6.c.i, **George Alvarez** spoke about the need for additional police officers in Guadalupe. **Public Safety Director Gary Hoving** said that he currently has one police officer vacancy. Optimally, he would like more officers at night. Crime has increased because changes in State law mean that criminals are out on the street more quickly than in the past. Residential crime is up at the moment. Before that, commercial crime was increasing. **Chief Hoving** mentioned that residents in the 11<sup>th</sup> Street area are trying to establish a Neighborhood Watch. The Chief is planning to start a "coffee with your cop" program. **Councilmember Ponce** noted that property recovery numbers are good. **Councilmember Rubalcaba** thanked the Chief for reaching out to employees at the Guadalupe Library after an incident there involving a mentally ill person.

On Item 6.c.vi, **Councilmember Ponce** asked **City Administrator Carter** to highlight the fact that CalTrans has decided not to require a roundabout at West Main and Obispo Street.

**Motion by Beatty, 2<sup>nd</sup> by Rubalcaba, to approve Items 6.c.i and 6.c.vi. Passed 5-0.**

7. **PUBLIC HEARING TO CONSIDER REVISED CONDITIONS OF APPROVAL FOR THE BEACHSIDE COOLER EXPANSION PROJECT LOCATED AT 4529 11<sup>TH</sup> STREET AND 1211 PERALTA STREET** That the City Council adopt Resolution No. 2015-57 approving Design Review Permit No. 2014-008-DR Revised and Zoning Clearance Permit No. 2014-008-ZC Revised. The revised Design Review Permit includes revised conditions of approval for the Beachside Cooler Expansion Project.
- a. Written Staff Report (Andrew Carter, City Administrator)
  - b. Written Communications
  - c. Public Hearing
  - d. City Council discussion and consideration
  - e. It is recommended that the City Council concludes the public hearing and adopt Resolution No. 2015-57

**Councilmember Ponce** recused herself from this item. She lives within 500 feet of the Beachside property.

**City Administrator Carter** presented the staff report. Resolution 2015-57 will revise the conditions of approval adopted under Resolution 2015-39 on 08/25/15. These revisions follow direction provided by Council at its 09/22/15 meeting. The developer is in agreement with the revisions.

**No written comments were received.**

**George Alvarez** believes there should have been greater community outreach on this public hearing, particularly in Spanish. He wants the City to begin imposing impact fees, in particular to fund police and fire. He believes there is a need for a sound wall behind the homes on 12<sup>th</sup> Street. He is concerned that Council is becoming a “rubber stamp” for business. He would like to see the Planning Commission reconstituted.

**Anna Marie Michaud** lives on 12<sup>th</sup> Street. She believes a sound wall behind the homes on 12<sup>th</sup> Street is needed. She would like a four-way stop at Peralta and 11<sup>th</sup> as well as flashing warning lights.

**Mayor Lizalde closed the public hearing.**

**Councilmember Rubalcaba** wants to make sure all the conditions are met by the developer, in particular the Peralta Street reconstruction. This has not always been the case with other projects in the past. She believes a four-way stop is needed. She would like an advance flashing light toward Simas Road. She asked the developer to be a “good neighbor” when it comes to noise. She noted the problem of after-hours employee noise at Hayward Truss.

**Councilmember Julian** also supports a four-way stop. He is pleased that reconstruction of Peralta Street will be taking place and that the developer will be paying his fair share for new state water.

**Mayor Lizalde** supports the four-way stop. He is pleased with the project design and with the prospect of additional employment in Guadalupe.

**Motion by Julian, 2<sup>nd</sup> by Rubalcaba, to adopt Resolution 2015-57. Passed 4-0 on a roll call vote. Ponce recused.**

**Councilmember Ponce rejoined the meeting.**

8. **PUBLIC HEARING – REGULATIONS CONCERNING THE LOCATION AND OPERATION OF DEFINED ADULT BUSINESSES WITHIN THE CITY** That the City Council adopt a resolution of intent (Resolution No. 2015-58) to adopt an ordinance regulating the operation and location of defined adult businesses within the City, and continue the public hearing to December 8, 2015

- a. Written Staff Report (Roy Hanley, Assistant City Attorney)
- b. Written Communications
- c. Public Hearing
- d. City Council discussion and consideration
- e. It is recommended that the City Council concludes the public hearing and adopt Resolution No. 2015-58.

**City Attorney Fleishman** presented the staff report. City Council provided initial direction on this topic on 10/13/15. The focus of tonight's meeting is to provide further direction on potential locations for adult oriented businesses in Guadalupe. Courts have ruled that such businesses have a First Amendment right to operate and that local municipalities must allow them to do so.

**City Administrator Carter** reviewed the informational materials in the Council packet on potential properties on Pioneer Street, on lower Guadalupe Street, and in the Obispo & 4<sup>th</sup> Street industrial area.

**No written comments were received.**

**George Alvarez** talked about the recent rash of break-ins by drug users plus problems with prostitution in Guadalupe in the distant past.

**Hardy Estes, Jr.** wants to make sure there are no adult businesses near where young people congregate. He did not want any property on Pioneer close to McKenzie Junior High to be selected, nor property on lower Guadalupe past which children walk to school. He felt the Obispo & 4<sup>th</sup> Street industrial area is the best location if the City has to have these businesses.

**Councilmember Ponce** pointed out that the area of Pioneer being considered is between 8<sup>th</sup> and 9<sup>th</sup> Street, not near McKenzie Junior High.

**Antonio Quintanar** is opposed to adult businesses in Guadalupe because they are immoral.

**Mayor Lizalde closed the public hearing.**

**Councilmember Rubalcaba** asked **Chief Hoving** about his opinion on where is the best place to locate these businesses. **Chief Hoving** said there is no good location. Force to choose, he prefers the Obispo & 4<sup>th</sup> Street industrial area.

**Councilmember Ponce** said she prefers the Obispo & 4<sup>th</sup> Street area. **Councilmember Beatty** does as well. **Councilmembers Rubalcaba and Beatty** both noted that Council does not support adult businesses, but must provide them a place to locate per court rulings. Otherwise these businesses might locate anywhere in town.

**By consensus, Council directed staff to focus on the Obispo & 4<sup>th</sup> Street industrial area, specifically APN's 115-140-016 and 115-280-001 through 115-280-018.**

**Motion by Julian, 2<sup>nd</sup> by Ponce, to adopt Resolution 2015-58. Passed 5-0.**

**9. CITY MANAGER REPORT/ FUTURE AGENDA ITEMS**

Marijuana legislation on 12/08/15. Prop 218 hearing in January. Master Fee Schedule revisions at some point in the future.

**10. ANNOUNCEMENTS / COUNCIL ACTIVITY REPORTS**

Several Councilmembers asked staff to provide them with information on the City's annual employee Christmas dinner.

**Councilmember Julian** suggested an ad hoc committee be formed to focus on land use and zoning issues in Guadalupe and work with the **City Administrator** on this topic to bring recommendations to the entire Council. **Councilmember Ponce** noted that some zoning designations don't make sense. For instance, Pioneer between 8<sup>th</sup> and 9<sup>th</sup> being identified as commercial instead of residential. **Councilmember Julian** noted the lack of available appropriately-sized commercial property. **Mayor Lizalde** agreed with this point. **Councilmember Julian** also noted the negative impact of absentee landlords who won't lease their property or redevelop it. **Councilmember Beatty** asked to serve on this committee. **By consensus, Council was amenable to having Councilmembers Julian and Beatty serve on such an ad hoc committee.**

**11. CLOSED SESSION**

- a. CONFERENCE WITH LABOR NEGOTIATOR:  
Government Code Section 54957.6  
City Negotiator: City Attorney & City Administrator  
Employee Organizations: Guadalupe Police Officers Association (POA) and  
International Association of Firefighters (IAFF) Local 4403

**No reportable action.**

**12. ADJOURNMENT**

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**Andrew Carter, Deputy City Clerk**

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**John Lizalde, Mayor**

## MINUTES

### GUADALUPE CITY COUNCIL

Regular Meeting Tuesday, December 8, 2015

REGULAR SESSION 6:00 P.M.

City Hall, Council Chambers

918 Obispo Street, Guadalupe, California 93434

1. **MOMENT OF SILENCE**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL** Council Members Jerry Beatty, Virginia Ponce, Gina Rubalcaba, Ariston Julian and Mayor John Lizalde. **All Present.**
4. **COMMUNITY PARTICIPATION FORUM**

**Shirley Boydston** announced that on Saturday the Kiwanis Parade would be held. There will be a concert at the art gallery next to El Tapatio as well as a drawing for prizes currently displayed in the front window of Perry Auto Parts.

5. **CONSENT CALENDAR** The following items are presented for Council approval without discussion as a single agenda item in order to expedite the meeting. Should a Council Member wish to discuss or disapprove an item, it must be dropped from the blanket motion of approval and considered as a separate item.
  - a. Payment of Warrants for the period ending December 3, 2015 to be approved for payment by the City Council. Subject to having been certified as being in conformity with the budget by the Finance Director.

**Councilmember Beatty** asked about the warrant for Poornima Wagh. **City Administrator Carter** said it is payment for Ms. Wagh's work auditing Gross Receipts Tax filings.

**Motion by Julian, 2<sup>nd</sup> by Beatty, to approve the Consent Calendar. Passed 5-0.**

6. **MARIJUANA CULTIVATION, PROCESSING, AND TRANSPORT IN GUADALUPE**
  - a. Written Staff Report (Andrew Carter, City Administrator)
  - b. Verbal Presentation (Gary Hoving, Director of Public Safety)
  - c. City Council discussion and consideration.
  - d. It is recommended that the City Council provide staff further direction on a proposed ordinance to outlaw marijuana cultivation, processing, and transport in Guadalupe which includes a fallback mechanism should an outright ban on these activities be found to be invalid or unconstitutional by the court in the future.

**City Administrator Carter** began the staff presentation. Recent state legislation requires Council to act before March 1<sup>st</sup> if it wants to regulate marijuana activity in Guadalupe. Council has already made it clear it does not want to allow storefront dispensaries. Council must also decide whether to allow personal cultivation, commercial cultivation, and mobile delivery services.

The sample ordinance **City Attorney Fleishman** has prepared would outlaw all marijuana activity with a fallback mechanism to allow personal cultivation in residential zones under certain conditions and commercial activity in the General Industrial zone under certain conditions should a court of competent jurisdiction determine that it is unconstitutional to completely outlaw such activity.

In November, **Klub Med**, a commercial cultivation business interested in doing business in Guadalupe, asked to make a presentation at tonight's meeting. On Friday, **Brandon Gesecki**, a lobbyist for **Klub Med**, said **Klub Med** would not be making a presentation. The Council packet went out showing no presentation. On Monday, **Mr. Gesecki** said **Klub Med** would like to make a presentation. Representing **Klub Med** tonight is **Marc O'Hara**. Council will need to decide whether to give **Mr. O'Hara** more than the normal three minutes afforded all public speakers.

**City Administrator Carter** turned the presentation over to **Chief Hoving**. **Chief Hoving** said **Klub Med** had told him it would pay the City \$30 per pound of marijuana if it were allowed to operate in Guadalupe. This would equal over a million dollars per year. **Klub Med** also offered to pay an upfront licensing fee of \$250,000 and cover the annual cost of one police officer. **Chief Hoving** does not feel the City should "go into business" with **Klub Med**. He believes **Klub Med** approached Guadalupe because we are a poor city that needs money. **Chief Hoving** noted that it is still a federal crime to grow, possess, or sell marijuana. He said that state law forbids medical doctors from affiliating with marijuana businesses, yet **Klub Med** has a doctor affiliated with it. Literature from **Klub Med** touts all the diseases which can be treated by medical marijuana, yet the FDA has not approved marijuana use for any disease.

**Chief Hoving** showed Council evidence recently seized from a mobile delivery service caught operating illegally in Guadalupe. That evidence included marijuana cookies, chocolate bars, gummy bears, cream, liquid packs, syringes, and vapor devices.

**Chief Hoving** asked Council to adopt the ordinance proposed by the **City Attorney** which would outlaw marijuana activity in Guadalupe.

**Councilmembers Beatty and Rubalcaba** asked about the conflict between state law and federal law in places like Washington state and Colorado where recreational use of marijuana is now allowed. **City Attorney Fleishman** explained that in those states the federal government has chosen not to enforce federal law.

**Armando Garcia** said he has lived in Guadalupe for 50 years. He is opposed to any marijuana activity in town as well as any adult oriented business.

**Shirley Boydston** wondered how many residents of Guadalupe have a marijuana card. She is opposed to marijuana activity in town.

**Craig Smith** of **Pasadera** said that his firm is investing millions of dollars in Guadalupe because it is a safe community. That perception is important to families looking to purchase a new home. He asked Council not to risk that perception by allowing marijuana activity in town.

When **Marc O'Hara** of **Klub Med** approached the podium, **Mayor Lizalde** informed **Mr. O'Hara** that he would only be allowed three minutes to speak, just like all other speakers. **Councilmember Rubalcaba** said she would like **Mr. O'Hara** to be given additional time so that she is able to obtain all the information she needs to make an informed decision. **Councilmembers Ponce and Beatty** also wanted **Mr. O'Hara** to be provided additional time. **Mr. O'Hara** was given an extra five minutes.

**Mr. O'Hara** said that both the American Medical Association and the California Medical Association support research on the medical use of marijuana. The federal government has said it will not enforce federal laws against marijuana use in states which allow such use. He said that 60% of Californians support the medicinal use of marijuana. The nearest cultivation and storefront dispensing locations are in the Santa Barbara area. Allowing a cultivation enterprise in Guadalupe could generate hundreds of jobs and significant tax revenue for the City. He said that Adelanto is about to legalize marijuana activity there.

**Frances Romero** said that Guadalupe should not model itself off of Adelanto which has very high crime and unemployment. Adelanto is listed as one of the top ten worst places to live in California. She did not believe that **Mr. O'Hara** should have been given extra time since a presentation by **Klub Med** was not announced in the Council packet. She said it was hard to trust a company who she believes is engaged in trade name infringement (**Klub Med** vs. **Club Med**) and who is represented by a paid lobbyist.

**Councilmember Julian** does not want storefront dispensaries or marijuana cultivation in Guadalupe. He asked **Chief Hoving** for information on mobile delivery services. **Chief Hoving** said caregivers can deliver marijuana to their patients, but they have to be providing more care than just marijuana dispensing. **City Attorney Fleishman** says that caregivers will have to follow both state law and local law (if it exists) under the new statewide legislation.

**Councilmember Rubalcaba** said she was willing to provide **Mr. O'Hara** time to speak so that she could make her decision based on knowledge and not fear. She is opposed to storefront dispensaries and cultivation in Guadalupe but she believes mobile delivery services should be allowed. **Ms. Rubalcaba** says she lives in constant pain and although she does not use marijuana to treat it, she understands how some residents might choose to use marijuana for their medical problems.

**Councilmember Ponce** said she is opposed to storefront dispensaries. She asked if **Chief Hoving** knew how many people in town grow marijuana for personal use. She also asked how those with a medical marijuana card get delivery. **Chief Hoving** said he doesn't know how many people in town are currently growing marijuana. He says marijuana delivery services advertise in the paper. Card holders call the numbers listed for delivery.

**Councilmember Ponce** asked **Mr. O'Hara** whether **Klub Med** had actually searched for property in Guadalupe to locate a cultivation operation. **Mr. O'Hara** said a Klub Med representative had done that. **Klub Med** would want to build a facility of 21,000 square feet.

**Councilmember Ponce** thanked **Craig Smith** for **Pasadera's** investment in the community. She does not believe there is an appropriate place for cultivation in town.

**Councilmember Beatty** noted that Guadalupe is a struggling community on a financial level, but to open the doors to marijuana business would risk an increase in crime. Therefore he cannot support cultivation or storefront dispensaries. On mobile delivery, he is torn.

**Mayor Lizalde** also believes that allowing cultivation and storefront dispensaries would endanger the City's future prospects.

**City Attorney Fleishman** said it was clear that Council was opposed to storefront dispensaries and cultivation. He wasn't clear whether the majority supported mobile delivery or not. **A straw vote was taken. Lizalde, Julian, and Beatty were opposed to mobile delivery. Ponce and Rubalcaba supported it.**

**Mr. Fleishman** also asked whether Council wanted the ordinance to include a fallback mechanism. **By consensus, Council supports a fallback mechanism.**

**Based on this direction, Mr. Fleishman said he would return to Council in January with a final ordinance for consideration.**

7. **PUBLIC HEARING - CONSIDER ADOPTION OF AN ORDINANCE ESTABLISHING OPERATIONAL REGULATIONS AND ZONING RESTRICTIONS FOR DEFINED ADULT ORIENTED BUSINESSES.** That the City Council introduce for first reading by title only Ordinance No. 2015-439 establishing zoning restrictions and operational rules for defined adult oriented businesses.

- a. Written Staff Report (Roy Hanley, City Attorney)
- b. Written Communications.
- c. Public Hearing.
- d. City Council discussion and consideration.
- e. It is recommended that the City Council concludes the public hearing and adopt first reading of Ordinance No. 2015-439.

**City Attorney Fleishman** explained why Council had to provide locations within the City where adult-oriented businesses could operate. He said that the reference to "urgency ordinance" is wrong and needs to be removed.

**City Administrator Carter** added that he had sent notices to the two property owners in the Obispo & 4<sup>th</sup> Street industrial area who would be affected by this ordinance. Ms. Nanci Gillaspay who along with her husband Paul is one of those property owners asked if Council would delay taking action so that she and her husband could have the time to consider whether to protest Council's prospective action.

**Paul Gillaspay** spoke to say that he is extremely unhappy that his property has been selected. He does not approve of adult oriented businesses. He talked about his long involvement in the community, including his 25 years of operating a business at this location plus the additional

property he owns in the City. Also, the contributions he has made to charitable organizations in the community. He feels like he is being “kicked in the teeth.”

**Mayor Lizalde** recommended to **Mr. Gillaspy** that he schedule an appointment with Mr. Carter to discuss this matter further.

**Mr. Carter** explained that in his letter to the Gillaspy’s and the other property owner he had explained how court decisions were forcing the City to select locations for adult oriented businesses. The City was not doing this willingly.

**Councilmember Rubalcaba** noted that the owners of property selected are not obligated to actually rent or sell their property to an adult oriented business.

**City Attorney Fleishman** further explained to **Mr. Gillaspy** that all Council was doing was adding an additional allowed use to this particular property.

**Councilmember Julian** talked about how Council had arrived at this location. Council would prefer nowhere, but that is not an available option.

**Councilmember Ponce** noted that such businesses are in prominent locations in Santa Maria and Grover Beach. Council would not want that to happen in Guadalupe.

**Mayor Lizalde** asked about the regulations that would be imposed upon an adult oriented business if it came to Guadalupe. **City Attorney Fleishman** said the ordinance contained ten pages of regulations such businesses would have to follow.

**Mayor Lizalde** thanked **Mr. Gillaspy** for his involvement in the community.

**Motion made by Julian, 2<sup>nd</sup> by Rubalcaba to adopt the 1<sup>st</sup> reading of Ordinance 2015-439 with correction of the “urgency ordinance” reference. By a roll call vote, passed 5-0.**

**Councilmember Rubalcaba left the meeting because she was not feeling well.**

**8. GUADALUPE POLICE OFFICERS ASSOCIATION MEMORANDUM OF UNDERSTANDING FOR THE TIME PERIOD 07/01/15 – 12/31/17.** That the City Council adopt Resolution No. 2015-59 approving a Memorandum of Understanding (MOU) with the Guadalupe Police Officers Association for the time period 07/01/15 through 12/31/17 and authorizing the Mayor to sign the MOU.

- a. Written Staff Report (Andrew Carter, City Administrator)
- b. City Council discussion and consideration.
- c. It is recommended that the City Council adopt Resolution No. 2015-59.

**City Administrator Carter** explained that the MOU before Council runs from 07/01/15 through 12/31/17. On 01/02/16, POA “classic” PERS members will begin to pay 4% of their employee PERS contributions. In the past, they paid 2%. On 07/02/16, a 3% COLA will be granted to all POA members plus a wage-range shift which will increase pay for new hires and allow long-term employees the opportunity for one additional step-in-grade during their lifetime service with the

City. On 07/02/16, a specific wage classification for Corporal will be established. On 07/02/17, an additional wage-range shift will occur which represents a 1.3% to 1.5% COLA depending on job classification.

Savings of \$7000 will be realized this fiscal year. Costs will increase \$26,000 in FY 2016/17 and an additional \$49,000 in FY 2017/18 due to this MOU. In FY 2016/17 and 2017/18, there will undoubtedly be additional benefit cost increases, in particular PERS rate increases.

**Motion made by Julian, 2<sup>nd</sup> by Ponce to adopt Resolution 2015-59. On a roll call vote, passed 4-0 with Rubalcaba absent.**

**9. CITY MANAGER REPORT/ FUTURE AGENDA ITEMS.**

1. 2<sup>nd</sup> reading of adult oriented business ordinance on 12/22/15
2. 1<sup>st</sup> reading of marijuana ordinance on 1/12/16. 2<sup>nd</sup> reading on 1/26/15.
3. Prop 218 rate increase hearing on 1/26/16.

**10. ANNOUNCEMENTS / COUNCIL ACTIVITY REPORTS.**

Saturday at 6:00 pm, Kiwanis Christmas Parade. Councilmembers interested in riding on "Grandma," the City's antique fire truck should meet at 5<sup>th</sup> & Guadalupe at 5:30 pm.

Condolences to families of **Manuel Cervantes** and **Natividad Solis, Jr.**

**11. CLOSED SESSION**

- a. CONFERENCE WITH LABOR NEGOTIATOR:  
Government Code Section 54957.6  
City Negotiator: City Attorney & City Administrator  
Employee Organizations: International Association of Firefighters (IAFF) Local 4403

**No reportable action.**

**12. ADJOURNMENT**

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Andrew Carter, Deputy City Clerk

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John Lizalde, Mayor

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**GUADALUPE POLICE DEPARTMENT**  
**MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY**  
**MONTH OF NOVEMBER 2015**

**PART I: CRIMES**

TYPE OF CRIMES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED	REPORTED	CLEARED
187 PC HOMICIDE	0	0	0	0	0	0	0	0
261 PC RAPE	1	1	0	0	1	1	1	1
211 PC ROBBERY	0	0	0	0	1	1	0	0
242/245 PC ASSAULT	4	4	4	4	20	20	41	39
459 PC BURGLARY	0	0	2	0	23	4	14	5
484/487 PC THEFT	4	0	5	0	54	16	34	2
10851 VC VEH THEFT	2	2	1	1	10	12	9	9
451 PC ARSON	0	0	0	0	0	0	0	0
<b>TOTAL</b>	<b>11</b>	<b>7</b>	<b>12</b>	<b>5</b>	<b>109</b>	<b>54</b>	<b>99</b>	<b>56</b>

**PART II: REPORTED CRIMES**

REQUEST FOR SERVICE	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
TOTAL REPORTS TAKEN	307	72	1,263	1,291
TOTAL REQUEST FOR SERVICE	237	242	3,171	3430
TOTAL ACTIVITY FOR THE MONTH	<b>544</b>	<b>314</b>	<b>4,434</b>	<b>4,721</b>
DOMESTIC VIOLENCE REPORTS	2	2	11	27
TOTAL PROPERTY STOLEN	<b>\$2,295.</b>	<b>\$1,690.</b>	<b>\$87,520.</b>	<b>\$32,219.</b>
TOTAL PROPERTY RECOVERED	0	0	<b>\$42,633.</b>	<b>\$17,130.</b>

**PART III: ARREST SUMMARY**

OFFENSES	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES	ADULTS	JUVENILES
FELONY	3	1	1	0	52	6	52	4
MISDEMEANOR	5	0	2	1	137	10	122	12
<b>TOTAL</b>	<b>8</b>	<b>1</b>	<b>3</b>	<b>1</b>	<b>189</b>	<b>16</b>	<b>174</b>	<b>16</b>
23152(a&b) VC ARREST	1		1		29		37	
WARRANT ARREST	4		2		75		61	

NOTE: DUI AND WARRANT DATA ARE INCLUDED IN ABOVE ARREST TOTALS

**GUADALUPE POLICE DEPARTMENT  
MONTHLY ADMINISTRATIVE OPERATIONAL DATA SUMMARY  
MONTH OF**

**PART IV: NARCOTICS ACTIVITY**

TYPE OF NARCOTICS	THIS MONTH		THIS MONTH LAST YEAR		THIS YEAR TO DATE		LAST YEAR TO DATE	
	REPORTED	ARREST	REPORTED	ARREST	REPORTED	ARREST	REPORTED	ARREST
HEROIN	1	1	0	0	2	2	2	2
COCAINE	0	0	0	0	1	2	3	3
METHAMPHETAMINE	1	1	2	2	35	35	26	26
MARIJUANA	0	0	0	0	6	6	5	5
PARAPHERNALIA	0	0	0	0	3	3	3	3
TOTAL	2	2	2	2	47	48	39	39

**PART V: SPECIAL DATA**

	THIS MONTH	THIS MONTH LAST YEAR	THIS YEAR TO DATE	LAST YEAR TO DATE
OFFICERS ASSAULTED	0	1	0	2
INJURED ON DUTY	0	0	1	0

**ADDITIONAL INFORMATION:**

<b>STAFFING:</b>	1	POLICE CHIEF		
	2	POLICE SERGEANT	1	SGT INTERIM POSITION
	3	POLICE CORPORALS	1	FILLED / 1 INTERIM / 1 VACANT POSITION
	7	POLICE OFFICERS		
	2	OFFICE STAFF PERSONNEL		
	5	RESERVE POLICE OFFICERS	2	UNFILLED POSITION
	1	COMMUNITY SERVICE TECHNICIAN		FULL TIME POSITION UNFILLED AS A PART-TIME POSITION
	1	EVIDENCE TECHNICIAN		UNFILLED POSITION
	1	POLICE VOLUNTEER(S)		
	3	ALCOHOL/DRUG PERSONNEL		GLADIATORS PROGRAM / 1 UNFILLED POSITION

**COMMENTS:** The 'GLADIATORS' PERSONNEL ARE ALL PART-TIME EMPLOYEES



# GUADALUPE FIRE DEPARTMENT



**TO:** CITY ADMINISTRATOR, ANDREW CARTER  
**FROM:** CAPTAIN PATRICK SCHMITZ  
**SUBJECT:** MONTHLY SUMMARY OF CODE ENFORCEMENT CASES  
 November 1, 2015 – November 30, 2015

**DATE:** 12/04/2015

## CODE ENFORCEMENT CASES

INCIDENT TYPE	This Month	Last Month	Year to Date (2015-2016)	Year to date (2014-2015)
Business License (GMC 5.04.040)	1	0	5	5
Animal Nuisance (Odor, Noise) (GMC 6.04.100 (A,E))	0	0	0	4
Fowl, Livestock and Wild Animals (GMC 6.04.210)	0	1	2	1
Litter Accumulation (GMC 8.12.020)	5	6	29	23
Abatement of Weeds and Rubbish (GMC 8.16.010)	1	1	18	18
Unsafe Living Conditions (GMC 8.40.020)	0	0	0	0
Unlawful Property Nuisance (GMC 8.50.070)	5	3	12	16
Graffiti Abatement (GMC 9.07.060)	1	1	14	21
Abandoned Vehicles (GMC 10.36.010)	9	8	41	27
Unapproved Vehicle Covers (GMC 10.36.010)	2	0	7	6
Portable/fixed basketball goals (GMC 10.48.050)	0	2	6	2
Yard Sale Signs (GMC 12.13.010)	5	2	18	24
Tampering with Water Service (GMC 13.04.200)	1	2	8	7
Working Without Permits (GMC15.04.020)	2	1	11	5
Address Number (GMC 15.08.020 (505.1))	4	2	12	26
Illegal Garage Conversion (GMC 18.08.120, 18.08.160)	1	0	2	1
Damage Fence (GMC 18.52.125)	0	0	3	4
Parking on Front Yard Setback (GMC 18.60.035)	16	1	45	31
Landscape Maintenance Required (GMC 18.64.120)	1	1	10	5
Inspection/Complaints (No Violation Found)	1	0	5	9
Apartment Inspections	5	2	13	2
Yearly Business Inspections	1	3	14	13
Other	0	3	10	34
<b>TOTAL</b>	<b>61</b>	<b>39</b>	<b>285</b>	<b>284</b>

Miscellaneous	This Month	Last Month	Year to Date (2015-2016)	Year to date (2014-2015)
Visitors	44	48	207	95
Public Relations	1	4	8	9
School Visits	0	0	1	4

**CALLS FOR SERVICE November, 2015**

<b>INCIDENT TYPE</b>	<b>This Month</b>	<b>Last Month</b>	<b>Year to Date (2015-2016)</b>	<b>Year to date (2014-2015)</b>
Medical	30	25	142	160
Structure Fire	1	1	4	1
Cooking Fire	0	0	0	1
Trash or Rubbish Fire	0	1	5	6
Vehicle Fire	0	0	2	1
Grass/Vegetation Fire	0	0	0	2
Other Fire	1	0	1	1
Motor Vehicle Accidents with Injuries	1	3	10	15
Motor Vehicle Accidents No Injuries	2	1	8	7
Motor Vehicle/Pedestrian Accident	0	0	0	1
Hazardous Materials Spill/Release	1	1	6	7
Hazardous Condition Other	0	1	3	3
Water Problem/Leak	0	1	6	4
Animal Problem	0	1	1	3
Search / Rescue	0	0	2	1
Public Assistance	2	2	10	13
Police Matter/Assistance	5	0	11	5
Illegal Burn	0	0	0	1
Smoke Detector Activation	2	1	9	3
Dispatch and Canceled En-route	3	6	21	15
False Alarm	1	2	7	5
<b>TOTAL</b>	<b>49</b>	<b>46</b>	<b>248</b>	<b>255</b>

**Additional Information**

**STAFFING:** 1 Public Safety Director (Police/Fire Chief)  
 3 Fire Captains 2 Full Time Positions filled / 1 Full Time Position Unfilled  
 2 Paid Call Firefighters filling in on an interim status for unfilled full time captain position  
 1 Firefighter/Permit Tech.  
 10 Paid Call Firefighters 2 Paid Call Firefighter Positions Unfilled  
 5 Reserve Firefighters

**Special Coverage:**

Paid Call Firefighter alternating coverage on Furloughs, Holidays, Vacation, and Sick time due to Firefighter/Permit Technician being off.

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## CITY OF GUADALUPE BUILDING DEPARTMENT

### STATUS REPORT

MONTH: November, 2015

	This Month	Last Month	Year to Date	Last Year
<b>Visitors</b>	48	44	433	378
<b>Inspections</b>	38	34	279	209
<b>Building Permits Issued</b>	16	12	145	100

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**CITY OF GUADALUPE**  
**918 Obispo Street**  
**Guadalupe, CA 93434**  
**P: (805) 356-3895**  
**F: (805) 343-0542**  
**Finance Department**

Memorandum

To: Andrew Carter, City Administrator  
From: Annette Muñoz, Finance Director  
Subject: Treasurer's Report – November 2015  
Date: December 18, 2015

This memo explains the changes in the monthly Treasurer's report for November 2015 compared to the prior month. November cash decreased by approximately \$70,600 due primarily to:

- \$58,000 paid to V. Lopez for the drainage ditch work on West Main Street.
- \$20,000 paid to the Santa Maria Library

c: Treasurer file

Treasurer's Report  
Investments and Cash as of November 30, 2015

Local Agency Investment Fund ("LAIF") Account 98-42-346	
	305,164.67
<b>Total Investments</b>	<b>\$ 305,164.67</b>

Cash	
Checking Account 155-503815 ("Warrant Account")	1,537,207.63
Checking Account 155-003261 ("Payroll Account")	(56,001.79)
<b>Total Cash</b>	<b>\$ 1,481,205.84 *</b>

\*Actual ending balances reconciled to Bank Statements

Non-Commingled and Trust-Account Funds	
USDA/RUS-HWY One Water/Sewer Pipeline Account 280-0389711	\$100.00
<b>Total Non-commingled and Trust Funds</b>	<b>\$100.00</b>

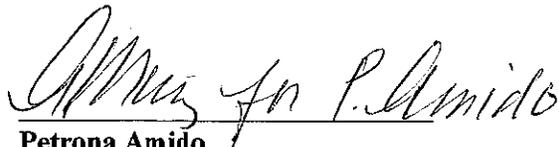
The following is a summary of the City's cash and investments as of November 30, 2015 compared with the prior month.

Investments and Cash	October 31, 2015	November 30, 2015
Investments	305,164.67	305,164.67
Cash	1,551,912.62	1,481,305.84
<b>Total</b>	<b>\$ 1,857,077.29</b>	<b>\$ 1,786,470.51 **</b>

\*\* Total Cash and Investments agree to General Ledger.

Note 1: Monies held in the non-commingled and trust accounts are required to be kept separate from all other city funds.

Submitted: 12/14/2015 by:

  
**Petrona Amido**  
 City Treasurer

Local Agency Investment Fund  
 P.O. Box 942809  
 Sacramento, CA 94209-0001  
 (916) 653-3001

[www.treasurer.ca.gov/pmia-laif/laif.asp](http://www.treasurer.ca.gov/pmia-laif/laif.asp)  
 December 14,  
 2015

CITY OF GUADALUPE

CITY TREASURER  
 918 OBISPO STREET  
 GUADALUPE, CA 93434

PMIA Average Monthly Yields

Account Number:  
 98-42-346

Tran Type Definitions

November 2015 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	305,164.67
Total Withdrawal:	0.00	Ending Balance:	305,164.67





**City of Guadalupe  
November 2015  
Civil Engineering Projects**

**1. Measure A – 2015 Paving Project**

- Although plans were completed for the 2015 Paving Project, the project has been postponed until after the rainy season. This is due to coordination with the Gas Company and the potential lowering of gas mains on Pioneer Street from Main Street to Wong Street. This work needs to be completed prior to the paving project.
- The City Engineer attended a meeting with the Central Coast Land Surveying Society regarding the preservation of survey monuments with the City. Specific instruction was given regarding the preservation of survey monuments during roadway construction and other City projects. State law requires the preservation of survey monuments, but an alarming number of monuments are being lost during construction activities. This results in very high surveying costs for residents who are trying to do any type of survey work as the existing monuments may have been obliterated and lines have to be reestablished by the property owner.

**2. Measure A – Drainage**

- Design work is still ongoing on the drainage system at the intersection of 11<sup>th</sup> Street and Obispo Street. This area is subject to flooding during rain events. The design is looking at ways to alleviate the flooding problems.
- The City Engineer and City Administrator met with the County Public Works Director to discuss El Nino preparations and various other drainage related items to outline County and City responsibility.

**3. Alternative Transportation Work**

- Sidewalk repairs were completed by City Staff at 830 Guadalupe Street. The City Engineer completed a final inspection of the work and ADA certification for Caltrans.

**4. Water Related Work**

- Staff worked to prepare plans and specifications for the testing and inspection of the Tognazzini Well prior to any other work at the site. This work is being done at the request of the USDA who are funding the project. Currently the City relies upon the Obispo Well and the Tognazzini Well to provide water. Prior to advertising for the testing and inspection work the State Water will be turned on. Work on the Tognazzini Well could take up to six months to complete. During that period the only viable water source for the City would be the Obispo Well. The State Water is being brought online as an emergency backup.



**5. Pasadera Development (funded by applicant)**

- The Lot 4 Tentative Tract Map and Grading Plan is under review.
- The Final Map for Lot 5 has been submitted for review. The City Engineer has been working with the developer to ensure all of the appropriate documentation is being submitted. A staff report will be prepared that will include the approval of the Final Map, a Subdivision Improvement Agreement, and Monumentation Bond Agreement.
- A draft Subdivision Improvement Agreement for Tract 29,061 has been prepared.
- Plans for the offsite water system which will connect to the Obispo Tanks have been prepared and are being reviewed.
- Work is progressing on the sewer main on West Main Street. The work is being inspected by MNK and Associates.

**6. NPDES Permit Requirements**

- Work continues on implementing the Municipal Separate Storm Sewer System program as required by the State Water Control Board.
- The City Engineer attended a Stormwater Technical Guide Meeting at the Regional Water Quality Control Board offices. The meeting discussed the impacts of new regulation on development and various requirements.

**7. Other Work**

- The City Engineer signed the necessary Caltrans permits for the parade.



**MEMO**

**To:** City Council  
**From:** Ron Estabillo  
**Subject:** Parks and Recreation Update  
**Date:** December 17, 2015

**RECREATIONAL ACTIVITIES:**

**Youth Basketball:**

*Guadalupe Youth Basketball League continues league play on Mondays, Fridays and Saturdays. The League will be on holiday break from December 21 thru January 5.*

*McKenzie Junior High Bobcats Boys & Girls 8th grade teams have set their team rosters for the upcoming season. The league schedule should be ready by December 23.*

**Boys & Girls Club:**

*After school program daily attendance continues to be around 65 kids. Zumba Classes are now being held at Riverview. Wrestling has started up in its place. The Youth Wrestling Club practices on Mondays, Wednesdays and Thursdays.*

**Girls Youth Softball:**

*Guadalupe Girls Youth Softball fall ball ended two weeks ago. Sign ups for next season will be held here at City Hall on Saturday, January 16, 2016 from 9am to Noon.*

**Boys Youth Football:**

*The Intermediates lost in the semi-finals of the play-offs in a very close game to Orcutt 18 to 12. That Orcutt team ended up winning the Super Bowl.*

*The Bulldogs held their closing ceremonies & Awards Banquet on Sunday, December 13, 2015.*

*The two (2) local boys that were asked to play on an All-Star team in a National Football Tournament in Las Vegas during the Thanksgiving break won their Division Championship. They had 3 wins & 0 losses. Beating teams from Alaska, Utah & California.*

**Judo Classes:**

*Classes are held on Monday nights @ 6:00 pm to 7:30pm at 950A Guadalupe St. There are 10 kids participating at this time.*

**Community Events:**

<i>Thurs</i>	<i>Weekly</i>	<i>Walk in Bingo</i>	<i>Vets Hall</i>	<i>6PM – 9PM</i>
<i>Wed</i>	<i>Dec 9</i>	<i>Righetti H S Wrestling</i>	<i>City Hall</i>	<i>5PM - 7PM</i>
<i>Sat</i>	<i>Dec 12</i>	<i>Christmas Parade</i>	<i>Downtown</i>	<i>6PM</i>
<i>Wed</i>	<i>Dec 16</i>	<i>McKenzie Dance Performance</i>	<i>City Hall</i>	<i>6PM - 7PM</i>
<i>Sat</i>	<i>Dec 19</i>	<i>City Clean Up Day</i>	<i>McKenzie Jr. High</i>	<i>8AM-3:30PM</i>
<i>Sat</i>	<i>Jan 9</i>	<i>Free Concert</i>	<i>City Hall</i>	<i>7:30PM</i>

**ORDINANCE NO. 2015-439****AN ORDINANCE OF THE CITY OF GUADALUPE AMENDING THE GUADALUPE MUNICIPAL CODE IN REGARDS TO THE ALLOWABLE LOCATIONS FOR ADULT ORIENTED BUSINESSES AND ESTABLISHING PERFORMANCE STANDARDS**

**WHEREAS:** It is necessary for the preservation of the public peace, health and safety to enact as an urgency ordinance rules regulating the establishment and operation of adult businesses. The reasons for the ordinance include the identified secondary effects outlined in the lengthy administrative record, which is incorporated herein and included by this reference as though fully set forth at this point, and the fact that the experience of many other cities suggests that the number of regulatory issues should be carefully considered prior to allowing the establishment of such businesses in order to prevent the adverse secondary effects and to ensure compatibility with other uses, including residential uses and schools. Because the location of adult oriented businesses has not been reviewed in Guadalupe, the City can expect to suffer the adverse secondary effects of such businesses and enforcement problems if such businesses are allowed in the absence of new and revised regulations. In light of the necessity to study and develop new and appropriate regulations, and the possibility of suffering adverse secondary effects, an urgency ordinance is necessary to provide a clear statement of existing law and to protect the public, peace, health and safety.

**NOW, THEREFORE:** The City Council of the City of Guadalupe does ordain as follows:

**SECTION 1.**

The Guadalupe Municipal Code is amended as set forth in Attachments "A" and "B" which are included herein as though fully set forth at this point.

**SECTION 2.**

This ordinance shall become effective immediately after adoption upon second reading.

INTRODUCED at a regular meeting of the City Council held this 8<sup>th</sup> day of December, 2015 on motion of Councilmember **ARISTON JULIAN**, seconded by Councilmember **GINA RUBALCABA**, and on the following roll call vote, to wit:

**AYES:           5       Beatty, Ponce, Lizalde, Rubalcaba, Julian**  
**NOES:           0**  
**ABSENT:        0**  
**ABSTAIN:       0**

PASSED AND ADOPTED at a regular meeting of the City Council held this 22<sup>nd</sup> day of December, 2015 on motion of Councilmember \_\_\_\_\_, seconded by Councilmember \_\_\_\_\_, and on the following roll call vote, to wit:

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAIN:**

**ATTEST:**

\_\_\_\_\_  
Andrew Carter, Deputy City Clerk

\_\_\_\_\_  
John A. Lizalde, Mayor

**APPROVED AS TO FORM:**

\_\_\_\_\_  
David M. Fleishman, City Attorney

## Attachment A

### **18.15 ADULT ORIENTED BUSINESSES FORBIDDEN IN ALL ZONES EXCEPT FOR LOCATIONS SPECIFIED HEREIN**

**18.15.010** Notwithstanding anything to the contrary contained in the Guadalupe Municipal Code, no adult oriented business shall be a permitted use in any zone of the City, and no conditional use permit shall issue permitting such use. Notwithstanding the foregoing, adult oriented businesses shall be allowed in (and only in) the following locations:

#### **Obispo & 4th Street, Selected Adult Business Lots**

<u>APN</u>
115140016
115280001
115280002
115280003
115280004
115280005
115280006
115280007
115280008
115280009
115280010
115280011
115280012
115280013
115280014
115280015
115280016
115280017
115280018

#### **18.08.025 Adult Oriented Businesses definitions**

**(A) "Adult Oriented Business"** is defined as follows: Any business establishment or concern that:

1. As a regular and substantial course of conduct operates as an adult bookstore, adult hotel or motel, adult motion picture arcade, adult motion picture theater, cabaret, sexual encounter center, adult modeling studio, or any other business or establishment that offers its patrons services or entertainment characterized by an emphasis on matter depicting, describing or relating to "specified sexual activities" or "specified anatomical areas," but not including those uses or activities, the regulation of which is preempted by state law, or therapeutic massage

services provided by licensed professionals, which are included under the definition of "Personal Services."; or

2. As a regular and substantial course of conduct offers, sells or distributes adult-oriented material or sexually-oriented merchandise, or that offers to its patrons materials, products, merchandise, services or entertainment characterized by an emphasis on matters depicting, describing or relating to specified sexual activities or specified anatomical areas but not including those uses or activities which are preempted by State law.

**(B) Adult arcade.** A business establishment to which the public is permitted or invited and where coin, card or slug operated, or electronically, electrically or mechanically controlled devices, still or motion picture machines, projectors, videos, holograms, virtual reality devices or other image-producing devices are maintained to show images on a regular or substantial basis, where the images so displayed are distinguished or characterized by an emphasis on matter depicting or describing specified sexual activities or specified anatomical areas. Such devices shall be referred to as adult arcade devices.

**(C) Adult booth/individual viewing area.** A partitioned or partially enclosed portion of an adult business used for any of the following purposes:

1. Where a live or taped performance is presented or viewed, where the performances and/or images are distinguished or characterized by their emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical areas;
2. Where adult arcade devices are located.

**(D) Adult Businesses (land use).** Any business establishment or concern that:

1. As a regular and substantial course of conduct operates as an adult bookstore, adult hotel or motel, adult motion picture arcade, adult motion picture theater, cabaret, sexual encounter center, adult modeling studio, or any other business or establishment that offers its patrons services or entertainment characterized by an emphasis on matter depicting, describing or relating to "specified sexual activities" or "specified anatomical areas," but not including those uses or activities, the regulation of which is preempted by state law, or therapeutic massage services provided by licensed professionals, which are included under the definition of "Personal Services."; or
2. As a regular and substantial course of conduct offers, sells or distributes adult-oriented material or sexually-oriented merchandise, or that offers to its patrons materials, products, merchandise, services or entertainment characterized by an emphasis on matters depicting, describing or relating to specified sexual activities or specified anatomical areas but not including those uses or activities which are preempted by State law.

**(E) Adult cabaret.** A business establishment (whether or not serving alcoholic beverages) that features adult live entertainment.

**(F) Adult hotel/motel.** A hotel or motel, as defined in this Code, that is used for presenting on a regular and substantial basis images through closed circuit television, cable television, still or motion picture machines, projectors, videos, holograms, virtual reality devices or other image producing devices that are distinguished or characterized by the emphasis on matter depicting or describing or relating to specified sexual activities or specified anatomical areas.

**(G) Adult live entertainment.** Any physical human body activity, whether performed or engaged in alone or with other persons, including but not limited to singing, walking, speaking, dancing, acting, posing, simulating, wrestling or pantomiming, in which:

1. The performer (including but not limited to a topless and/or bottomless dancer, go-go dancers, exotic dancers, strippers or similar performers) exposes to public view, without opaque covering, specified anatomical areas; and/or
2. The performance or physical human body activity depicts, describes or relates to specified sexual activities, whether or not the specified anatomical areas are covered.

**(H) Adult modeling studio.** A business establishment which provides for any form of consideration, the services of a live human model, who, for the purposes of sexual stimulation of patrons, displays specified anatomical areas to be observed, sketched, photographed, filmed, painted, sculpted or otherwise depicted by persons paying for such consideration. Adult modeling studio does not include schools maintained pursuant to standards set by the Board of Education of the State of California.

**(I) Adult motion picture theater.** A business establishment, with or without a stage or proscenium, where, on a regular and substantial basis and for any form of consideration, material is presented through films, motion pictures, video cassettes, slides, laser disks, holograms, virtual reality devices or similar electronically generated reproductions that is/are characterized by the depiction or description of specified sexual activities or specified anatomical areas.

**(J) Adult oriented material.** Accessories, paraphernalia, books, magazines, laser disks, compact discs, digital video disks, photographs, prints, drawings, paintings, motion pictures, pamphlets, videos, slides, tapes, holograms or electronically generated images or devices, including computer software, or any combination thereof that is distinguished or characterized by its emphasis on matter depicting, describing or relating to specified sexual activities or specified anatomical. Adult oriented material shall include sexually oriented merchandise.

**(K) Adult retail store.** A business establishment having adult oriented material as a regular and substantial portion of its stock in trade.

**(L) Specified anatomical areas.** Specified anatomical areas shall mean and include any of the following:

1. Less than completely and opaquely covered human genitals or pubic region, buttocks or anus, and female breast below a point immediately above the top of the areola;

2. Human male genitals in a discernibly turgid state, even if completely and opaquely covered; and
3. Any device, costume or covering that simulates any of the body parts included in paragraphs 1. or 2. above, even if completely and opaquely covered.

**(M) Specified sexual activities.** Specified sexual activities shall mean and include any of the following, whether performed directly or indirectly through clothing or other covering:

1. The fondling or other erotic touching of human genitals, pubic region, buttocks, anus, or female breast;
2. Sex acts, actual or simulated, including intercourse, oral copulation, or sodomy;
3. Masturbation, actual or simulated; and
4. Excretory functions as part of or in connection with any of the other activities described in paragraphs 1. through 3. above.

## Attachment B

### **Article 1. General Provisions**

#### **5-10.101 Legislative Purpose.**

It is the purpose of this chapter to regulate adult oriented businesses in order to promote the health, safety and general welfare of the citizens of the City. The provisions of this chapter have neither the purpose nor effect of imposing a limitation or restriction on the content of any communicative materials, including adult oriented materials. Similarly, it is not the intent nor effect of this chapter to restrict or deny access by adults to adult oriented materials protected by the First Amendment, or to deny access by the distributors and exhibitors of adult oriented entertainment to their intended market. Neither is it the intent nor effect of this chapter to condone or legitimize the distribution of obscene material.

The City Council finds and determines as follows: On September 10, 1998, the Ninth Circuit issued its opinion in *Baby Tam & Co., Inc. v. City of Las Vegas*, 154 F. 3d 1097 (1998), holding that adult use business licensing chapters are required to provide for prompt hearing and prompt judicial review for persons whose license or permit applications had been denied. On January 14, 2000, the Ninth Circuit issued its opinion in *Baby Tam & Co., Inc. v. City of Las Vegas*, No. 99-16809, making further holdings in this regard. The City Council finds that the time allowances in this chapter are the shortest fixed periods compatible with the balancing between sound planning and land use and protection of First Amendment freedoms. The City Council finds that these time frames are reasonable, in that the City is granting or denying an adult use permit within seven (7) days of the filing of a completed application for such permit. After this filing of an appeal of a decision to grant, conditionally grant, or deny an application, the City Council conducts a public hearing on such appeal and renders a written decision. The City Council takes notice that California Code of Civil Procedure section 1094.8 was adopted in direct response to *Baby Tam I* and sets forth an expedited review process for review of permits with any first amendment protections.

#### **5-10.102 Definitions.**

For the purpose of this chapter the words and phrases shall have the meanings respectively ascribed to them by Title 17 of the Guadalupe Municipal Code which is adopted concurrently with this section and included herein as though fully set forth at this point by this reference. Additional words and phrases used in this chapter shall have the following meanings:

(a) "Adult oriented business operator" or "operator" means a person who supervises, manages, directs, organizes, controls or in any other way is responsible for or in charge of the premises of an adult oriented business or the conduct of activities occurring on the premises thereof.

(b) "Applicant" means a person who is required to file an application for a permit under this chapter, including an individual owner, managing partner, officer of a corporation, or other operator, manager, employee or agent of an adult oriented business.

(c) "Bar" means any commercial establishment licensed by the State Department of Alcoholic Beverage Control to serve any alcoholic beverages on the premises.

(d) "Figure model" means any person who for pecuniary compensation, consideration, hire or reward serves as a live human model for the purposes of sexual stimulation of patrons, displays

specified anatomical areas (see Title 17) to be observed, sketched, photographed, filmed, painted, sculpted or otherwise depicted by persons paying such compensation or consideration.

(e) "Health officer" means any duly authorized representative of the City of Guadalupe.

(f) "Permittee" means the person to whom an adult oriented business permit is issued.

(g) "Police Chief" means the Chief of Police of the City of Guadalupe or any duly authorized representative thereof.

(h) "Person" means any individual, partnership, copartnership, firm, association, joint stock company, corporation, or combination of the above in whatever form or character.

### **5-10.103. Permits required.**

(a) It shall be unlawful for any person to conduct or operate in the City of Guadalupe, the operation of an adult oriented business unless the person first obtains and continues to maintain in full force and effect a permit from the City of Guadalupe as herein required. (adult oriented business regulatory permit)

(b) It shall be unlawful for any persons to engage in or participate in any live performance depicting specified anatomical areas or involving specified sexual activities in an adult oriented business unless the person first obtains and continues in full force and effect a permit from the City of Guadalupe as herein required. (adult oriented business performer permit)

(c) The City's designee shall be the City Manager or any other officer or employee designated by the City Manager to deal with the provisions of this chapter.

## **Article 2. Application and Permits**

### **5-10.201 Adult oriented business regulatory permit required.**

(a) Every person who proposes to maintain, operate or conduct an adult oriented business in the City of Guadalupe shall file an application with the City upon a form provided by the City of Guadalupe and shall pay a filing fee, as established by resolution adopted by the City Council from time to time, which shall not be refundable. The fee established may not exceed the cost of processing the application.

The City's designee is responsible for granting, denying, revoking, suspending and canceling adult oriented business permits for proposed or existing adult oriented businesses

### **5-10.202 Applications.**

(a) Adult oriented business regulatory permits are nontransferable, except in accordance with Section 5-10.205. Therefore, all applications shall include the following information:

(1) If the applicant is an individual, the individual shall state his or her legal name (including any aliases), address, and submit satisfactory written proof that he or she is at least eighteen (18) years of age.

(2) If the applicant is a partnership, the partners shall state the partnership's complete name, address, the names of all partners, whether the partnership is general or limited.

(3) If the applicant is a corporation, the corporation shall provide its complete name, the date of its incorporation, evidence that the corporation is in good standing under the laws of California, the names and capacity of all officers and directors, the name of the registered corporate agent and the address of the registered office for service of process.

(b) If the applicant is an individual, he or she shall sign the application. If the applicant is other than an individual, an officer of the business entity shall sign the application.

(c) If the applicant intends to operate the adult oriented business under a name other than that of the applicant, the applicant shall file the fictitious name of the adult oriented business and show proof of registration of the fictitious name.

(d) A description of the type of adult oriented business for which the permit is requested and the proposed address where the adult oriented business will operate, plus the names and addresses of the owners and lessors of the adult oriented business site.

(e) The address to which notice of action on the application is to be mailed.

(f) The names of all employees, independent contractors and other persons who will perform at the adult oriented business, who are required by Section 5-10.206 to obtain an adult oriented business performer license (for ongoing reporting requirements see Section 5-10.206).

(g) A sketch or diagram showing the interior configuration of the premises, including a statement of the total floor area occupied by the adult oriented business. The sketch or diagram need not be professionally prepared, but must be drawn to a designated scale or drawn with marked dimensions of the interior of the premises to an accuracy of plus or minus six (6) inches.

(h) A diagram of the off-street parking areas and premises entries of the adult oriented business showing the location of the lighting system required by Section 5-10.301(c).

#### **5-10.203 Investigation and action on application.**

(a) Upon receipt of a completed application and payment of the application and permit fees, the City shall immediately stamp the application as received and promptly investigate the information contained in the application to determine whether the application is complete and whether the applicant shall be issued an adult oriented business regulatory permit.

(b) Upon receipt of an application properly filed with the City, and upon payment of the non-refundable application fee, the City or its designee shall immediately stamp the application as received on that date. Within two (2) business days of receipt the City shall determine whether or not the application is complete. If the application is not complete the City shall promptly notify the applicant of that fact. The time period for granting or denying a permit shall be stayed during the period within which the application is incomplete.

(c) Within fifteen (15) days of receipt of the completed application, the City's designee shall complete the investigation, grant or deny the application in accordance with the provisions of this section, and so notify the applicant as follows:

(1) The City's designee shall write or stamp "Granted" or "Denied" on the application and date and sign such notation.

(2) If the application is denied, the City's designee shall attach to the application a statement of the reasons for denial.

(3) If the application is granted, the City's designee shall attach to the application an adult oriented business regulatory permit.

(4) The application as granted or denied and the permit, if any, shall be placed in the United States mail, first class postage prepaid, addressed to the applicant at the address stated in the application.

(d) The City's designee shall grant the application and issue the adult oriented business regulatory permit upon findings that the proposed business meets the location criteria of Title 17, unless the application is denied. The permittee shall post the permit conspicuously in the adult oriented business premises.

(e) If the City's designee grants the application or if the City's designee neither grants nor denies the application within fifteen (15) days after it is stamped as received (except as provided

in Section 5-10.202 (j), the applicant may begin operating the adult oriented business for which the permit was sought subject to compliance with the development and performance standards and requirements of Section 5-10.301. Compliance with all portions of the Guadalupe Municipal Code is a condition of any permit issued pursuant to this chapter.

**5-10.204. Permit denial.**

The City's designee shall deny the application for any of the following reasons:

(a) The building, structure, equipment or location used by the business for which an adult oriented business regulatory permit is required do not comply with the location or development and performance standards and requirements of these regulations;

(b) The applicant, his or her employee, agent, partner, director, officer, shareholder or manager has knowingly made any false, misleading or fraudulent statement of material fact in the application for an adult oriented business regulatory permit;

(c) An applicant is under eighteen (18) years of age;

(d) The required application fee has not been paid.

**5-10.205 Transfer of adult oriented business regulatory permits.**

(a) A permittee shall not operate an adult oriented business under the authority of an adult oriented business regulatory permit at any place other than the address of the adult oriented business stated in the application for the permit.

(b) A permittee shall not transfer ownership or control of an adult oriented business or transfer an adult oriented business regulatory permit to another person unless and until the transferee obtains an amendment to the permit from the City's designee stating that the transferee is now the permittee. Such an amendment may be obtained only if the transferee files an application with the City's designee in accordance with Sections 5-10.201 and 5-10.202, accompanies the application with a transfer fee in an amount set by resolution of the City Council, and the City's designee determines in accordance with Section 5-10.203 that the transferee would be entitled to the issuance of an original permit.

**5-10.206 Adult oriented business performer permit.**

(a) No person shall engage in or participate in any live performance with an emphasis upon specified anatomical areas (see Section 9-16.02) or specified sexual activities (see Section 9-16.02) in an adult oriented business, without a valid adult oriented business performer permit issued by the City. All persons who have been issued an adult oriented business regulatory permit shall promptly supplement the information provided as part of the application for the permit required by Section 5-10.201, with the names of all performers required to obtain an adult oriented business performer permit, within thirty (30) days of any change in the information originally submitted.

(b) The City's designee shall grant, deny and renew adult oriented business performer permits.

(c) The application for a permit shall be made on a form provided by the City's designee. An original and two (2) copies of the completed and sworn permit application shall be filed with the City's designee.

(d) The completed application shall contain the following information and be accompanied by the following documents:

(1) The applicant's legal name and any other names (including stage names and aliases) used by the applicant;

(2) Age, date and place of birth;

(3) Height, weight, hair and eye color;

(4) Present residence address and telephone number;

(5) Whether the applicant has ever been convicted of:

(i) Any of the offenses set forth in Sections 315, 316, 266a, 266b, 266c, 266e, 266g, 266h, 266i, 647(a), 647(b) and 647(d) of the California Penal Code as those sections now exist or may hereafter be amended or renumbered.

(ii) The equivalent of the aforesaid offenses outside the State of California.

(6) Whether such person is or has ever been licensed or registered as a prostitute, or otherwise authorized by the laws of any other jurisdiction to engage in prostitution in such other jurisdiction. If any person mentioned in this subsection has ever been licensed or registered as a prostitute, or otherwise authorized by the laws of any other state to engage in prostitution, a statement shall be submitted giving the place of such registration, licensing or legal authorization, and the inclusive dates during which such person was so licensed, registered or authorized to engage in prostitution.

(7) State driver's license or identification number;

(8) Satisfactory written proof that the applicant is at least eighteen (18) years of age;

(9) If the application is made for the purpose of renewing a license, the applicant shall attach a copy of the license to be renewed.

(e) The completed application shall be accompanied by a nonrefundable application fee. The amount of the fee shall be set by resolution of the City Council. The amount of such fee may not exceed the cost of processing the application.

(f) Upon receipt of an application and payment of the application fees, the City's designee shall immediately stamp the application as received and promptly investigate the application.

(g) If the City's designee determines that the applicant has completed the application improperly, the City's designee shall promptly notify the applicant of such fact. The time period for granting or denying a permit shall be stayed during the period in which the application is incomplete.

#### **5-10.207 Investigation and action on application.**

(a) Within two (2) business days after receipt of the completed application, the City's designee shall grant or deny the application and so notify the applicant as follows:

(1) The City's designee shall write or stamp "Granted" or "Denied" on the application and date and sign such notation.

(2) If the application is denied, the City's designee shall attach to the application a statement of the reasons for denial.

(3) If the application is granted, the City's designee shall attach to the application an adult oriented business performer permit.

(4) The application as granted or denied and the permit, if any, shall be placed in the United States mail, first class postage prepaid, addressed to the applicant at the residence address stated in the application.

(b) The City's designee shall grant the application and issue the permit unless the application is denied for one or more of the reasons set forth in subsection (d) of this section.

(c) If the City's designee grants the application or if the City's designee neither grants nor denies the application within two (2) business days after it is stamped as received (except as provided in Section 5-10.206 (g), the applicant may begin performing in the capacity for which the license was sought.

(d) The City's designee shall deny the application for any of the following reasons:

(1) The applicant has knowingly made any false, misleading or fraudulent statement of a material fact in the application for a permit;

(2) The applicant is under eighteen (18) years of age;

(3) The adult oriented business performer permit is to be used for performing in a business prohibited by State or City law.

(4) The applicant has been registered in any state as a prostitute.

(5) The applicant has been convicted of any of the offenses enumerated in this title or convicted of an offense outside the State of California that would have constituted any of the described offenses if committed within the State of California. A permit may be issued to any person convicted of the described crimes if the conviction occurred more than five (5) years prior to the date of the application.

(e) Each adult oriented business performer permit shall expire one (1) year from the date of issuance and may be renewed only by filing with the City's designee a written request for renewal, accompanied by the application fee and a copy of the permit to be renewed. The request for renewal shall be made at least thirty (30) days before the expiration date of the permit. Applications for renewal shall be acted on as provided herein for applications for permits.

#### **5-10.208 Appeal of denial, suspension or revocation.**

(a) Administrative appeal to the City Council.

(1) After denial of an application or suspension or revocation of a permit, the applicant or permittee may seek prompt review of such administrative action through the City Council, under the provisions of the Guadalupe Municipal Code and may appeal any decision of the City Council to the Superior Court pursuant to California Code of Civil Procedure 1094.8

### **Article 3. Operating and Development Standards.**

#### **5-10.301 Adult oriented business development and operating standards.**

(a) Operating standards are a legitimate and reasonable means of ensuring that adult businesses are conducted in a manner so as to minimize their adverse secondary effects and to help assure that such operators and businesses comply with reasonable regulations related to such requirements to minimize control problems associated with such businesses and thereby protect the health, safety and welfare of City residents, protect citizens from increased crime, preserve the quality of life, preserve property values and the character of surrounding neighborhoods and businesses, and deter the spread of urban blight. The operational requirements contained in this chapter do not unreasonably restrict the establishment or operation of constitutionally protected adult businesses in the City.

(b) The City Council, in adopting operational standards, recognizes that these standards do not preclude reasonable alternative avenues of communication. For example, the closing hours requirement means that adult businesses are free to operate seven (7) days a week for sixteen (16) hours per day. The City Council takes note of the proliferation of adult material on the internet and its availability as an alternative avenue of communication. The City Council also

considers and relies on published decisions examining the proliferation of communications on the internet. (*Reno v. American Civil Liberties Union*, 521 U.S. 844 [the principle channel through which many Americans now transmit and receive sexually explicit communication is the internet]; *Anheuser-Busch v. Schmoke*, 101 F. 3d 325 [the Fourth Circuit rejected a First Amendment challenge to a Baltimore chapter restricting alcohol advertisements on billboards acknowledging that the internet is one available channel of communication]; *U.S. v. Hockings*, 129 F. 3d 1069; *U.S. v. Thomas*, 74 F. 3d 701 [recognizing the internet as a medium for transmission of sexually explicit material in the context of obscenity prosecutions].) The emergence of the internet brings with it a virtually unlimited additional source of adult oriented sexual materials available to interested person(s) in every community with a mere keystroke. An adult business no longer has to be actually physically located in a city to be available in the community.

(c) The City Council has also determined that a closing hours requirement promotes the reduction of deleterious secondary effects from adult facilities and reasonably relies on prior court decisions on the need for closing hours including *Mitchell v. Comm. On Adult Entertainment*, 10 F. 3d 123; *Lady J Lingerie, Inc. v. City of Jacksonville*, 973 F. Supp 1428; and *City of Colorado Springs v. 2345 mc*, 896 P. 2d 272.

(d) No adult oriented business shall be operated in any manner that permits the observation of any material or activities depicting, describing or relating to specified sexual activities or specified anatomical areas from any public way or from any location outside the building or area of such establishment. This provision shall apply to any display, decoration, sign, show window or other opening. No exterior door or window on the premises shall be propped or kept open at any time while the business is open, and any exterior windows shall be covered with opaque covering at all times.

(e) All off-street parking area and premise entries of the adult oriented business shall be illuminated from dusk to closing hours of operation with a lighting system which provides an average maintained horizontal illumination of one (1) foot candle of light on the parking surface and/or walkways. The required lighting level is established in order to provide sufficient illumination of the parking areas and walkways serving the adult oriented business for the personal safety of patrons and employees and to reduce the incidence of vandalism and criminal conduct. The lighting shall be shown on the required sketch or diagram of the premises.

(f) Except for those businesses also regulated by the California Department of Alcoholic Beverage Control, an adult oriented business shall be open for business only between the hours of eight a.m. and two a.m. This restriction shall not apply to an adult hotel or adult motel.

(g) The building entrance to an adult oriented business shall be clearly and legibly posted with a notice indicating that persons under eighteen (18) years of age are precluded from entering the premises. No person under the age of eighteen (18) years shall be permitted within the premises at any time.

(h) All indoor areas of the adult oriented business within which patrons are permitted, except rest rooms, shall be open to view by the management at all times.

(i) Any adult oriented business which is also an adult arcade shall comply with the following provisions:

(1) No adult booth/individual viewing area shall be occupied by more than one individual at a time.

(2) Each adult booth/viewing area within the adult business shall be visible from a continuous and accessible main aisle in a public portion of the establishment, and shall not be

obscured by any door, curtain, wall, two-way mirror or other device which would prohibit a person from seeing the entire interior of the adult booth/individual viewing area from the main aisle. A manager shall be stationed in the main aisle at all times. Further, no one shall maintain any adult booth/individual viewing area in any configuration unless the entire interior wherein the picture or entertainment that is viewed is visible from one main aisle. The entire body of any patron in any adult booth/individual viewing area must be visible from the main aisle without the assistance of mirrors or other device.

(3) No doors are permitted on an adult booth/individual viewing area. No partially or fully enclosed adult booth/individual viewing areas or partially or fully concealed adult booth/individually viewing areas shall be maintained.

(4) The walls or partitions between viewing rooms or booths shall be maintained in good repair at all times, with no holes between any two such rooms such as would allow viewing from one booth into another or such as to allow physical contact of any kind between the occupants of any two such booths or rooms.

(5) No holes or other openings (commonly known as glory holes) shall be permitted between adult booths/individual viewing areas. Any such hole or opening shall be repaired within twenty four (24) hours using pop rivets to secure metal plates over the hole or opening to prevent patrons from removing the metal plates.

(6) The floors, seats, walls and other interior portions of all video booths shall be maintained clean and free from waste and bodily secretions. Presence of human excrement, urine, semen or saliva in any such booths shall be evidence of improper maintenance and inadequate sanitary controls.

(7) No beds shall be permitted in an adult booth/individual viewing area.

(j) All areas of the adult oriented business shall be illuminated at a minimum of the following foot-candles, minimally maintained and evenly distributed at ground level:

Area Foot-Candles

Bookstores and other retail establishments – 20

Theaters and cabarets – 5

(except during performances, at which times lighting shall be at least 1.25)

Arcades – 10

Motels/Hotels – 20 (in public areas)

Modeling studios – 20

(k) The adult oriented business shall provide and maintain separate restroom facilities for male patrons and employees, and female patrons and employees. Male patrons and employees shall be prohibited from using the rest-room(s) for females, and female patrons and employees shall be prohibited from using the restroom(s) for males, except to carry out duties of repair, maintenance and cleaning of the restroom facilities. The rest-rooms shall be free from any adult material. Restrooms shall not contain television monitors or other motion picture or video projection, recording or reproduction equipment. The foregoing provisions of this paragraph shall not apply to an adult oriented business which deals exclusively with sale or rental of adult material which is not used or consumed on the premises, such as an adult bookstore or adult video store, and which does not provide restroom facilities to its patrons or the general public.

(1) On Site Manager: Security Measures. All adult businesses shall have a responsible person who shall be at least eighteen (18) years of age and shall be on the premises to act as a manager

at all times during which the business is open. No performer may serve as the manager. The individual(s) designated as the on site manager shall provide his/her name to the Planning Director to receive all complaints and be given by the owner and/or operator the responsibility and duty to address and resolve all violations taking place on the premises. All adult businesses shall provide a security system that visually records and monitors all parking lot areas, or in the alternative, state licensed uniformed security guards to patrol and monitor the parking lot areas during all times during which the business is open. If the business employs security guards, they shall provide written confirmation to the Police Chief prior to their employment that the guards are duly registered. No performer may serve as a security guard. A sign indicating compliance with this provision shall be posted on the exterior of the premises between four (4) to six (6) feet from the ground. The sign shall not exceed two (2) feet by three (3) feet and shall at a minimum be one (1) foot by one and a half (1.5) feet and shall utilize red or black printing letters of not less than one (1) inch in size.

(m) No exterior door or window on the premises of an adult business shall be propped or kept open at anytime while the business is open and any exterior windows shall be covered with opaque coverings at all times.

(n) The following additional requirements shall pertain to adult oriented businesses providing live entertainment:

(1) No person shall perform live entertainment for patrons of an adult oriented business except upon a stage at least eighteen (18) inches above the level of the floor which is separated by a distance of at least ten (10) feet from the nearest area occupied by patrons, and no patron shall be permitted within ten (10) feet of the stage while the stage is occupied by a performer. "Performer" means any person who is an employee or independent contractor of the adult oriented business, or any person who, with or without any compensation or other form of consideration, performs live entertainment for patrons of an adult oriented business;

(2) The adult oriented business shall provide separate dressing room facilities for performers which are exclusively dedicated to the performers use;

(3) The adult oriented business shall provide an entrance/exit for performers which is separate from the entrance/exit used by patrons;

(4) The adult oriented business shall provide access for performers between the stage and the dressing rooms which is completely separated from the patrons. If such separate access is not physically feasible, the adult oriented business shall provide a minimum three (3) foot wide walk aisle for performers between the dressing room area and the stage, with a railing, fence or other barrier separating the patrons and the performers capable of (and which actually results in) preventing any physical contact between patrons and performers;

(5) No performer, before, during or after performances, shall have physical contact with any patron and no patron shall have physical contact with any performer before, during or after performances by such performer. This subsection shall only apply to physical contact on the premises of the adult oriented business. This limitation shall not be construed to apply to incidental physical contact;

(6) Fixed rail(s) at least thirty (30) inches in height shall be maintained establishing the separations between performers and patrons required by this subsection;

(7) No patron shall directly pay or give any gratuity to any performer and no performer shall solicit any pay or gratuity from any patron;

(8) No owner or other person with managerial control over an adult oriented business (as that term is defined herein) shall permit any person on the premises of the adult oriented business to

engage in a live showing of the human male or female genitals, pubic area or buttocks with less than a fully opaque coverage, and/or the female breast with less than a fully opaque coverage over any part of the nipple or areola and/or covered male genitals in a discernibly turgid state. This provision may not be complied with by applying an opaque covering simulating the appearance of the specified anatomical part required to be covered.

**5-10.302 Register and permit number of employees.**

Every permittee of an adult oriented business which provides live adult entertainment must maintain a register of all persons so performing on the premises and their permit numbers. Such register shall be available for inspection during regular business hours by any police officer of the City of Guadalupe.

**5-10.303 Display of permit and identification cards.**

(a) Every adult oriented business shall display at all times during business hours the permit issued pursuant to the provisions of this chapter for such adult oriented business in a conspicuous place so that the same may be readily seen by all persons entering the adult oriented business.

(b) The Police Chief shall provide each adult oriented business performer required to have a permit pursuant to the chapter, with an identification card containing the name, address, photograph and permit number of such performer.

(c) An adult oriented business performer shall have such card available for inspection at all times during which such person is on the premises of the adult oriented business.

**5-10.304 Employment of and services rendered to persons under the age of eighteen (18) years prohibited.**

(a) It shall be unlawful for any permittee, operator or other person in charge of any adult oriented business to employ or provide any service for which it requires such permit, to any person who is not at least eighteen (18) years of age.

(b) It shall be unlawful for any permittee, operator or other person in charge of any adult oriented business to knowingly permit to enter or remain within the adult oriented business, any person who is not at least eighteen (18) years of age.

**Article 4. Miscellaneous Provisions**

**5-10.401 Inspection.**

An applicant or permittee shall permit representatives of the Police Department, Health Department, Fire Department, Planning Division or other City departments or agencies to inspect the premises of an adult oriented business for the purpose of insuring compliance with the law at any time it is occupied or opened for business. A person who operates an adult oriented business or his or her agent or employee is in violation of the provisions of this section if he/she refuses to permit such lawful inspection of the premises at any time it is occupied or open for business.

**5-10.402 Regulations nonexclusive.**

The provisions of this article regulating adult oriented businesses are not intended to be exclusive and compliance therewith shall not excuse noncompliance with any other regulations

pertaining to the operation of businesses as adopted by the City Council of the City of Guadalupe.

**5-10.403 Employment of persons without permits unlawful.**

It shall be unlawful for any owner, operator, manager or permittee in charge of or in control of an adult oriented business which provides live adult entertainment to allow any person to perform such entertainment who is not in possession of a valid adult oriented business performer permit.

**5-10.404 Time limit for filing application for permit.**

All persons who possess an outstanding business license heretofore issued for the operation of an adult oriented business and all persons required by this chapter to obtain an adult oriented business performer permit must apply for and obtain such a permit within ninety (90) days of the effective date of this chapter. Failure to do so and continued operation of an adult oriented business or the continued performances in an adult oriented business after such time without a permit shall constitute a violation of this chapter.

**5-10.405 Severability**

If any section, subsection, subdivision, paragraph, sentence, clause or phrase in this chapter or any part thereof is for any reason held to be unconstitutional or invalid or ineffective by any court of competent jurisdiction, such decision shall not affect the validity or effectiveness of the remaining portions of this chapter or any part thereof. The City Council hereby declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase thereof irrespective of the fact that any one (1) or more subsections, subdivisions, paragraphs, sentences, clauses or phrases be declared unconstitutional, or invalid, or ineffective.

**CITY OF GUADALUPE**

**ILLNESS AND INJURY PREVENTION PROGRAM**

**December 2015**

**Employer Information:**

City of Guadalupe  
918 Obispo Street  
P.O. Box 908  
Guadalupe, CA 93434

**I. Scope:**

Title 8, California Code of Regulations Section 3203 (General Industry Safety Orders) requires all employers to develop and implement an effective Injury and Illness Prevention Program. Specific elements of a safety program are required to be included in our program. Currently violations of any Cal-OSHA regulations may result in citations with a monetary penalty.

**II. Safety Program Responsibilities:**

**Amelia M. Villegas, Human Resources Coordinator** is designated as our Safety Program Administrator. Under the City of Guadalupe's (the "City") Safety Program, all levels in the organization have a responsibility for safety.

**a. Employee safety responsibilities:**

1. Becoming familiar and complying with the Code of Safe Practices and specific work procedures or rules as they apply to their work activity.
2. Attending training sessions as scheduled.
3. Reporting all injuries and near miss incidents.
4. Reporting unsafe conditions to their supervisor.

**b. Supervisory safety responsibilities:**

1. Becoming familiar and complying with the Code of Safe Practices and specific work procedures or rules as they apply to their area of authority.
2. Attending training sessions as scheduled.
3. Ensuring that employees are aware of and comply with the Code of Safe Practices, and specific work procedures or rules as they apply.
4. Disciplining employees, per the City's applicable personnel rules and MOU's, for violations of the Code of Safe Practices and specific work procedures or rules as they apply.
5. Investigating accidents and near miss incidents in a timely manner, including documenting all aspects of the incident, identifying the cause and implementing the corrective actions to prevent reoccurrence.

6. Correcting any unsafe conditions or work practices observed during a site safety inspection in a timely manner.
7. Preparing a Job Safety Analysis for specific jobs and reviewing it with management and employees.
8. Assisting in reviewing new chemicals and associated Material Safety Data Sheets (MSDS) equipment as required and as needed.
9. Conducting Site Safety Inspections.
10. Conducting and documenting safety meetings and training with employees.

**c. Safety Program Administrator responsibilities include:**

1. Developing, distributing and updating the Safety Policies and Procedures Manual.
2. Ensuring safety training as required by the Safety Policies and Procedures Manual has been conducted.
3. Conducting audits of city safety programs to evaluate compliance with Cal-OSHA and federal requirements.
4. Reporting to City Management regarding safety compliance status, new or upcoming regulations and other safety issues that require their attention.

### **III. Safety Program Communication:**

#### **a. Initial Training:**

Upon implementation all employees will have this program reviewed with them. The program will be reviewed as an element of the new employee orientation and for contract employees working under the City's direction and control.

#### **b. Safety Meetings:**

The Department Safety Coordinator or their designee will conduct safety meetings. All meetings will include information on the following subjects as applicable.

- Review of Code of Safe Practices, policies or procedures. (See Attachments A & B for Code of Safe Work Practices)
- On the Job or Off the Job safety information.
- Feedback from employees on hazards, safety suggestions or concerns.
- Review of previous accidents, causes and corrective actions.
- Recognition for compliance, good safety performance or attitude.

Attendance at the safety meeting and reading communications from senior staff is considered a part of every employee's job duties. All meetings will be documented in writing, with; the date, safety topic, discussion items, video (if applicable) and employee attendance signature included. The Department Safety Coordinator will retain completed safety meeting documentation forms.

Safety meetings will be conducted as follows:

- Administrative – As Needed, but not less than annually
- Public Works – Regular, but not less than quarterly
- Wastewater – Regular, but not less than quarterly
- Police – As part of their daily briefing
- Fire – As part of their daily briefing / regular training sessions

#### **c. Employee Suggestions:**

Employees will be afforded an opportunity to make safety suggestions and or express their concerns. This opportunity will be by means of an employee safety suggestion. Employee suggestions may be made anonymously but in any case no employee shall be disciplined, demoted or otherwise discriminated against for making a suggestion. Response to suggestions will be documented on the suggestion form and the employee notified as to the outcome. Anonymous suggestions will be considered as seriously as non-anonymous suggestions; responses shall also be documented on the suggestion form and posted for all

employees to review. Suggestions may be made to the Safety Program Administrator.

**d. Written Communications:**

A regular area where written safety communications will be posted shall be established. Postings will contain information on: off the job or on-the-job safety topic, changes in safety procedures, accident causes, employee safety suggestions or other information as appropriate.

**e. Safety Committee:**

The City of Guadalupe reserves the right to establish a safety committee made up of employees, supervisors, managers and other representatives as appropriate. This committee shall meet at least quarterly, or as needed, and maintain written minutes. The minutes shall be posted for all employees to review. The purpose of this committee is to review action items from internal / external inspections, safety activity performance, new or revised safety policies or procedures, accident investigations, new equipment, recognition program and other items relating to our Safety Program.

**IV. Safety Program Compliance:**

**a. Disciplinary Action:**

The City's policy states that non-compliance and or willful violation of the Code of Safe Practices and specific work procedures or rules will result in disciplinary action up to and including termination. Disciplinary action will be administered and documented per the City's personnel rules and/or MOUs.

**b. Accountability Program:**

Central to maintaining safety program compliance is establishing accountability for safety. The city has identified specific safety activities that managers and supervisors are responsible for. These activities include conducting safety meetings and observation audits, accident investigations, attendance at training sessions and accident rate performance. Performance in these and additional safety activities will be maintained and included for discussion and appropriate action including the annual performance appraisal review.

## **V. Identification, Evaluation and Prevention of Safety/Health Hazards:**

### **a. Job Hazard Analysis, if applicable**

Selected departments shall develop a Job Hazard Analysis (JHA), if applicable. Not all positions will receive this. The employee and the supervisor can complete the JHA as work activities are developed. Upon completion of the JHA it is to be reviewed with the Department Safety Coordinator, and reviewed with affected employees, including a discussion of hazards, safety equipment required, procedures or practices to reduce or eliminate hazards and special training requirements.

The JHA shall be maintained on file by the Department Safety Coordinator for documentation purposes, with a copy to the Safety Program Administrator.

### **b. Site Safety Inspections**

The Department Safety Coordinator (or delegate) will conduct a formal, documented site safety inspection regularly. This inspection shall be documented on the Site Inspection Form (in appendix). The inspection will include an evaluation of work areas, machine guarding, exits, fire extinguishers, eyewashes, housekeeping and other specific Cal-OSHA requirements.

Correction of unsafe conditions will be documented on the inspection form and the form shall be maintained on file in the department, with a copy to the Safety Program Administrator.

It will be the responsibility of the Department Safety Coordinator to:

- Monitor progress on corrective actions that remain to be completed and conduct follow-up survey to verify completion of corrective actions as required.
- Inform employees and City Management of any serious finding or incomplete corrective action that may pose a serious injury risk to employees or the public or the environment in general.

### **c. Hazard Information:**

Information as to job or site hazards will be extracted from accident investigations and site safety inspections / audits. This information will be used to improve our training programs, safety meetings, etc.

### **d. Equipment Inspections:**

Material handling equipment such as forklifts, hoists or other equipment will be inspected and maintained per the legal requirements. It will be the responsibility

of the employee using the equipment to ensure these inspections are conducted and documented.

**e. Insurance Company Inspections and Surveys:**

The City's workers' compensation or joint powers insurance authority may conduct surveys of City sites. The findings of these inspections are submitted to the City in writing along with recommendations for corrective action. Findings and recommendations will be submitted in writing and will be tracked until fully implemented.

**f. Chemical / Equipment / Procedure review and approval:**

Chemicals, equipment and procedures not currently in use or operation must be reviewed and approved by the Department Safety Coordinator prior to their being purchased and or implemented. The purchasing department shall not purchase non-approved chemicals or equipment. Replacement in kind is not considered as a "new" chemical / equipment / procedure.

## **VI. Accident Investigation:**

**a. Reporting:**

Employees will report all accidents, industrial injuries or illnesses or incidents that could have resulted in an injury, illness or property damage (near miss incidents) to their supervisor immediately. In the event that the supervisor is unavailable, accidents or injuries shall be reported to the Department Safety Coordinator or Safety Program Administrator.

**b. Investigation:**

After ensuring the injured employee has received appropriate medical treatment, the supervisor shall conduct an accident investigation. The investigation shall include the factual details surrounding the event (who, what, when, where, witnesses, etc.), the probable cause of the event and corrective actions to prevent a reoccurrence of the incident. The investigation shall be documented on the City's Accident Report Form. The supervisor will forward the completed report to the Department Safety Coordinator for review and concurrence. A copy of the Accident Investigation and Notice of Injury shall be sent to the Human Resources Department.

The Safety Program Administrator will review the report and follow-up with the supervisor to ensure that the corrective actions have been implemented.

Within 24 hours of the incident the Supervisor or his designee will provide the injured employee with the "Notice of Injury" form and document it.

The Human Resources Coordinator or designee shall complete the "Employers First Report of Injury" and send it to the workers compensation carrier, as

required. Human Resources will provide the employee with Form DWC-1 for completion.

**c. Correcting Unsafe or Unhealthy Conditions:**

Methods of correcting unsafe or unhealthy conditions will vary depending upon the degree of hazard and control of the work site. Minor hazardous situations, such as housekeeping, storage or other items shall be corrected without additional documentation. Hazardous conditions of a more serious nature will require a work order / request, or work to be stopped or the equipment tagged and taken out of service until the proper corrective action can be taken. Hazards of an imminent nature will require emergency notifications and evacuation.

**d. Emergency Evacuation:**

Should an emergency situation arise which creates an imminent hazard, which cannot be immediately abated, all employees will be evacuated from the facility to a safe location until the situation is corrected. The evacuation will be carried out per the site's evacuation procedures.

## **VII. Safety Training:**

**a. New Hire Orientation:**

Prior to reporting for work all employees will receive a City and a Job Safety Orientation.

The City Job Safety Orientation will include training on:

- Code of Safe Practices.
- Injury / Incident Reporting.
- Employee Access to Medical / Exposure Information.
- Hazard Communication and Chemical Safety.
- Review of the Illness and Injury Prevention Program.
- Emergency Response / Evacuation Duties.

The Job Safety Orientation will include training on:

- Specific Chemicals and Handling Procedures used as part of the job.
- Use of Equipment as Required.

Additional specialized training will be conducted as necessary. This may include:

- Respiratory Refresher and Fit Test
- Confined Space Entry
- Hearing Conservation
- Ergonomics

Police Department Personnel shall be P.O.S.T. certified as required. Fire Department Personnel shall be trained per the State Fire Marshall Requirements.

**b. Contract Employees:**

Contract employees who are under the direction and control of a City employee will attend the Job Safety Orientation and safety meetings. They will receive any specialized training as required by their job assignment, as would an employee.

**c. Supervisor Training:**

Supervisors will attend scheduled training sessions designed to familiarize them with the safety and health hazards to which their employees are exposed and to assist them in implementing the Safety Program.

## **VIII. Safety Program Record keeping:**

The Safety Program Administrator shall maintain record keeping and program documentation. Safety program documentation will include copies of:

- Accident Reports
- OSHA Log
- Insurance Company Surveys and Recommendations
- Site Inspections
- Accident Reports
- Employee Training Records
- Completed Safety Meetings

**a. Documentation:**

Training documentation shall include the employee's name and ID Number, training date, type of training, instructor's name and an outline of what was presented. This documentation will be maintained for at least 3 years.

Records of surveys will include the date of the survey, area surveyed, survey findings and who conducted the survey. These records will be maintained for 3 years.

Copies of insurance company surveys and all other records will be maintained for three years.

Medical and exposure records will be maintained per legal requirements.

**CODE OF SAFE WORK PRACTICES  
EMPLOYEE SAFETY RESPONSIBILITIES  
Attachment A**

**GUIDELINES AND RESPONSIBILITIES**

- A. Know the job and always apply safe work practices.
- B. Recognize the hazards of the job and take precautions to ensure the safety of themselves and others.
- C. Immediately advise their Supervisor if the working conditions, tools or equipment are unsafe.
- D. Actively participate and cooperate in the overall safety program.
- E. Use all personnel protective equipment as required.
- F. Comply with all safety instructions from Supervisors.
- G. Obey all health and safety warning signs and standards.
- H. Immediately report all accidents (vehicular or personal) regardless of severity to the Supervisor.
- I. Do not jump from truck beds, platforms, fences, or other elevated places.
- J. Do not take shortcuts in or over dangerous places.
- K. Pay strict attention to their work and do not participate in practical jokes and horseplay
- L. Do not wear loose clothing and jewelry while working on or near equipment and machines.
- M. Substance abuse or other conditions that adversely affect the employee's safety, health, and behavior are not allowed in the workplace.
- N. Use proper lifting and carrying techniques and appropriate equipment.

**CODE OF SAFE WORK PRACTICES  
SUPERVISORY SAFETY RESPONSIBILITIES  
Attachment B**

**GUIDELINES AND RESPONSIBILITIES**

- A. Give sincere, active, and constant support to all safety activities and procedures.
- B. Instill safety awareness in each employee.
- C. Be responsible for familiarizing employees with the hazards of the job to which they are assigned, and instruct their personnel in the safe methods of performing the job.
- D. Ensure that each worker is provided with the needed safety equipment and protective devices.
- E. Take prompt corrective action whenever unsafe conditions or acts are noted.
- F. Periodically review the work practices of subordinate employees to ensure they continue to work in a safe manner.
- G. Make regular safety appraisals of their assigned area.
- H. Investigate and find the cause of accidents and take correction to prevent recurrences.
- I. Be responsible for the enforcement of safety rules among employees.
- J. At the end of each workday, inspect work areas for proper housekeeping or other hazards.

**REPORT TO CITY COUNCIL**  
**Council Agenda of 12/22/15**



Andrew Carter, City Administrator

**SUBJECT** IAFF Local 4403 Letter Agreement for the  
Time Period 07/01/15 through 06/30/17

**RECOMMENDATION**

That City Council adopt Resolution 2015-60 approving a Letter Agreement with IAFF Local 4403 for the time period 07/01/15 through 06/30/17 and authorizing the Mayor to sign that Agreement.

**DISCUSSION**

Under direction from City Council, City Administrator Andrew Carter and City Attorney Dave Fleishman have negotiated a new Letter Agreement with IAFF Local 4403 which represents the City's two full-time fire captains. Here are the key terms of the Agreement:

Two-year agreement from 07/01/15 through 06/30/17

No uniform allowance in FY 2015/16

This represents a savings of \$1600 in FY 2015/16. In FY 2016/17, both fire captains will receive their uniform allowance.

On 01/02/16, both fire captains will begin paying 4% of employee PERS. At the same time, they will receive a 2% cost-of-living adjustment (COLA)

Both fire captains are "classic" employees under PERS, since both were hired prior to 01/01/13. The City currently "picks up" the entire 7% of the employee PERS contribution for these employees. After 01/02/16, the City will pick up 3% of the employee PERS contribution and the fire captains will pay 4%. The 4% payment of employee PERS by the fire captains represents a permanent on-going concession. By providing a 2% COLA at the same time, the City is funding half the concession. The combined impact is a savings of \$1263 in FY 2015/16. There will be on-going savings after that.

It is the long-term goal of the City that all classic employees in all bargaining units pay their entire employee PERS contribution. As of 01/02/16, POA classic employees will be paying 4% of PERS. In future negotiations with the SEIU, the City will attempt to negotiate this same concession. The City Administrator is scheduled to begin paying 2% of his employee PERS on 01/02/16.

MOU to be negotiated by 06/30/16

The City and the IAFF agree to negotiate a Memorandum of Understanding by 06/30/16.

On 07/02/16, Additional 2% cost-of-living adjustment (COLA)

An additional 2% COLA on 07/02/16 is necessary to achieve the permanent employee PERS concession above.

**FISCAL IMPACT**

Overall, the City will achieve \$2863 in savings from concessions by the IAFF in 2015/16. In 2016/17, IAFF personnel costs will increase \$2490 as a result of this Agreement. This cost increase is modest compared to total current IAFF personnel costs of about \$255,000. It should be noted, however, that there will likely be increases in IAFF benefit costs in 2016/17, specifically increases in employer PERS costs. Also, both fire captains will receive a 5% step-in-grade increase on 10/01/16.

**ATTACHMENTS**

Resolution 2015-60  
IAFF Local 4403 Letter Agreement

**RESOLUTION NO. 2015-60**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GUADALUPE  
ADOPTING A LETTER AGREEMENT WITH IAFF LOCAL 4403**

**WHEREAS**, International Association of Firefighters (IAFF) Local 4403 is the recognized employee representative for the City's two full-time fire captains; and

**WHEREAS**, the City of Guadalupe and IAFF Local 4403 were signatories to a side letter that expired on June 30, 2015; and

**WHEREAS**, the City and IAFF Local 4403 have met and conferred in an attempt to reach agreement on a Letter Agreement for the time period 07/01/15 through 06/30/17, and

**WHEREAS**, the City and IAFF Local 4403 have reached tentative agreement on all issues;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Guadalupe as follows:

**SECTION 1.** The City Council hereby approves the Letter Agreement for the time period 07/01/15 through 06/30/17 attached hereto as Exhibit "A" and incorporated herein by reference and the Mayor is hereby authorized to execute the Letter Agreement on behalf of the City.

**SECTION 2.** If any provision or any part of a provision of this resolution shall be finally determined to be invalid, illegal, or otherwise unenforceable, such determination shall not impair or otherwise affect the validity, legality or enforceability of the remaining provisions or parts of provisions of this resolution, which shall remain in full force and effect as if the unenforceable provision or part were deleted.

**SECTION 3.** This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED** at regular meeting on the 22<sup>nd</sup> day of December 2015 by the following vote:

**MOTION:**

**AYES:**

**NOES:**

**ABSENT:**

**ABSTAIN:**

I, Andrew Carter, Deputy City Clerk of the City of Guadalupe, **DO HEREBY CERTIFY** that the foregoing Resolution, being CC. Resolution No. 2015-60, has been duly signed by the Mayor and attested by the City Clerk, all at a regular meeting of the City Council, held December 22, 2015 and that same was approved and adopted.

**ATTEST:**

\_\_\_\_\_  
Andrew Carter, Deputy City Clerk

\_\_\_\_\_  
John Lizalde, Mayor

**Letter Agreement  
Between the City of Guadalupe and the  
International Association of Firefighters, Local 4403  
July 1, 2015-June 30, 2017**

The following constitutes a Letter Agreement that resulted from meeting and conferring in good faith concerning the wages, hours, and other terms and conditions of employment between the City of Guadalupe (City) and the International Association of Firefighters, Local 4403 (Association).

The Association and City agree to the following:

1. Effective January 2, 2016, Association members shall pay 4% of the PERS employee contribution.
2. Effective January 2, 2016, a 2% salary adjustment shall be implemented to the base pay of Association members.
3. Effective July 2, 2016, a 2% salary adjustment shall be implemented to the base pay of Association members.
4. During fiscal year 2015-16, there shall be no uniform allowance paid to Association members.
5. The City and Association agree to complete and present to the City Council a comprehensive Memorandum of Understanding no later than June 30, 2016.

This Letter Agreement will remain in full force during the period of July 1, 2015 – June 30, 2017 or until the Memorandum of Understanding as outlined in Item 5 above is completed and approved.

All other wages, hours and other terms and conditions of employment of employees represented by the Association shall remain in full force and effect pending completion of a comprehensive Memorandum of Understanding. Any changes to those policies, practices and procedures that impact wages, hours, and other terms and conditions of employment must be effectuated by the mutual written agreement of the parties.

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**International Association of Fire  
Fighters, Local 4403**

**City of Guadalupe**

\_\_\_\_\_  
By: Fernando Garcia, Fire Captain

\_\_\_\_\_  
By: John Lizalde, Mayor

\_\_\_\_\_  
By: Patrick Schmitz, Fire Captain